

WORTH Parish Council

Clerk to the Council
Jennifer Nagy

Council Offices

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To: All Members of the Copthorne Neighbourhood Plan Steering Group

Notice of Meeting

You are hereby summoned to the **Copthorne Neighbourhood Steering Group** meeting of Worth Parish Council. To be held at 1st Floor, The Parish Hub, Borers Arms Road, Copthorne, on **Monday, 2nd September 2019** commencing at 10.00am

Mrs J. Nagy
CLERK TO THE COUNCIL

AGENDA

1. **Apologies** – to receive and approve apologies for absence
2. **Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors and Committee members
3. **Notes** – to receive the Notes of the Copthorne Neighbourhood Plan Steering Group meeting held on 12th August 2019.
4. **Correspondence** – to note correspondence received since the last meeting.
5. **Copthorne Neighbourhood Plan Survey** – Update on actions since the last meeting and status update. Review of the Survey Results report from Cllr Dorey.
6. **Evidence Base Documents** – to consider background work in progress and whether any evidence documents need to be produced. Work in progress includes:
 - a. **Heritage and Character Assessment:**
Update on the sub groups assessment findings.
 - b. **Open Space Assessments**
To review the list of open spaces, produce a map and template to record the information.
7. **Communications** – review of awareness & publicity.
8. **Date of the next meeting:** to discuss and agree the dates of the next meetings