

Issued: 18th July 2023

Notice of Meeting

You are hereby summoned to the **Full Council Meeting** of Worth Parish Council to be held on **Monday, 24th July 2023** at **7.30pm** at the **Glebe Centre in Crawley Down**, when the following business will be considered and transacted.

Mrs. J. Nagy
CLERK TO THE COUNCIL

AGENDA

- 1. Public Question Time – 15 minutes** – to receive and act upon if considered necessary, comments made by members of the public.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

- 2. Apologies** – to receive and approve apologies for absence.
- 3. Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors.
- 4. Minutes** – to discuss, amend if necessary and thereafter approve the Minutes of the Council meeting held on Monday, 26th June 2023
- 5. Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
- 6. Correspondence & Action List-** to note correspondence received, and resolutions acted upon since the last meeting; to receive an update on outstanding actions.
- 7. Committees** – to report and if necessary, approve the Minutes including recommendations as a true and correct record of the following Committee and Sub Committee Meetings:
 - Planning & Highways Committee, 12th June, 26th June 2023**
Date of next meeting, 24th July 2023
 - General Purposes & Finance Committee, 12th June 2023**
Date of next meeting, 10th July 2023
 - HR Committee, 11th July 2023**
Date of next meeting, TBA
- 8. County Councillors' Report** – to receive and note a report from County Councillors.

- 9. District Councillors' Report** – to receive and note a report from District Councillors.
- 10. Accounts** – to report on current financial situation and to consider and approve other financially related matters if necessary, including:
 - Grant application from Crawley Down School Fundraising Team for £500 to go towards funding for a community event.
 - Migrating IT data storage from server to cloud based
- 11. Copthorne Recreation Ground** – to agree the preferred suppliers for the play area and the MUGA, and to consider commissioning the following surveys
 - an arboricultural survey at a cost of £1015 + VAT
 - a drainage survey at a cost of £2350.00 + VAT
- 12. Project Updates** – to receive updates on the following projects:
 - CCTV
 - Bowers Place Parking
 - Electrical supplies on both village greens
- 13. Council Land and Buildings** – to consider, discuss and comment upon matters relating to Council owned or leased land and buildings, including
 - Request from a mobile catering unit to operate on Council land in Crawley Down
- 14. Council Policies** – to consider and discuss the following
 - A new Safeguarding Policy
 - Amendments to the Grants Policy
- 15. Communication with Mid Sussex District Council** – to consider writing to MSDC highlighting the lack of ongoing communication with town and parish councils.
- 16. Website** – to note the latest data.
- 17. Anti-social behaviour** – to receive and note local incidents of anti-social behaviour.
- 18. Policing** - to note the latest crime figures for Copthorne, Crawley Down and Turners Hill.
- 19. Reports from representatives attending outside meetings** – to receive and note reports from Councillors and the Clerk in relation to any meetings attended on behalf of the Council.
- 20. Youth Provision*** – to receive an update on youth provision in both villages.
- 21. Personnel*** - to receive and note the actions of the HR Committee, and to authorise associated expenditure.
- 22. Date of the next meeting** – Monday, September 18th 2023 in the South Room, Parish Hub, Copthorne

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT ALL MEETINGS

***The press and public may be excluded from this item in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed.**