

**Issued: 16<sup>th</sup> January 2024**

## **Notice of Meeting**

You are hereby summoned to the **Full Council Meeting** of Worth Parish Council to be held on **Monday, 22<sup>nd</sup> January 2024** at **7.30pm** in the South Room at the Parish Hub in Copthorne, when the following business will be considered and transacted.

**Mrs. J. Nagy**  
**CLERK TO THE COUNCIL**

### **AGENDA**

- 1. Public Question Time – 15 minutes** – to receive, and act upon if considered necessary, comments made by members of the public.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

- 2. Apologies** – to receive and approve apologies for absence.
- 3. Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors.
- 4. Minutes** – to discuss, amend if necessary and thereafter approve the Minutes of the Council meeting held on Monday, 11<sup>th</sup> December 2023
- 5. Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
- 6. Correspondence & Action List-** to note correspondence received, and resolutions acted upon since the last meeting; to receive an update on outstanding actions.
- 7. Committees** – to report and if necessary, approve the Minutes including recommendations as a true and correct record of the following Committee and Sub Committee Meetings:
  - Planning & Highways Committee, 11<sup>th</sup> December 2023**  
**Date of next meeting, 5<sup>th</sup> February 2024**
  - General Purposes & Finance Committee, 27<sup>th</sup> November 2023**  
**Date of next meeting, 5<sup>th</sup> February 2024**
  - HR Committee, 15<sup>th</sup> December 2023, 12<sup>th</sup> January 2024**  
**Date of next meeting, TBA**

8. **Working Parties** – to receive and note the Notes from the following Working Parties
  - **Copthorne Village Working Party, 10<sup>th</sup> January 2024**
  - **Crawley Down Village Working Party, 12<sup>th</sup> December 2023 and 5<sup>th</sup> January 2024**
  - **Co-Ordination Group, 5<sup>th</sup> October 2023, deferred from last meeting**
9. **County Councillors' Report** – to receive and note a report from County Councillors.
10. **District Councillors' Report** – to receive and note a report from District Councillors.
11. **Draft Budget 2024/2025** – to consider and confirm the budget for 2024/2025 with a precept of £420,000.
12. **Accounts** – to report on current financial situation and to consider and approve other financially related matters if necessary, including
  - Outsourcing of payroll services.
  - Purchase of additional gritting salt.
  - Removal of Copthorne Recreation Ground play equipment due to H&S concerns
  - Conversion of SID camera to solar power
13. **Project Updates** – to receive updates on the following projects:
  - CCTV
  - Bowers Place Parking
  - IT migration to cloud based storage
  - Copthorne Recreation Ground
14. **Council Land and Buildings** – to consider, discuss and comment upon matters relating to Council owned or leased land and buildings requiring authorisation of expenditure.
15. **Parish Awards Scheme** – to consider three nominations for individuals to be recognised for their contribution to the community.
16. **Youth Provision** – to receive an update on youth provision in both villages.
17. **Website** – to note the latest data.
18. **Anti-social behaviour** – to receive and note local incidents of anti-social behaviour.
19. **Policing** - to note the latest crime figures for Copthorne, Crawley Down and Turners Hill.
20. **Reports from representatives attending outside meetings** – to receive and note reports from Councillors and the Clerk in relation to any meetings attended on behalf of the Council.
21. **Personnel\*** - to receive and note the actions of the HR Committee, and to authorise associated expenditure if required.
22. **Date of the next meeting** – Monday, 18<sup>th</sup> March 2024 in the South Room, Parish Hub, Copthorne.

**ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT ALL MEETINGS**

**\*The press and public may be excluded from this item in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed.**