

Worth Parish Council

Minutes of the Copthorne Neighbourhood Plan Steering Group Tuesday, 30th June 2020 at 10.00am via Zoom Video Conferencing

Present: Cllr Phillips (Chairman) Mr Livesey
Cllr Casella
Cllr Dorey
Mrs Nagy (Clerk)

Also Present: Mr Andrew Metcalfe, Squires Planning

21 Apologies

Apologies: There were no apologies.

22 Declaration of Pecuniary and Other Interests

There were no declarations of interest at this point of the meeting.

23 Notes

The Notes of the Steering Group meeting held on 2nd June 2020 were a true and correct record.

24 Correspondence

Mr Metcalfe said that he had liaised with the Clerk in relation to updating MSDC as to the current status of the Plan, and it was agreed that he would speak to Alice Henstock direct.

25 Draft Plan

Mr Metcalfe screen-shared the draft Plan with members.

It was agreed that Cllr Dorey would read the documents and would flag terms to be included in the glossary.

The designation of open spaces was discussed. The triangle of land to the north of the Holly Farm development is ancient woodland, so has implicit ecological restraints already. It was agreed to designate this area anyway, but to be aware that it may be taken out at a later stage.

With regard to Heritage Assets, Mr Livesey is trying to identify the exact location of the boxing ring on Copthorne Common. If this cannot be found, then it will have to be removed from the list.

Cllr Phillips is finalising the consultation statement.

Mr Metcalfe advised that MSDC is asking for a Sustainability Appraisal. He has queried this as it is not a legal requirement. It does not take much time to write one, so would not delay matters unduly.

MSDC is also asking to review and submit comments on the draft Plan prior to it going to Regulation 14 consultation. It was thought that MSDC will comment anyway, so it was agreed that a copy would be made available to them.

26 Timeline

The Clerk will clarify and report back the internal processes for the Council to approve the Plan to go to Regulation 14 consultation. The meeting timetable has been changed to allow for virtual meetings during Covid-19; additional meetings can be scheduled if required.

The Clerk asked about the requirement to have hard copy of the Plan available during the

consultation period. Mr Livesey confirmed that the Parish Hub would be closed to the public until 31st July; this is being reviewed on a month by month basis.

Mr Metcalfe said that inspection requirements are different for Neighbourhood Plans as opposed to Local Plans. Other parishes were advising that whilst a copy was available at the parish council office, and appointment must be made to view due to Covid-19. The Plan would be available to view on the website so would be legally accessible.

However, advice on Covid-19 changes all the time, so this will be reviewed once the Plan was formally approved by the Council.

27 Communications

There were no matters to discuss.

28 Date of the next meeting

The next meeting is to be at 10.00am on 14th July 2020 via Zoom Video Conferencing.

The meeting closed at 11.05 am

Chairman: _____

Date: _____