

Worth Parish Council

Minutes of the Copthorne Neighbourhood Plan Steering Group Monday, 24th February 2020 at 10.00am

Present: Cllr Phillips (Chairman) Mr Livesey
Cllr Dorey
Mrs Cruickshank
(Administrator)

Also Present: Mr Andrew Metcalfe, Squires Planning

106 Apologies

Apologies; Cllr Casella

107 Declaration of Pecuniary and Other Interests

There were no declarations of interest at this point of the meeting.

108 Notes

The Notes of the Steering Group meeting held on 10th February 2020 were a true and correct record.

109 Correspondence

The administrator advised due to new hirers the South Room would no longer be available between 9-11 on Monday mornings.

110 Copthorne Neighbourhood Plan Survey

Analysis of Green and Open Spaces has been undertaken.

111 Review of ACV's

The list of ACV's was reviewed using the survey results. The following amendments were recommended. To add the Golf course club house to the list. To remove the following from the list; St John the Evangelist Church, Listed Buildings, Rowfant House and Old Hollow Fishery. It was noted that the Clerk was already in the process of reviewing The Prince Albert and Burstow Allotment Gardens.

112 Timeline

Mr Metcalfe is updating the timeline.

113 Progress Update

Heritage and Character Assessment

This assessment has been completed and is ready to go to public consultation.

Open Spaces & Local Green Spaces

The Open Spaces & Local Green Spaces is ready to go to public consultation.

114 Communications

The Administrator will continue adding relevant documents to the Neighbourhood Plan page on the Worth Parish Council Website. The Copthorne Neighbourhood Plan Facebook page will be updated with a notice and link to the WPC website once the public consultation has been finalised.

Public consultation notices will be displayed on WPC notice boards, in The Post Office and on the Church notice board.

115 Public Consultation

Mr Metcalfe has prepared a draft questionnaire which is available to view on Box.com. The questionnaire was discussed, and the steering group were happy with its content.

The public consultation is due to start on 2nd March, running until the end of March. Drop in sessions will be available for residents to discuss their views on 9th March.

Date of the next meeting

116

The next meeting is to be at 10am on Monday 9th March & Thursday 9th April 2020.

The meeting closed at 11.02 am

Chairman: _____

Date: _____