

Issued: 9th July 2024

Notice of Meeting

You are hereby summoned to the **Full Council Meeting** of Worth Parish Council to be held on **Monday, 15th July 2024** at **7.30pm** at the Glebe Centre, Vicarage Rd, Crawley Down when the following business will be considered and transacted.

Mrs. J. Nagy
CLERK TO THE COUNCIL

AGENDA

- 1. Public Question Time – 15 minutes** – to receive, and act upon if considered necessary, comments made by members of the public.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

- 2. Apologies** – to receive and approve apologies for absence.
- 3. Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors.
- 4. Minutes** – to discuss, amend if necessary and thereafter approve the Minutes of the Annual Council meeting held on Monday, 20th May 2024
- 5. Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
- 6. Correspondence & Action List-** to note correspondence received, and resolutions acted upon since the last meeting; to receive an update on outstanding actions.
- 7. Committees** – to report and if necessary, approve the Minutes including recommendations as a true and correct record of the following Committee Meetings:

- Planning & Highways Committee, 8th April, 13th May, 3rd June
Date of next meeting, 15th July 2024**
- General Purposes & Finance Committee, 8th April, 13th May, 3rd June 2024
Date of next meeting, 29th July 2024**
- Amenities & Assets Committee, 15th April 2024
Date of next meeting, 23rd September 2024**

To note the following meetings took place

- **Neighbourhood Plan Committee, 30th May 2024**
Date of next meeting, TBA
- **HR Committee, 3rd July 2024**
Date of next meeting, 26th July 2024

- 8. Working Parties** – to receive and note the Notes from the following Working Parties
 - **Copthorne Village Working Party, 3rd April, 17th April, 1st May, 15th May, 29th May, 12th June, 26th June 2024**
 - **Crawley Down Village Working Party, 15th March, 17th April, 14th May, 13th June 2024**
- 9. County Councillors' Report** – to receive and note a report from County Councillors.
- 10. District Councillors' Report** – to receive and note a report from District Councillors
- 11. Financial Regulations** – to consider the recommendation of the F&GP Committee and adopt revised Financial Regulations, based on the NALC model
- 12. Accounts** – to report on current financial situation and to consider and approve other financially related matters if necessary, including
 - To consider the recommendation of the F&GP Committee and to agree the appointment of Squires Planning as consultant on the review of both Neighbourhood Plans
 - To consider the recommendation of the F&GP Committee and to agree the appointment of PBA Planning as project manager for the Copthorne Rejuvenation Project
- 13. Council Land and Buildings** – to consider, discuss and comment upon matters relating to Council owned or leased land and buildings requiring authorisation of expenditure.
- 14. Vision Document** – to discuss the draft of the Vision document, and to agree to adopt it.
- 15. Co-Ordination Group** – to consider whether this Group should continue.
- 16. Amenities & Assets Committee** - to consider whether this Committee should continue.
- 17. Pensions** – at the request of the LGP Scheme, to confirm that all staff should be included in the Scheme
- 18. Council Policies** – to consider, discuss and adopt the following new policies:
 - Health and Safety Policy
 - Confidential Reporting (Whistleblowing)And to review the following existing policies:
 - Media and Communications Policy
 - Protocol for marking the death of a senior national figure
 - Training and development policy
 - Tree and Land management policy
 - Freedom of Information Publication Scheme
- 19. Youth Provision** – to receive an update on youth provision in both villages.
- 20. Website** – to note the latest data.

- 21. Anti-social behaviour** – to receive and note local incidents of anti-social behaviour.
- 22. Policing** - to note the latest crime figures for Copthorne, Crawley Down and Turners Hill.
- 23. Reports from representatives attending outside meetings** – to receive and note reports from Councillors and the Clerk in relation to any meetings attended on behalf of the Council.
- 24. Personnel*** – to note the actions of the HR Committee meeting, and to authorise recommended expenditure if necessary.
- 25. Date of the next meeting** – Monday, 16th September 2024 in the South Room, Parish Hub, Copthorne

***The press and public may be excluded from this item in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed.**

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT ALL MEETINGS