

**Issued: 18<sup>th</sup> June 2019**

## **Notice of Meeting**

You are hereby summoned to the **Full Council Meeting** of Worth Parish Council to be held at 1<sup>st</sup> Floor, The Parish Hub, Borers Arms Road, Cophorne, on **Monday 24<sup>th</sup> June 2019 at 7.30pm** when the following business will be considered and transacted.

Mrs. J. Nagy  
**CLERK TO THE COUNCIL**

### **AGENDA**

- 1. Public Question Time – 15 minutes** – to receive and act upon if considered necessary, comments made by members of the public.

The public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

- 2. Apologies** – to receive and approve apologies for absence
- 3. Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors, and to receive Cllr Hitchcock's advice on changing Standing Orders to allow the Council to agree dispensations
- 4. Minutes** – to discuss, amend if necessary and thereafter approve the Minutes of the Annual Council meeting held on Monday, 20<sup>th</sup> May 2019
- 5. Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
- 6. Correspondence & Action List-** to note correspondence received, and resolutions acted upon since the last meeting
- 7. Committees** – to report and if necessary, approve the Minutes including recommendations as a true and correct record of the following Committee and Sub Committee Meetings:
  - Planning & Highways Committee 29<sup>th</sup> April 2019  
Date of next meeting: 8<sup>th</sup> July 2019**
  - General Purposes and Finance Committee 15<sup>th</sup> April 2019  
Date of next meeting: 15<sup>th</sup> July 2019**
  - Cophorne Neighbourhood Plan Advisory Sub Committee 12<sup>th</sup> June 2019  
Date of next meeting: 1<sup>st</sup> July 2019**

8. **County Councillors' Report** – to receive a report from County Councillors Acraman and Brunsdon
9. **District Councillors' Report** – to receive a report from District Councillors Budgen, Coote, Gibson, Phillips and Webb
10. **Accounts** - to receive and approve expenditure lists and report on current financial situation, and to discuss and approve other financially related matters if necessary
11. **Attendance at Meetings** - to receive and note a report of Councillors' attendances at meetings of Council and Standing Committees during 2018/2019, deferred from the last meeting.
12. **Internal Auditor's Report** – to receive and agree the Internal Auditor's Report
13. **Annual Return and Public Inspection of 2018/2019 Accounts** – to agree the following
  - a) Annual Governance Statement 2018/2019 – Section One of the Annual Return
  - b) That the Chairman signs the Annual Governance Statement 2018/2019
  - c) Accounting Statements 2018/2019 – to agree Section Two of the Annual Return
  - d) That the Chairman and the RFO signs the Annual Accounting Statements 2018/2019
  - e) To note the additional information to be sent to the External Auditor in support of the Annual Return 2018/2019 by the submission date of 15<sup>th</sup> July 2019
  - f) To agree and adopt the public inspection period for the 2018/2019 of 1<sup>st</sup> July to 9<sup>th</sup> August 2019
14. **Vision Plan** – to receive the Clerks' Report on the future strategy of the Council, and to discuss and agree appropriate courses of action.
15. **Terms of Reference for Environment Working Party** – to receive, discuss and agree the terms of reference for the Environment Working Party.
16. **Policing** – to receive and note crime statistics for Copthorne, Crawley Down and Turners Hill from May 2018 to April 2019
17. **Council Land and Buildings** – to consider, discuss and comment upon matters relating to Council owned or leased land and buildings
18. **Assets of Community Value** – to receive an update as to the re-registration of parish Assets of Community Value.
19. **Personnel** – to receive an update in relation to the recruitment of an Assistant Clerk
20. **Reports from representatives attending outside meetings** – to receive and note reports from Councillors and the Clerk in relation to any meetings attended on behalf of the Council
21. **Consideration of items for inclusion on future agendas** – to consider and agree items for inclusion on a future agenda.
22. **Date of the next meeting** – Monday, July 29<sup>th</sup> 2019

**ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT ALL MEETINGS**