

Worth Parish Council

Minutes of the Copthorne Neighbourhood Plan Steering Group Monday, 2nd September 2019 at 10.00am

Present: Cllr Phillips
Cllr Dorey (Chairman)
Cllr Casella
Mrs Cruickshank (Administrator)
Mr Livesey

Also Present: Mr Andrew Metcalfe, Squires Planning
Cllr Gibson

It was agreed Cllr Dorey would chair the meeting.

40 Apologies

Apologies: None
Absent: Mr Woodward

41 Declaration of Pecuniary and Other Interests

None

42 Notes

It was agreed by all present that the notes of the Copthorne Neighbourhood Plan Committee Steering Group meeting held on 12th August 2019 were a true and correct record.

43 Correspondence

There was no correspondence to note

44 Copthorne Neighbourhood Plan Survey

The Neighbourhood Plan Administrator advised that all the surveys had been distributed and so far, 535 had been returned. The Clerk had asked the Copthorne Local Face Book group to post a notice advising of the extended deadline for response. Cllr Casella has also posted to Face Book.

Cllr Dorey reported that he and Mr Woodward had a meeting to test the data input onto the survey database and it was going well. They have run through the draft survey results report to check its compatibility with the database.

45 Progress update- to consider work being undertaken and whether any evidence documents need to be produced. Work in progress includes.

a. Heritage and Character Assessment-

Mr Metcalfe has created the template which is available on Box.com. Mr Livesey and Cllr Phillips will work as a sub group to assess the 64 areas of interest and record their findings accordingly.

b. Open Spaces:

Mr Metcalfe is working on adding Green spaces within the plan area to a map (also available on Box.com). He asked the group to update him with any other open and green spaces they knew of, not already noted on the map.

Cllr Philips questioned whether the land reserved for new allotments on The St Modwens development could be included in the Copthorne Neighbourhood Plan. It was agreed it would be given some protection within the draft.

46 Communications

Updating the parish council website was discussed, to provide more information about the plans progress. Mr Metcalfe suggested having the front page as a blog which could have links to relevant local facebook pages and also news updates. The Neighbourhood Plan Administrator will look into this.

47 Date of next meeting

The next meeting of the Copthorne Neighbourhood Plan Steering Group will be held on Monday 23rd September and Monday 14th October at 10am

The Meeting closed at 10.58am.

Chairman: _____

Date: _____