

**Worth Parish Council**  
**Amenities and Assets Committee**  
**Terms of Reference**

The Amenities and Assets Committee is a Standing Committee.

**MEMBERSHIP:**

- The Committee shall have a membership of up to 12 Councillors, ideally 6 from each Ward.
- The membership will be confirmed at the Annual Council Meeting
- The Chairman of the Committee shall be appointed at the Annual Council Meeting
- The Vice Chairman of the Committee shall be appointed at the first meeting of the Committee after the Annual Council Meeting.

**QUORUM:**

- A quorum will be four Councillors.

**MEETINGS:**

Meetings will be held according to the Schedule of Meetings agreed by the Council. Such meetings are open to the public and Agendas and Minutes are published on the Council's website; Agendas are published on the Council's notice boards.

**ACTIVITIES:**

Subject to observance of decisions of the Council on matters of principle or policy, the Council's powers and duties shall be delegated to the Amenities and Assets Committee in accordance with the following terms of reference:

- a) Dealing with the provision, maintenance and management of all Council buildings and/or land holdings, including allotment sites;
- b) Dealing with rents and/or charges relating to a);
- c) Dealing with the provision and maintenance of street furniture and Council public owned facilities including:
  - i. CCTV cameras and systems
  - ii. Play areas
  - iii. Street lights
  - iv. Public seats
  - v. Bus Shelters
  - vi. War memorials
  - vii. Public Notice Boards
  - viii. Salt and Grit Bins
- d) Monitoring and influencing owners and other stakeholders regarding the use and status of community and communal amenities and assets not owned by the Parish Council; to liaise with other authorities, bodies, organisations, businesses or individuals to ensure that these amenities and assets remain available for residents of the parish to enjoy;
- e) Dealing with recommendations from the following Working Parties;
  - i. Copthorne Working Party
  - ii. Crawley Down Working Party

**Adopted October 2023**

**Reviewed May 2025**