

WORTH

Parish Council

Chief Officer:
Mrs Leanne Bannister

Council Offices

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Issued: 13th January 2026

Notice of Meeting

You are hereby summoned to the **Full Council Meeting** of Worth Parish Council to be held on **Monday 19th January 2026** at **7.30pm** in the Parish Hub, Copthorne, when the following business will be considered and transacted.

Mrs L Bannister
CHIEF OFFICER TO THE COUNCIL

AGENDA

1. Public Question Time – To receive comments made by members of the public.

This item will last for a maximum of 15 minutes with individual contribution up to a maximum of 3 minutes.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement, and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

Members of the public will only be allowed to speak at any other time during the meeting at the discretion of the Chairman, and will be governed by the rules set out in the Council's Standing Orders at all times.

2. Apologies – to receive and approve apologies for absence.

3. Declarations of Disclosable Pecuniary and Other Interests – to receive any declarations of interest from Councillors.

4. Minutes – to approve:

- a. The Minutes of the Full Council meeting held on 20th November 2025 ([attached](#))
- b. The Minutes of the additional Full Council meeting held on 12th January 2026 ([attached](#))

5. Chairman's Announcements – to receive any announcements from the Chairman.

6. Correspondence, Action List & Updates – to note:

- a. [Correspondence received](#)
- b. [Update on resolutions/actions](#)
- c. [Project tracker](#)
- d. [Latest website data](#)
- e. [The latest crime figures for Copthorne, Crawley Down and Turners Hill](#)

7. Committees – To receive the Minutes of the following Committee Meetings:

- a. Planning & Highways Committee – [1st December 2025](#) and [5th January 2026](#). Next meeting 2nd February 2026.
- b. Finance & General Purposes Committee – [1st December 2025](#). Next meeting 2nd February 2026.
- c. Assets & Amenities Committee – [15th December 2025](#). Next meeting 19th March 2026.
- d. HR Committee – [11th November 2025](#). Next meeting date to be set.

8. Working Parties – to receive the notes from the following Working Parties:

- a. Copthorne Village Working Party – [26th November 2025](#) and [10th December 2025](#). Next meeting 21st January 2026.
- b. Crawley Down Village Working Party – [19th November 2025](#) and [10th December 2025](#). Next meeting 21st January 2026.
- c. Worth Parish Council Working Party – next meeting 26th January 2026.

9. Reports from other Authorities - to receive a report from:

- a. County Councillors.
- b. District Councillors.

10. Business Plan – To approve the Business Plan, Action Plan and Summary Document ([report attached](#)).

11. Reports from representatives attending outside meetings – to receive and note reports from Councillors and the Clerk in relation to any meetings attended on behalf of the Council.

12. Operation Watershed – to consider the recommendations in the report (confidential report attached).

13. Policy – to approve the following:

- a. [Drugs & Alcohol Policy](#) – following advice from the Council’s HR Consultant, it is recommended that this policy is approved as drafted as any changes could create risk for the Council.
- b. [Bribery Policy](#)
- c. [Harassment/Bullying Policy](#)
- d. [Performance Improvement Policy](#)
- e. [Risk Management Strategy](#)

14. Parish Awards – to note the update ([attached](#)).

15. Personnel* - to receive and note the confidential actions of the HR Committee, and to approve the recommendations contained in the report (confidential report attached).

16. Date of the next meeting – the next meeting will be held on Monday 23rd March 2026 at the Parish Hub, Copthorne.

***The press and public may be excluded from this item in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed.**