

Worth Parish Council

Minutes of the Human Resources Committee Meeting

June 16th 2017 at 10.00 hrs

Present: Cllr Webb (Chairman) Cllr Anscomb
Cllr Coote Cllr Cruickshank
Cllr Field
Mrs E. Smith (RFO) No members of the public

1 Election of Vice Chairman

The Chairman invited nominations for the position of Vice Chairman

It was proposed by Cllr Cruickshank and seconded by Cllr Field and agreed by all that Elaine Anscomb be elected Vice Chairman of the Human Resources Committee.

2 Apologies

Apologies were noted from Cllr Curzon.

3 Declarations of Interest

There were no declaration of interest at this point of the meeting.

4 Consideration of Health & Safety Policy

The Chairman referred Councillors to a draft Health & Safety Policy previously circulated.

It was proposed by Cllr Anscomb, seconded by Cllr Cruickshank and agreed by all that this Policy be adopted.

It was also agreed that a risk assessment for physical safety in the Parish Office be carried out

Exclusion of Press & Public

That under the Public Bodies (admission to Meetings) Act 1960, The Public & Representatives of the Press & Broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

5 Staffing matters

This item will be Minuted under Confidential Minute. Mrs Smith left the meeting; the Minutes were taken by Cllr Webb.

The Meeting returned to Public Session

6 Date of the next meeting

The date of the next scheduled meeting is to be advised.

The Meeting closed at 10.50 hrs

Chairman:.....

Date:.....

