

# WORTH

## Parish Council

### Council Offices

1<sup>st</sup> Floor, The Parish Hub,  
Borers Arms Road,  
Cophorne  
West Sussex  
RH10 3ZQ

Phone: 01342 713407  
Email: [clerk@worth-pc.gov.uk](mailto:clerk@worth-pc.gov.uk)

**Issued: 10<sup>th</sup> May 2024**

To: Members of the Human Resources Committee

### **Notice of Meeting**

You are hereby summoned to a Human Resources Committee Meeting of Worth Parish Council to be held on at **10.00 am on Friday, 17<sup>th</sup> May 2024** in the South Room of the Parish Hub, Borers Arms Rd, Cophorne when the following business will be considered and transacted.

Mrs J Nagy  
**CLERK TO THE COUNCIL**

### **AGENDA**

**Due to the Confidential nature of the business of this Committee, this meeting is not open to the public.**

- 1. Apologies** – to note and accept apologies for absence.
- 2. Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors.
- 3. Minutes** – to discuss, amend if necessary and thereafter approve the Confidential Minutes of the HR Committee meeting held on Wednesday, 20<sup>th</sup> March 2023
- 4. Staffing matters** – to discuss ongoing staffing issues, and to agree future action.
- 5. Draft Staff Handbook** – to consider the draft handbook, and to agree to recommend its adoption to Council.
- 6. Date of the next meeting:** To be advised