

Worth Parish Council

Minutes of the Copthorne Neighbourhood Plan Steering Group Monday, 6th January 2020 at 10.00am

Present: Cllr Phillips (Chairman) Mr Livesey
Cllr Casella
Mrs Cruickshank
(Administrator)

Also Present: Mr Andrew Metcalfe, Squires Planning

76 Apologies

Cllr Dorey

77 Declaration of Pecuniary and Other Interests

There were no declarations of interest at this point of the meeting.

78 Notes

The Notes of the Steering Group meeting held on 11th November 2019 were a true and correct record.

79 Correspondence

There was no correspondence to note.

80 Copthorne Neighbourhood Plan Survey

Cllr Dorey has created a new Excel spreadsheet to use for the Data input. The spreadsheet has been tested by Cllr Dorey and the Neighbourhood Plan Administrator. A number of surveys have been input by the Administrator and Cllr Phillips.

Due to the amount of surveys yet to be input the group decided to advertise for a temporary Data Input Assistant.

81 Review of ACV's

It was agreed the full list of ACV's would be discussed once the survey results have been input, ensuring all community spaces are considered.

82 Time Line

Mr Metcalfe has been working on an updated timeline. It was agreed to aim for an informal public consultation of the Heritage sites and Open spaces on the 3rd February for three weeks. Drop in sessions will be available for local residents.

It was agreed that draft plan would be completed by the end of March 2020.

83 Progress Update

Heritage and Character Assessment

This assessment has been completed and is ready to go to public consultation.

Open Spaces & Local Green Spaces

Mr Livesey will undertake an assessment of the open and green spaces and report back at the next meeting.

84 Communications

The Neighbourhood Plan Administrator advised that the Copthorne Neighbourhood Plan Face Book page now set up.

The Administrator will instruct the Website provider to update the Neighbour Plan pages and upload relevant documents.

85 Date of the next meeting

The next meeting is to be at 10am on Monday 20th January, 10th February & 2nd March.

The meeting closed at 10.45 am

Chairman: _____

Date: _____