

Worth Parish Council
Minutes of the Full Council Meeting held on
27th June 2022 commencing at 7.30pm

Present: Cllr Dorey (Chairman)
Cllr Cruickshank
Cllr Hodsdon
Cllr Lord
Cllr Mayor
Cllr Williams

Cllr Casella
Cllr Gibson
Cllr Hitchcock
Cllr King
Cllr Phillips
Cllr Webb

Mrs T Cruickshank (Deputy Clerk)
Ms S. Westbrook (Comms & IT)
Mrs E Smith (RFO)

No members of the public

45 Public Question Time

There were no members of the public present.

46 Apologies

Apologies were noted and accepted from Cllrs Coote, Dymond, Scott, Stewart and Pointer.

47 Declarations of Interest

There were no declarations of interest at this point of the meeting.

48 Minutes

It was agreed by all present that the Minutes of the Full Council meeting held on 30th May 2022 were a true and correct record.

49 Chairman's Announcements

The Chairman praised the Copthorne Carnival saying a fantastic day had been had by all with a good turnout. The WPC stall had a larger than usual number of enquiries.

Cllr Lord asked that a vote of thanks be recorded to all those who worked on both The Copthorne Carnival and both village Jubilee Celebrations. The amount of work to put on these events in the run up, on the day and the following day were to be commended. This was echoed by all councillors.

The Chairman had visited Crawley Down School to present awards to the children for their fantastic Artwork which was displayed at the Crawley Down Village Jubilee event.

50 Correspondence & Action List

The correspondence and action lists were NOTED.

51 Committees

The following Committee Minutes and actions therein were NOTED.

Planning & Highways Committee, 16th & 30th May 2022
Date of next meeting, 27th June 2022

General Purposes & Finance Committee, 16th May 2022
Date of next meeting, 11th July 2022

52 County Councillors' Report

Cllr Gibson had attended a Climate Change Strategy training day at MSDC and he had sat in on the Youth Cabinet meeting where issues such as tackling racism, health and wellbeing, environmental and youth safety were discussed. He said this was very interesting although the timing of the meeting

could have been better as a lot of the members were absent due to taking their GCSE exams.

53 District Councillors' Report

Cllr Webb had nothing to report saying that the next council meeting was scheduled for 29th June.

Cllr Gibson has attended a training session on enforcement where he learnt 600 complaints had been investigated. Cllr Hodsdon asked if metrics would be published in relation to this meeting and Cllr Gibson advised the information received was a little outdated.

Cllr King arrived at 7.35

54 Accounts & Financial Matters

Electricity Supply on the village greens

The Chairman referred to the Clerks report.

Costs for the project are as follows:

Copthorne Green - Lime Close	Ex VAT	VAT	With VAT	Notes
UK Power Networks	2763	552	3315.6	Quote valid for 90 days - 11 August 2022
3 phase meter if sourced privately	99	19.8	118.8	
GRP Enclosure - Type G with lockable cat flap			2507	Includes fixing kit
GRP Enclosure delivery			145	
Creative Spark - parts for distribution	1000	200	1200	Costs may vary if costs of parts increase
Concrete Base				Shane able to put in a base
		Cost	7286.4	

Crawley Down - The Village Green	Ex VAT	VAT	With VAT	Notes
UK Power Networks	2624	524.8	3148.8	Quote valid for 90 days - 11 August 2022
3 phase meter if sourced privately	99	19.8	118.8	
GRP Enclosure - Type G with lockable cat flap			2507	Includes fixing kit
GRP Enclosure delivery			145	
Creative Spark - parts for distribution	1000	200	1200	Costs may vary if costs of parts increase
Concrete Base				Shane able to put in a base
		Cost	7119.6	

It was AGREED by all to approve the above costs.

After further discussion Cllr Hodsdon proposed that the decision as to which cost code is used should be taken to the next GP & Finance meeting, this was seconded by Cllr Dorey and it was AGREED by all. Provisional suggestions would be to use General Capital Expenditure code.

Streetlight Photocells

The RFO explained a Copthorne resident has complained that lights in Church Lane go off at odd times, and it has been found that the photocells need replacing, at a cost of £396 + VAT for all 9 columns.

Timers can then be set; the Deputy Clerk asked Councillors to decide what timings would be appropriate, not only for Church Lane, but for all streetlights, should this come up again in future. It is usual practice for them to be off from midnight to around 5am.

A discussion took place, Cllr Casella highlighted that some residents were afraid to walk home after

a night out and he proposed extending the time the lights are on from 12 Midnight to 12.30 this was seconded by Cllr Lord and AGREED by all.

It was AGREED to approve the cost of £396 + VAT and AGREED the lights should be set to a time of 12.30 midnight to 5am.

Disposal of Coffee Machine

Previously that the Clerk was given authority to sell the redundant coffee machine some months ago. Despite advertising it for sale on various sites, there has been no interest at all, even with price reductions. The Clerk would like to dispose of it; it has a value on the asset register of £1250 but was getting no interest at half that price.

Cllrs were surprised that there had been no interest, The Deputy Clerk advised even with a price reduction there had been no interest and that the space could be better used for storage.

Cllr Williams asked if WPC could give the machine away free. The Deputy Clerk agreed the machine will be advertised free for a short period of time before disposal.

It was AGREED to dispose of the machine and purchase a new cupboard for storage.

Water Machine

This machine is malfunctioning, in that it dispenses warm water rather than chilled. The RFO is investigating repair, but it may be that a replacement machine is required.

It is used by hirers, especially those attending exercise classes, who have commented on it being out of order

It was AGREED to delegate authority to The Clerk to purchase a mains-fed water chiller if required up to £500.

55 Council Land and Buildings

Fibre Cabinet on Land adjacent to the Royal Oak pub

The Deputy Clerk explained that Cllr Coote kindly alerted the Clerk to construction work being carried out on land next to the Pub, which is owned by Worth Parish Council. A fibre company was installing a new electric cabinet, right in the middle of the space. This area is used for stalls etc at the Christmas Fayre, and other village events.

The Clerk visited the site and stopped the work. In consultation with the fibre company, she agreed for the cabinet to be sited right at the edge of the land, which will keep the main area free for general use.

Councillors **NOTED** this information.

Allotments

The Deputy Clerk advised that along with Cllr Cruickshank as Chairman of the Allotment Sub Committee, she visited the site for a plot inspection

The problem with tyres on the site continues, with around 10 to 14 tyres being "hidden" in a ditch on the perimeter. In addition, a medium sized tractor tyre has appeared on the communal path area.

The Deputy Clerk has informed tenants that they can dispose of the tyres at Tubby's Tyres at a cost of £1.50; and has confirmed that the company will accept the 14 tyres from WPC at a cost of £1.50 each should the Council decide to dispose of these.

The deputy Clerk will investigate disposal of the tractor tyre.

It was AGREED that the 14 tyres be taken to Tubbys Tyres for disposal and no cost would be passed onto the allotment tenants at this time.

56 CCTV Installation

The Chairman referred to the Clerks report where she suggests that the Council consider setting up a small Working Party to progress to discuss further.

In the interim, the Communications & IT Administrator is investigating what grant funding is available for CCTV provision.

A discussion took place and Cllrs Casella, Dorey and Webb volunteered to be part of the working party, after further exchange It was AGREED that the Clerk would arrange a meeting with Chroma vision to ask questions and the set up the working party would be put on hold.

57 Mid Sussex Applaud Awards

The Deputy Clerk advised MSDC is inviting Councils to nominate individuals and organisations for one or more of the following categories

- Good Sport Award – celebrating a club or individual who has made an outstanding contribution to supporting activity or sport in Mid Sussex.
- Young Volunteer of the year - recognising those young people who have made a difference in their local community.
- Stronger Communities – highlighting a community group or organisation that has helped to bring together cultures and communities through a local project or community activity.
- Young Achiever Award – showcasing a young person who has overcome significant obstacles and made a positive difference to their own lives or to other young people through education, campaigning or helping another overcome a difficult situation or personal problem.
- Take Pride in Mid Sussex –recognising residents who dedicate their time and energy into keeping Mid Sussex clean and green, take pride in their local area by creating community gardens, painting local spaces, upcycling, or encouraging others to recycle.
- Business in the Community Award – recognising a business which supports or makes a positive contribution to benefit and enhance community life.
- Lifetime Achievement Award – highlighting an individual who has made a substantial commitment to the community in their lifetime.
- Stronger Together – celebrating an individual who has helped to bring together cultures and communities through a local project or community activity.

MSDC has set up a dedicated website for the awards, which can be found via this link:

<https://www.midsussexapplauds.co.uk/>

Councillors were asked to consider possible nominees, all of whom have to give permission to be considered.

The Deputy Clerk asked councillors to email herself/The Clerk with nominees and advised the closing date for nominations is 19th September.

Cllr Phillips was interested to know if a resident can be put forward if they have received an award in the past, The Deputy Clerk will check this.

57 Community Governance Review

The second consultation has commenced, but there has been some confusion over residents have been notified. Some have received letters through the post, some have received emails.

The Clerk has submitted the financial information requested by Andy Beams of Mulberry & Co.

Cllr Gibson wanted it noted that the proposers had not received any new information from WPC. Cllr Hodsdon replied this was because the figures had not yet changed.

Cllrs NOTED this.

58 Anti-Social Behaviour

The Chairman advised the Police had asked the Copthorne convenience store to close on the evening of the carnival due to anti-social behaviour. There had also been underage sales of alcohol and theft to which the Police had attended.

59 Policing

Councillor Phillips said that the PCSO's beat surgeries would be less frequent due to lack of attendance.

The latest crime figures were NOTED.

60 Website Data

The Communications & IT Administrator gave a presentation on the website data.

CLRs asked questions such as how the website may differ when used via mobile devices and how frequently the search button was used.

The Deputy Clerk asked CLRs to email any questions to the Communications and IT Administrator so that she could prepare the answers to be brought to a future meeting.

61 Representatives attending outside meetings

The Chairman referred to the Clerks report, the following meetings had been attended.

MSDC Waymarkers Evaluations, 9th and 17th June, attended by the Clerk

The meeting report was NOTED.

Summer Road Safety Stakeholder Virtual Operational Update 13th June, attended by Cllr Williams

The meeting report was NOTED.

MSDC District Plan Debrief, 15th June, attended by the Clerk

The Clerk had circulated the slide show presentation for the meeting; Cllr Gibson supplied a verbal report at the last P&H Committee meeting.

Sussex Rotary Club, 22nd June, attended by Cllr Dorey

The Chairman reported that he had learned the Sussex Rotary Club were heavily charity driven, working on subjects such as children, health & wellbeing, the environment, and communities. They are a very hands-on club and were happy to offer help with community projects such as litter picking and investigating funding. They were aware of the recent village health checks and have a focus on youth in the community and may be able to share information on amenities for youth in the villages. There is also a Young Rotary Club.

Effectiveness Chairmanship Training, 23rd June, attended by CLRs Dorey and Hodsdon

Both commented this was a good online course and would encourage other Chairs and Vice Chairs of committees to attend.

62 Date of the next meeting

The date of the next meeting is Monday, 25th July 2022

Meeting closed at 08.42pm.

Chairman: _____

Date: _____