

WORTH

Parish Council

Clerk to the Council
Jennifer Nagy

Council Offices

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To: All Members of the Copthorne Neighbourhood Plan Steering Group

Notice of Meeting

You are hereby summoned to the **Copthorne Neighbourhood Steering Group** meeting of Worth Parish Council. To be held at 1st Floor, The Parish Hub, Borers Arms Road, Copthorne, on **Monday, 6th January 2020** commencing at 10.00am

Mrs J. Nagy
CLERK TO THE COUNCIL

AGENDA

1. **Apologies** – to receive and approve apologies for absence
2. **Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors and Committee members
3. **Notes** – to receive the Notes of the Copthorne Neighbourhood Plan Steering Group meeting held on 11th November 2019.
4. **Correspondence** – to note correspondence received since the last meeting.
5. **Copthorne Neighbourhood Plan Survey** – Update on actions since the last meeting and status update.
6. **Review the List of ACV's**- review the list of ACV's in the draft plan for recommendation to council.
7. **Time line**- to update the current time line for the Copthorne neighbourhood plan.
8. **Evidence Base Documents** – to consider background work in progress and whether any evidence documents need to be produced. Work in progress includes:
 - a. **Heritage and Character Assessment:**
Update on the sub groups assessment findings.
 - b. **Open Space Assessments**
Update on Mr Metcalfe's map and template to record the information.
9. **Communications** – review of awareness & publicity.
10. **Date of the next meeting:** to discuss and agree the dates of the next meetings