

**Issued: 19<sup>th</sup> February 2019**

## **Notice of Meeting**

You are hereby summoned to the **Full Council Meeting** of Worth Parish Council to be held at 1<sup>st</sup> Floor, The Parish Hub, Borers Arms Road, Cophorne, on **Monday 25<sup>th</sup> March 2019** at 19.30hr when the following business will be considered and transacted.

Mrs. J. Nagy  
**CLERK TO THE COUNCIL**

### **AGENDA**

- 1. Public Question Time – 15 minutes** – to receive and act upon if considered necessary, comments made by members of the public.

The public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

- 2. Apologies** – to receive and approve apologies for absence
- 3. Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors. Note Agenda Item 11 for discussion on this matter.
- 4. Minutes** – to discuss, amend if necessary and thereafter approve the Minutes of the Council meeting held on Monday, 25<sup>th</sup> February 2019
- 5. Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
- 6. Correspondence & Action List-** to note correspondence received, and resolutions acted upon since the last meeting
- 7. Committees** – to report and if necessary, approve the Minutes including recommendations as a true and correct record of the following Committee and Sub Committee Meetings:
  - Planning & Highways Committee, 4<sup>th</sup> and 25<sup>th</sup> February 2019**  
**Date of next meeting: 15<sup>th</sup> April 2019**
  - General Purposes and Finance Committee, 14<sup>th</sup> January and 11<sup>th</sup> February**  
**Date of next meeting: 15<sup>th</sup> March 2019**
  - Allotment Sub Committee, 21<sup>st</sup> February 2019**  
**Date of next meeting: when required**
  - HR Committee, 6<sup>th</sup> March 2019**  
**Date of next meeting: when required**

- **Crawley Down Neighbourhood Plan Sub Committee, 12<sup>th</sup> March 2019**  
**Date of next meeting: when required**

8. **Accounts** – to receive and approve expenditure lists and report on current financial situation, and to discuss and approve other financially related matters if necessary, including
  - Consideration of a grant of £500 for the Crawley Down Residents Association
  - Consideration of a grant of £1000 for the Copthorne Village Hall
  
9. **Copthorne Neighbourhood Plan** – to consider and agree expenditure relating to the publication and circulation of a Housing Needs Survey for Copthorne
  
10. **Council Land and Buildings\*\*** – to consider, discuss and comment upon matters relating to Council owned or leased land and buildings
  
11. **Dispensations** – to consider, discuss and comment upon the following:
  - The position of the Parish Council in regard to allowing individual councillors to take a full and active part in discussing documents which inform the planning process and in particular the District Plan.
  - The position of the Parish Council in regard to allowing individual councillors to take a full and active part in discussing and taking part in the formation of a Neighbourhood Plan.
  - Issuing a blanket dispensation to all councillors to allow full participation in the above activities.
  
12. **Allotments** – to receive and consider a recommendation from the Allotments Sub Committee in relation to increasing security at the site.
  
13. **Assets of Community Value** – to receive an update as to the re-registration of parish Assets of Community Value.
  
14. **Working Party Terms of Reference** – to receive, consider and agree general terms of reference for future Working Parties
  
15. **Community Land Trust Working Party** – to receive, consider and agree terms of reference for a Community Land Trust Working Party, and to agree membership of this Working Party.
  
16. **Reports from representatives attending outside meetings** – to receive and note reports from Councillors and the Clerk in relation to any meetings attended on behalf of the Council
  
17. **Personnel\*\*** - to receive and note the resolutions and recommendations of the HR Committee meeting held on 6<sup>th</sup> March 2019
  
18. **Consideration of items for inclusion on future agendas** – to consider and agree items for inclusion on a future agenda.
  
19. **Date of the next meeting** – Monday, April 29<sup>th</sup> 2019.

**\*\*The press and public may be excluded from this item in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed**

**ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT ALL MEETINGS**