

**Worth Parish Council**  
**Minutes of the Allotments Sub Committee Meeting**  
**April 5<sup>th</sup> 2022 at 10.00am**

**Present:** Cllr Cruickshank (Chairman) Cllr Stewart (Vice Chairman)  
Cllr Hodsdon Cllr Scott  
Mrs Cruickshank (Deputy Clerk)

**11 Election of a vice chairman**

Cllr Cruickshank Proposed Cllr Stewart this was seconded by Cllr Hodsdon and agreed by all.

**12 Public Question Time**

There were no members of the public in attendance.

**13 Apologies for absence**

Apologies were NOTED and ACCPTED from Cllr Coote.

**14 Declarations of Interest**

Cllr Cruickshank declared an interest as his wife is an allotment holder.

**15 Minutes**

It was agreed by all present that the Minutes of the Allotments Sub-Committee meeting held on 26<sup>th</sup> October 2021 were a true and correct record.

**16 Chairman's Announcements**

The Chairman had no announcements.

**17 St Modwen Allotment Site**

The sizing and possible enhancements were discussed.

It was agreed that to make optimal use of the space available the new plots should be split between larger plots of approximately 250 square meters and smaller plots of approximately 125 square meters.

The sub-committee agreed the provision of picnic tables and benches would be a useful enhancement to the site along with installation of water troughs.

Councillor Stewart asked that the issue of drainage on the site could be addressed before the site is handed over to WPC.

The sub-committee wanted confirmation that if there are S106 funds remaining after the enhancements are provided that this sum is still ringfenced for other improvements to the allotment site.

Councillor Cruickshank provided a useful list of allotment rental costs for other local areas, the committee will discuss the costs of the new plots at a later date.

- 18 Allotments** To discuss and consider matters relating to the Crawley Down Allotments, including:

Replacement of allotment winner's shields.

It was decided to defer to a later meeting once the Community Governance Review (CGR) is resolved.

The sub-committee would like similar shields for the new St Modwen allotment site.

MSDC Drainage engineers report findings.

The Deputy Clerk shared the report from the MSDC drainage engineer. The conclusion being 'Because the Allotment is draining under its natural condition, Worth Parish Council, as landowners of the Allotment, have no duty to remedy the described situation'.

The Sub-committee ask that the Deputy Clerk seek legal advice, asking for a document to be drawn up to the above effect clarifying that WPC have not done anything to exacerbate or create any flood risk.

Tenancy agreement updates

The Deputy Clerk advised 12 months' notice to tenants is required to change the allotment tenancy agreement, after which the council could have an agreement with the basic points and a set of conditions which may be able to be amended without giving notice.

The Deputy Clerk advised she had mocked up a list of basic points and it still came to more than one page and maybe it was best to await the outcome of the CGR before making changes.

The sub-committee agreed to give notice of changes to the agreement when this year's tenancy agreements go out in August, this will mean changes can take place from the 2023 tenancy agreement.

**19 Consideration of items for inclusion on future agendas**

There were none.

**20 Date of the next meeting**

To be called when necessary

*Meeting closed at 10.40 hrs*

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_