

Worth Parish Council

Minutes of the Copthorne Neighbourhood Plan Steering Group Monday, 20th January 2020 at 10.00am

Present: Cllr Casella
Mrs Cruickshank
(Administrator)

Cllr Dorey (Chairman)
Mr Livesey

Also Present: Mr Andrew Metcalfe, Squires Planning

86 Apologies

There were no apologies. Cllr Phillips was absent.

87 Declaration of Pecuniary and Other Interests

There were no declarations of interest at this point of the meeting.

88 Notes

The Notes of the Steering Group meeting held on 6th January 2020 were a true and correct record.

89 Correspondence

There was no correspondence to note.

90 Copthorne Neighbourhood Plan Survey

A data input assistant has been recruited and so far, 291 surveys have been input. Since Data Processing is going well it was decided that Cllr Dorey will start gathering results from the surveys. Cllr Dorey will consult with Mr Metcalfe regarding the results and the survey report.

91 Review of ACV's

It was agreed the full list of ACV's would be discussed once the survey results have been input, ensuring all community spaces are considered.

92 Timeline

Mr Metcalfe will update the timeline with the estimated completion time of the survey data input.

93 Progress Update

Heritage and Character Assessment

This assessment has been completed and is ready to go to public consultation.

Open Spaces & Local Green Spaces

Mr Livesey reported that he has assessed all the areas and Mr Metcalfe will review these on the Open Spaces & Local Green Spaces evidence document.

94 Communications

The Neighbourhood Plan Administrator asked the group if they would like to share some news on the Copthorne Neighbourhood Facebook page. It was decided to wait until the Neighbourhood Plan Website page was complete. Completion should tie in with the public consultation. Dates and times of the consultation will be shared on the Copthorne Neighbourhood Facebook page and the Copthorne Locals Facebook page.

The Neighbourhood Plan Website page is going well.

95 Date of the next meeting

The next meeting is to be at 10am on Monday 10th February & 2nd March.

The meeting closed at 10.36 am

Chairman: _____

Date: _____