

# WORTH

## Parish Council

### Council Offices

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To: Members of the Human Resources Committee

### Notice of Meeting

You are hereby summoned to a Human Resources Committee Meeting of Worth Parish Council to be held in the South Room, First Floor of the Parish Hub, Borers Arms Rd on **Wednesday, 24<sup>th</sup> November 2021** at 10.00am. Please be aware, that attendees may be required to take extra precautions on entry to the building to ensure that the meeting is Covid safe.

Mrs J Nagy  
**CLERK TO THE COUNCIL**

### AGENDA

**Due to the Confidential nature of the business of this Committee, this meeting is not open to the public.**

1. **Apologies** – to note and accept apologies for absence.
2. **Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors.
3. **Minutes** – to discuss, amend if necessary and thereafter approve the Confidential Minutes of the HR Committee meeting held on Tuesday, 12<sup>th</sup> October 2021.
4. **Staffing matters** – to consider progression of the Staffing Review, and recommendations therein, and other staffing matters including
  - Payment of lieu hours
  - Christmas office hours, and leave requirements
5. **Community Governance Review** – to consider HR implications due to the ongoing Community Governance Review.
6. **Agile Working Policy** – to reconsider and agree the draft Agile Working Policy to allow staff to work from home on occasion, for recommendation to Full Council
7. **Date of the next meeting:** To be advised.