

Worth Parish Council
Minutes of the Planning and Highways Committee Meeting held on 1st June 2026,
commencing at 7.30pm

Present

Cllr Gibson (Chair)
Cllr Coote
Cllr Kipps
Cllr Wilson

Cllr Casella (Vice Chair)
Cllr Dorey
Cllr Pointer

Hannah Smith
Ast Clerk

Cllr's Scott, Phillips, Williams and L
Bannister (Chief Officer) as non-
committee members

023 Elect a Vice Chair

It was RESOLVED to elect Cllr Casella as Vice Chair.

024 Public Question Time

No members of the public were present. It was RESOLVED that Cllr Gibson will contact all future applicants, with an invitation to attend future meetings to discuss their planning application with the committee members.

025 Apologies

Apologies were RECEIVED and NOTED from Cllr King.

026 Declarations of Disclosable Pecuniary and Other Interests

None.

027 Minutes

It was RESOLVED to approve the Minutes of the Planning & Highways Committee meeting held on 11 May 2026, and these were duly signed by the Chair.

028 Chairman's Announcements

Cllr Gibson thanked the committee for electing him as Chair and thanked his predecessor Cllr Williams for all her work over the last year.

Cllr Gibson asked the committee to consider changing the terms of reference and to no longer use the phrase 'Defer to Officer'. Cllr Gibson asked that policies should be quoted from supporting documents when submitting consultee comments when applicable. Policies to be considered include neighbourhood plans, NPPF, Infrastructure delivery plan, MSDC design guide, MSDC district plan 2014-2031 and the MS-TP Housing Post Hearings update. It was RESOLVED the ast clerk would email committee members these links.

Changes to the Terms of Reference would be considered under agenda item 17.

Correspondence

029 Cllrs NOTED the Correspondence.

030 Update on Mid Sussex District Council Planning Committee Meetings

Planning Committee – 11th June at 7pm.

Planning Committee – 18th June at 7pm.

Cllrs NOTED the notifications of committee meetings.

031 Planning Decisions from Mid Sussex District Council

The following decisions were NOTED:

	Address	WPC	MSDC
DM/26/0765	Woodlands Lake View Road Furnace Wood East Grinstead West Sussex RH19 2QE	Defer	Permitted
DM/26/0491	Sandhill Sandhill Lane Crawley Down Crawley West Sussex RH10 4LE	Defer	Permitted

DM/26/0737	Heathy Ridge Copthorne Road Copthorne Crawley West Sussex RH10 3PD	Defer	Permitted
DM/26/0857	Ollen Vicarage Road Crawley Down Crawley West Sussex RH10 4JJ	Object	Refused
DM/26/0882	Fronwell Church Road Copthorne Crawley West Sussex RH10 3RD	Defer	Permitted
DM/26/0688	6 Burleigh Close Crawley Down Crawley West Sussex RH10 4UX	Defer	Permitted
DM/25/2995	Steton Works Turners Hill Road Crawley Down West Sussex	Defer	Permitted

032 Updates on the Mid Sussex District Plan

MSDC has published its list of additional sites for testing, this will go through a two-week fact check and in-combination testing. It is anticipated that this will be complete during the summer. If acceptable and agreed by the inspector, modification will be made to the district plan.

All modifications, including additional sites and amendments to policies discussed during the examination so far, will be subject to a 6-week public consultation later this year. Further details will be communicated when details are confirmed.

033 Applications in Neighbouring Parishes

Cllrs NOTED the officer report.

It was RESOLVED to include applications from wider East Grinstead area within the report.

034 Licencing

No new Licencing applications to NOTE.

035	Appeals No new appeals to NOTE.
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036 Planning Compliance Action

Cllrs NOTED the officers report

037 Highways

Cllr Williams has reported congestion in Wallage Lane Monday Morning due to a Coach trying to exit the Business Park towards the Turners Hill Road. Cllr Williams has advised she has written to WSCC and has asked them to consider large vehicles not being permitted down Wallage Lane at peak times.

It was NOTED that there will be ongoing overnight closures on the A27 eastbound. These are the last phases of the safety barrier replacement works. Overnight diversions will be in place.

There are also refurbishment works to the southern side of the M23 Pease Pottage Interchange. The southern side of the M23 Pease Pottage interchange will be closed with no access across the interchange from Pease Pottage to Crawley, there will also be lane closures. Traffic wanting to join the A264 from Pease Pottage will be diverted down the M23/A23 southbound to Cuckfield to rejoin the A23 northbound to exit at M23 junction 11 Pease Pottage Interchange.

It was NOTED that works on the B2110 Turners Hill/East Street Embankment have been postponed until the 8th of June. Concerns over the 11-mile detour route, social media post detailing Vowels Lane as an alternative option for residents.

Cllrs NOTED the officer report

038 Update the Royal Oak Site

Cllrs NOTED the update in the Officers report.

The Owner of the Royal Oak site has been in contact since the meeting pack was published to request a meeting to share potential plans for the site.

It was RESOLVED in line with our Policy for meeting with developers that Cllr Pointer and Cllr Coote would attend an online meeting with an officer present. The minutes from this meeting would then be shared with the Crawley Down Working Party to consider.

039 Planning and Highways term of reference –

It was RESOLVED that an extension will be asked from Planning officers at MSDC for all applications that require a consultee comment before the next committee meeting. This is for all type one and type two applications. 'Defer to Officer' will be removed from the terms of reference as the primary comment supplied for type 2 applications. Tree applications will usually be supported, if felling an additional comment will be made requesting that a replacement tree is planted, as per the neighbourhood plans. The terms of reference will be amended and submitted before the Full council meeting on the 15th of July 2026 to be AGREED.

040 Ratification of Planning Recommendations

Cllrs NOTED the submissions to the MSDC planning portal.

Applications to be Ratified	Submissions
<u>DM/26/10605</u> <u>Knowle Close Copthorne Crawley West Sussex RH10 3LR</u> Single storey side and front extension, porch extension, partial garage conversion, new first floor with side dormer extension, installation of x3 rooflights, and alterations to the fenestration.	Not available to view on the MSDC portal
<u>DM/26/0693</u> <u>4 Lamin Way Copthorne Crawley West Sussex RH10 3ZG</u> Proposed loft conversion with velux windows (Amended plans and description 08.05.2026)	Defer to Officer noting any covenants that may exist on the development.
<u>DM/26/1143</u> <u>18 Squires Close Crawley Down Crawley West Sussex RH10 4JQ</u> Single storey extension to rear elevation, new first floor extension built over existing garage and removal of existing single storey side extension	Defer to Officer Withdrawn.

041 New Planning Applications- To Consider and agree recommendations to submit to Mid Sussex District Council as the Local Planning Authority, on the following planning applications.

Type 1 Applications	
<u>DM/26/1225</u> <u>Down Park Place Turners Hill Road Crawley Down Crawley West Sussex RH10 4HQ</u> Erection of self-build 2-bedroom single storey dwelling with car port	Worth Parish Council object to application DM/26/1225 on the grounds that the proposed dwelling fails to demonstrate sufficient architectural merit in accordance with Policies DP12 and CDNP05. The proposal does not appear to positively contribute to the visual amenity of the site or its setting and would risk setting an undesirable precedent for lower-quality development within the area.
<u>DM/26/1146</u> <u>The Lynns Turners Hill Road Crawley Down Crawley West Sussex RH10 4HA</u> Replacement radio mast and antenna	Worth Parish Council supports the application , noting that consideration should be given to the fact that the proposed replacement antenna should be securely mounted and of a scale that is unlikely to result in any significant adverse impact on the surrounding area.
Type 2 Applications	
<u>DM/26/1147</u> <u>7 Hornbeam Place Crawley Down Crawley West Sussex RH10 4AQ</u> Single storey rear extension	Worth Parish Council supports the proposal for a single storey rear extension, subject to the submission and approval of a Construction Management Plan. This should consider the amenity of neighbouring properties, including appropriate restrictions on hours of work, delivery times, and contractor parking, to minimise

	disruption during the construction period.
<u>DM/26/1083</u> <u>Headlye Crawley Down Road Felbridge East Grinstead West Sussex RH19 2PS</u> Construction of a three-metre single storey side extension, single storey front porch extension, double storey infill extension and renovation of existing house including rendered finish, new Windows and doors	Worth Parish Council supports this application.
<u>DM/26/1075</u> <u>Holiday Inn Gatwick Worth Crabbet Park Turners Hill Road Turners Hill Crawley West Sussex RH10 4SW</u> Installation of 2x LED digital display sign boards and replacement and repositioning of existing internally illuminated sign boards	Worth Parish Council Supports this application.
<u>DM/26/1004</u> <u>27 Erica Way Copthorne Crawley West Sussex RH10 3XG</u> Proposed single and double storey rear extension, replacement timber cladding and porch (Amended plans received 22.05.2026)	Worth Parish Council supports this application, subject to the submission and approval of a Construction Management Plan. This should consider the amenity of neighbouring properties, including appropriate restrictions on hours of work, delivery times, and contractor parking, to minimise disruption during the construction period.
Tree Applications	
<u>DM/26/1203</u> <u>Beechey Knowle Borers Arms Road Copthorne Crawley West Sussex RH10 3LU</u> 1 x Beech - remove 2 stems over pavement and 1 secondary stem above. Reduce secondary growth over neighbouring hedge by approx. 1m and no further than previous pruning points. Oak - remove all secondary and epicormic growth up to and including crown break. Scots Pines T1 - largest stem remove lowest branch. T2- remove 2 lowest stems back to trunk (closest to house) and lowest drooping stem to rear. T3 - remove lowest growing towards Beech tree.	Worth parish Council Supports this application.

042 Matters for Consideration submitted by the Village Working Parties, or by the Worth Parish Council Working Party

No Considerations

043

Consideration of items for discussion by the Village Working Parties-

The minutes from the meeting with the owner of the Royal Oak is to be shared at the next Crawley Down Working party for members to consider.

044 Date of the next meeting – Monday 6th July 2026 at 7.30pm at the Parish Hub Copthorne

Meeting closed at 8.23 pm

Chairman: _____

Date: _____