

# WORTH Parish Council

**Clerk to the Council**  
Jennifer Nagy

## Council Offices

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To: All Members of the Cophorne Neighbourhood Plan Steering Group

## Notice of Meeting

You are hereby summoned to the **Cophorne Neighbourhood Steering Group** meeting of Worth Parish Council. To be held at 1<sup>st</sup> Floor, The Parish Hub, Borers Arms Road, Cophorne, on **Monday, 23<sup>rd</sup> September 2019** commencing at 10.00am

Mrs J. Nagy  
CLERK TO THE COUNCIL

### AGENDA

1. **Apologies** – to receive and approve apologies for absence
2. **Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors and Committee members
3. **Notes** – to receive the Notes of the Cophorne Neighbourhood Plan Steering Group meeting held on 2<sup>nd</sup> September 2019.
4. **Correspondence** – to note correspondence received since the last meeting.
5. **Cophorne Neighbourhood Plan Survey** – Update on actions since the last meeting and status update.
6. **Evidence Base Documents** – to consider background work in progress and whether any evidence documents need to be produced. Work in progress includes:
  - a. **Heritage and Character Assessment:**  
Update on the sub groups assessment findings.
  - b. **Open Space Assessments**  
Update on Mr Metcalfe's map and template to record the information.
7. **Communications** – review of awareness & publicity.
8. **Date of the next meeting:** to discuss and agree the dates of the next meetings