

Issued: 10th October 2023

Notice of Meeting

You are hereby summoned to the **Full Council Meeting** of Worth Parish Council to be held on **Monday, 16th October 2023** at **7.30pm** at the **Glebe Centre in Crawley Down**, when the following business will be considered and transacted.

Mrs. J. Nagy
CLERK TO THE COUNCIL

AGENDA

1. **Public Question Time – 15 minutes** – to receive and act upon if considered necessary, comments made by members of the public.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

2. **Apologies** – to receive and approve apologies for absence.
3. **Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors.
4. **Minutes** – to discuss, amend if necessary and thereafter approve the Minutes of the Council meeting held on Monday, 18th September 2023
5. **Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
6. **Correspondence & Action List-** to note correspondence received, and resolutions acted upon since the last meeting; to receive an update on outstanding actions.
7. **Committees** – to report and if necessary, approve the Minutes including recommendations as a true and correct record of the following Committee and Sub Committee Meetings:
 - **Planning & Highways Committee, 4th September, 18th September 2023**
Date of next meeting, 16th October 2023
 - **General Purposes & Finance Committee, 4th September 2023**
Date of next meeting, 30th October 2023
 - **HR Committee, 20th September 2023**
Date of next meeting, TBA

8. **County Councillors' Report** – to receive and note a report from County Councillors.

- 9. District Councillors' Report** – to receive and note a report from District Councillors.
- 10. Council Re-structure** – to consider disbanding the Joint Neighbourhood Plan Committee; to consider revised Terms of Reference for the Planning & Highways Committee and the Finance & General Purposes Committee (previously GP&F); to consider draft Terms of Reference for the new Amenities & Assets Committee, and the new Co-Ordination Group; to agree members of the Amenities & Assets Committee, and to elect a Chairman of this Committee; to consider a revised meeting pattern for all Council and Committee meetings.
- 11. Accounts** – to report on current financial situation and to consider and approve other financially related matters if necessary, including:
- 12. Project Updates** – to receive updates on the following projects:
 - CCTV
 - Bowers Place Parking
 - IT migration to cloud based storage
- 13. Council Land and Buildings** – to consider, discuss and comment upon matters relating to Council owned or leased land and buildings, including
 - Review of the rent for Copthorne Pavilion
- 14. Youth Provision** – to receive an update on youth provision in both villages.
- 15. Website** – to note the latest data.
- 16. Anti-social behaviour** – to receive and note local incidents of anti-social behaviour.
- 17. Policing** - to note the latest crime figures for Copthorne, Crawley Down and Turners Hill.
- 18. Reports from representatives attending outside meetings** – to receive and note reports from Councillors and the Clerk in relation to any meetings attended on behalf of the Council.
- 19. Personnel*** - to receive and note the actions of the HR Committee, and to authorise associated expenditure.
- 20. Date of the next meeting** – Monday, 13th November 2023 in the South Room, Parish Hub, Copthorne

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT ALL MEETINGS

***The press and public may be excluded from this item in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed.**