



WORTH PARISH COUNCIL

PARISH AWARDS POLICY

1. INTRODUCTION

Worth Parish Council recognises individuals and groups who have made a significant contribution to the community. Awards may be given to those who have worked selflessly for others or brought distinction to the Parish.

2. CATEGORIES OF AWARD

Categories of awards are as follows:

Copthorne Award - One winner and one runner up, selected by the Copthorne Working Party.

Crawley Down Award - One winner and one runner up, selected by the Crawley Down Working Party.

Overall Parish Award - One winner, selected by Full Council.

Lifetime Award -

- May be awarded to a resident who has consistently contributed to the community over many years.
- This award is discretionary and may not be presented annually.
- Selected by Full Council.

The Chief Officer has delegated authority to make an overall decision on the winners, based on consultation with the Village Working Parties and Full Council.

3. NOMINATION PROCESS & ELIGIBILITY

Nominations are open to all residents of Worth Parish, including councillors acting in a personal capacity. The process is as follows:

- The Chief Officer will set a defined nomination period ahead of the awards ceremony.
- Previous award winners and heads of local community groups will be invited to submit nominations.
- Nominations must include:
 - Full name of the nominee
 - Address
 - Email address or telephone number
 - Reason for nomination
- Nominees will be verified against the electoral roll to confirm residency.
- In exceptional cases, nominees not on the electoral roll may be considered if they have made a significant positive impact on the community.
- The Council and its Working Parties will not submit nominations directly. However, councillors, Working Party members, and staff may nominate individuals independently.
- Staff and councillors may only be nominated for contributions unrelated to their official Parish Council roles.

ADOPTED: February 2018

REVIEWED: 20th November 2025