

Worth Parish Council

Minutes of the Copthorne Neighbourhood Plan Steering Group Monday, 14th October 2019 at 10.00am

Present: Cllr Phillips (Chairman) Mr Livesey
Cllr Dorey
Cllr Casella
Mrs Cruickshank
(Administrator)

Also Present: Mr Andrew Metcalfe, Squires Planning

56 Apologies

Absent : Mr Woodward.

57 Declaration of Pecuniary and Other Interests

There were no declarations of interest at this point of the meeting.

58 Notes

The Notes of the Steering Group meeting held on 23rd September 2019 were a true and correct record.

59 Correspondence

The neighbourhood Plan Administrator circulated copies of the NALC Community Health and Wellbeing report. The committee noted the report.

60 Copthorne Neighbourhood Plan Survey

The Neighbourhood Plan Administrator reported that the final number of surveys received was 611 giving a 29.4% return rate.

Cllr Dorey will liaise with Mr Woodward regarding inputting the survey data, the Steering Group hope for a completion date of the end of October.

61 Review of ACV's

It was agreed the full list of ACV's would be discussed once the survey results have been input, ensuring all community spaces are considered.

62 Time Line

Mr Metcalfe advised he would like an informal consultation to go out around the Christmas period. This would show the draft plan so far, and both the Heritage and Character and Open Space assessments.

63 Progress Update

Heritage and Character Assessment

Mr Livesey reported that he was near to completion. He sought clarification from Mr Metcalfe regarding how to categorise the areas. Mr Metcalfe will look at the completed assessment and email the committee the results. A sub-group will then finalise the assessment.

Open Spaces

Mr Metcalfe advised the map he prepared had been updated and was available on Box.com. The final version of the assessment will be completed once the survey results are known.

Copthorne Green Circle

Mr Livesey spoke about the Copthorne 'Green Circle' and whether this could or should be included in the plan. He will do some research into the history of the area and report back to the Committee.

Local Green Spaces

Mr Metcalfe has prepared a document available on Box.com Cllr Phillips will undertake a desk top assessment of this.

It was discussed that verges in the neighbourhood plan area would be written into a policy and not marked on a map as they would prove difficult to map due the numerous amounts of small areas.

64 Communications

Cllr Phillips advised he would be raising the subject of setting up a Worth Parish Council Facebook page at the next Full Council meeting.

65 Date of the next meeting

The next meeting is to be at 10am on Monday, 11th November.

The meeting closed at 10.47 am

Chairman: _____

Date: _____