

Issued: 7th November 2023

Notice of Meeting

You are hereby summoned to the **Full Council Meeting** of Worth Parish Council to be held on **Monday, 13th November 2023** at **7.30pm** in the South Room at the Parish Hub in Copthorne, when the following business will be considered and transacted.

Mrs. J. Nagy
CLERK TO THE COUNCIL

AGENDA

- 1. Public Question Time – 15 minutes** – to receive and act upon if considered necessary, comments made by members of the public.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

- 2. Apologies** – to receive and approve apologies for absence.
- 3. Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors.
- 4. Minutes** – to discuss, amend if necessary and thereafter approve the Minutes of the Council meeting held on Monday, 16th October 2023
- 5. Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
- 6. Correspondence & Action List-** to note correspondence received, and resolutions acted upon since the last meeting; to receive an update on outstanding actions.
- 7. Committees** – to report and if necessary, approve the Minutes including recommendations as a true and correct record of the following Committee and Sub Committee Meetings:
 - Planning & Highways Committee, 16th October 2023**
Date of next meeting, 13th November 2023
 - General Purposes & Finance Committee, 2nd October 2023**
Date of next meeting, 27th November 2023
 - HR Committee, 7th November 2023**
Date of next meeting, TBA

- 8. County Councillors' Report** – to receive and note a report from County Councillors.

9. **District Councillors' Report** – to receive and note a report from District Councillors.
10. **Neighbourhood Plan Committee** – to consider, discuss and agree the Draft Terms of Reference for this Committee, to agree its membership, and to elect a Chairman from those members
11. **Standing Orders and Financial Regulations** – to consider, discuss and agree changes to Standing Orders and Financial Regulations to incorporate the changes in Council structure agreed at the last meeting.
12. **Accounts** – to report on current financial situation and to consider and approve other financially related matters if necessary, including
 - Ratification of £750 grant to Copthorne Community Group, agreed in principle at the last GP&F Committee meeting.
 - Clerk's attendance at the Practitioners Conference in January 2024, at a cost of £449 + VAT
13. **Project Updates** – to receive updates on the following projects:
 - CCTV
 - Bowers Place Parking
 - IT migration to cloud based storage
14. **Council Land and Buildings** – to consider, discuss and comment upon matters relating to Council owned or leased land and buildings.
15. **Council Policies** – to consider, discuss and adopt the following new policy
 - Environmental Policy
16. **Youth Provision** – to receive an update on youth provision in both villages.
17. **Website** – to note the latest data.
18. **Anti-social behaviour** – to receive and note local incidents of anti-social behaviour.
19. **Policing** - to note the latest crime figures for Copthorne, Crawley Down and Turners Hill.
20. **Reports from representatives attending outside meetings** – to receive and note reports from Councillors and the Clerk in relation to any meetings attended on behalf of the Council.
21. **Personnel*** - to receive and note the actions of the HR Committee, and to authorise associated expenditure; to confirm application to join Local Government Pension Scheme for the two Assistant Clerks.
22. **Date of the next meeting** – Monday, 11th December 2023 in the South Room, Parish Hub, Copthorne

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT ALL MEETINGS

***The press and public may be excluded from this item in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed.**