

# WORTH

## Parish Council

**Chief Officer to the Council:**  
**Mrs Leanne Bannister**

### Council Offices

**1<sup>st</sup> Floor, The Parish Hub,  
Borers Arms Road,  
Cophorne  
West Sussex  
RH10 3ZQ**

**Phone: 01342 713407  
Email: clerk@worth-pc.gov.uk**

To: Members of the Finance & General Purposes Committee

1<sup>st</sup> April 2025

## **Notice of Meeting**

You are summoned to the **Finance & General Purposes Committee** meeting of Worth Parish Council to be held on **Monday 7<sup>th</sup> April 2025 at approximately 8.00pm** in the Glebe Centre, Crawley Down when the following business will be considered and transacted. This meeting will follow the Planning & Highways Committee, so the start time is approximate, and Members should be available by 7.45pm.

Mrs L Bannister  
**CHIEF OFFICER**

### **AGENDA**

1. **Public Question Time** - to receive, and act upon if considered necessary, comments made by members of the public. This item will last for a maximum of 15 minutes with individual contribution up to a maximum of 3 minutes.  
Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement, and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.  
Members of the public will only be allowed to speak at any other time during the meeting at the discretion of the Chairman, and will be governed by the rules set out in the Council's Standing Orders at all times.
2. **Apologies** – to **receive** and **approve** apologies for absence.
3. **Declarations of Disclosable Pecuniary and Other Interests** – to **receive** any declarations of interest from Councillors.
4. **Minutes** – to **approve** the Minutes of the Finance & General Purposes Committee meeting held on Monday 3<sup>rd</sup> March 2025 (attached).
5. **Chairman's Announcements** – to **receive** any announcements by the Chairman of the Finance & General Purposes Committee.
6. **Correspondence list** – to **note** correspondence received since the last meeting.
  - a. Thank you letter from 4Sight Vision Support.
  - b. Thank you letter from Air Ambulance.
  - c. Changes to interest rates for Barclays.
7. **Accounts & Financial Matters** – to **consider** the following matters:
  - a. To **resolve** to receive and approve expenditure/income lists and reports on the current financial situation (attached).
  - b. To **confirm** that bank reconciliations to 31<sup>st</sup> March have been completed.
  - c. To **approve** the annual cost of £528 plus VAT for an additional subscription to the RBS (accounts package). Note that an amount of £396 plus VAT was approved at the previous meeting, but this quote was incorrect.
  - d. To **note** that three-year energy contracts have been entered with British Gas Lite for the feeder pillars and allotment store. These have a 15p per day lower standing charge, and a similar pence per kWh unit charge.

- e. To **approve** the quote of £580 plus VAT to survey the trees on Land West of Francis Court.
- f. To **consider** the following grant applications:  
All Saints' Church, Crawley Down - £350
- g. Street lights – to **approve** the following (total budget of £29,600):
  - Payment of £9,238 plus VAT to UKPN to manage the electricity connection to replace four street light columns (quotes attached)
  - Payment of £5,400 plus VAT to Streelights to replace the columns
  - Other required repairs up to a value of £6,000 plus VAT – note that remaining repairs are on a two-year rolling programme
  - Application to REPOWER Balcombe for a grant of up to £5,000 to begin the replacement of lanterns with LEDs
- h. To **note** the fund transfer of £30,000 from Natwest to Unity Bank Trust on 19<sup>th</sup> March.
- i. To **approve** payments made via Direct Debit:

COMPANY	SERVICE	REGULARITY	COST
Castle Water	Allotment water	Monthly	Variable
EE Mobile	Broadband at Copthorne Pavilion	Monthly	£30.00
EDF	Streetlight electricity	Quarterly	Variable
EDF	Feeder pillars	Monthly	Variable
Tesco	Mobile phone	Monthly	£18.99
Tesco	Mobile phone	Monthly	£24.99
PWLB	Loan for Parish Hub	Twice Yearly	£4,863.00
Ipal	Youth registration	Monthly	£150.00

8. **End of financial year** – to **consider** the report (attached).
9. **Section 106 Monies** - to **consider** the following matters:
  - a. To **receive** an update on the status of current agreements.
  - b. To **approve** the S106 application for new shutters and a new door security system for Copthorne Pavilion.
10. **Projects** – to **receive** updates on the following projects (attached):
  - CCTV
  - Copthorne Recreation Ground
11. **Policy** – to **consider** the following policies, and **recommend to Council** that these are approved (attached):
  - a. Data Protection Policy - new
  - b. Internal Privacy Policy – amended
12. **Matters for Consideration submitted by the Village Working Parties, or by the Co-Ordination Group** - to note activities to date, and to receive any recommendations.
13. **Consideration of items for discussion by the Village Working Parties, or by the Co-Ordination Group** – to consider and agree items to pass to the two Village Working Parties, or to the Co-Ordination Group for discussion at their meetings, these to be put on a future Council/Committee agenda if necessary.
14. **Date of the next meeting**: Monday 12<sup>th</sup> May at the Parish Hub, Copthorne.

**ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETINGS**