

Issued: 30th May 2023

Notice of Meeting

You are hereby summoned to the **Full Council Meeting** of Worth Parish Council to be held on **Monday 5th June 2023** at **7.30pm** in the Birch Room at the Haven Centre in Crawley Down, when the following business will be considered and transacted.

Mrs. J. Nagy
CLERK TO THE COUNCIL

AGENDA

- 1. Public Question Time – 15 minutes** – to receive and act upon if considered necessary, comments made by members of the public.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

- 2. Apologies** – to receive and approve apologies for absence.
- 3. Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors.
- 4. Minutes** – to discuss, amend if necessary and thereafter approve the Minutes of the Annual Council meeting held on Monday, 15th May 2023
- 5. Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
- 6. Correspondence & Action List-** to note correspondence received, and resolutions acted upon since the last meeting; to receive an update on outstanding actions.
- 7. Committees** – to report and if necessary, approve the Minutes including recommendations as a true and correct record of the following Committee and Sub Committee Meetings:
 - Planning & Highways Committee, 24th April 2023**
Date of next meeting, 5th June 2023
 - General Purposes & Finance Committee, 17th April 2023**
Date of next meeting, 12th June 2023
 - HR Committee, 25th May and 31st May 2023**
Date of next meeting, as required

- 8. County Councillors' Report** – to receive and note a report from County Councillors.

- 9. District Councillors' Report** – to receive and note a report from District Councillors.
- 10. Standing Orders** – to consider an amendment to Standing Orders 3 q) relating to electing a Vice Chairman for every meeting to manage debate.
- 11. Crawley Down Neighbourhood Plan Advisory Committee** - to agree the final membership for this Advisory Committee and to elect a Chairman.
- 12. Public Works Loan** - to receive and consider a recommendation from the General Purposes & Finance Committee to apply for a Public Works Loan for £50,000 over 15 years, to part fund the Bowers Place Parking Scheme.
- 13. Meeting Schedule** – to receive an update on venue availability for Council meetings, and to note the Clerk's advice on same.
- 14. Accounts** – to report on current financial situation and to consider and approve other financially related matters if necessary, including
 - Provision of in house Councillor training at £450 + VAT + travel expenses from WSALC
 - Provision of virtual Chairmanship training for all Chair and Vice Chairs of Committees at £45 + VAT per person
 - Provision of virtual planning training for Councillors on the Planning Committee, at a cost of £50 + VAT per person
- 15. Council Land and Buildings** – to consider, discuss and comment upon matters relating to Council owned or leased land and buildings.
- 16. Section 106 Expenditure** – to consider the Copthorne Parish Hub's application for £43,424 from Community Building s106 contributions received in respect of the Heathy Wood development, for installation of air conditioning throughout the building, and improvements to the car park.
- 17. Youth Provision** – to receive an update on youth provision in both villages.
- 18. Website** – to note the latest data.
- 19. Anti-social behaviour** – to receive and note local incidents of anti-social behaviour.
- 20. Policing** - to note the latest crime figures for Copthorne, Crawley Down and Turners Hill.
- 21. Reports from representatives attending outside meetings** – to receive and note reports from Councillors and the Clerk in relation to any meetings attended on behalf of the Council.
- 22. Personnel*** – to consider the recommendations and to note the actions of the HR Committee meetings held on 25th and 31st May 2023
- 23. Date of the next meeting** – Monday, 26th June 2023 in the South Room at the Parish Hub, Copthorne.

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT ALL MEETINGS

***The press and public may be excluded from this item in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed.**