

WORTH

Parish Council

Chief Officer to the Council:
Mrs Leanne Bannister

Council Offices

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To: Members of the Finance & General Purposes Committee

6th May 2025

Notice of Meeting

You are summoned to the **Finance & General Purposes Committee** meeting of Worth Parish Council to be held on **Monday 12th May 2025 at approximately 8.00pm** in the Parish Hub, Copthorne when the following business will be considered and transacted. This meeting will follow the Planning & Highways Committee, so the start time is approximate, and Members should be available by 7.45pm.

Mrs L Bannister
CHIEF OFFICER

AGENDA

1. **Public Question Time** - to receive, and act upon if considered necessary, comments made by members of the public. This item will last for a maximum of 15 minutes with individual contribution up to a maximum of 3 minutes.
Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement, and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.
Members of the public will only be allowed to speak at any other time during the meeting at the discretion of the Chairman, and will be governed by the rules set out in the Council's Standing Orders at all times.
2. **Apologies** – to **receive** and **approve** apologies for absence.
3. **Declarations of Disclosable Pecuniary and Other Interests** – to **receive** any declarations of interest from Councillors.
4. **Minutes** – to **approve** the Minutes of the Finance & General Purposes Committee meeting held on Monday 4th April 2025 ([attached](#)).
5. **Chairman's Announcements** – to **receive** any announcements by the Chairman of the Finance & General Purposes Committee.
6. **Correspondence list** – to **note** correspondence received since the last meeting.
 - a. [Streetlights](#).
7. **Accounts & Financial Matters** – to **consider** the following matters:
 - a. To **resolve** to receive and approve expenditure/income lists and reports on the current financial situation ([attached](#)).
 - b. To **confirm** that bank reconciliations to 30th April have been completed.
 - c. To **approve** the following fund transfers:
£40,000 from Natwest to Cambridge
£80,000 from Natwest to Unity
 - d. To **consider** the following grant application:
St John the Evangelist, Lychgate Restoration Project - £1,330
Note: Policy says that Committee will ordinarily only approve grants of up to £750.
Budget remaining £6,650.

8. **Internal Audit** – to **note** the report of the Internal Audit held on 24th April 2025 ([attached](#)).
9. **Preferred Suppliers** – to **consider** the report ([attached](#)).
10. **Section 106 Monies** - to **receive** an update on the status of current agreements ([attached](#)).
11. **Projects** – to **receive** updates on the following projects, and **consider** the recommendations in the report (to follow):
 - CCTV
 - Copthorne Recreation Ground
 - Bowers Place parking
12. **Policy** – to **consider** the following policies, and **recommend to Council** that these are approved (attached):
 - a. [Financial Regulations](#) – amended following implementation of Procurement Act 2023
 - b. [Standing Orders](#) – as above
 - c. [Risk Management Plan 2025-26](#)
13. **Matters for Consideration submitted by the Village Working Parties, or by the Co-Ordination Group** - to note activities to date, and to receive any recommendations.
14. **Consideration of items for discussion by the Village Working Parties, or by the Co-Ordination Group** – to consider and agree items to pass to the two Village Working Parties, or to the Co-Ordination Group for discussion at their meetings, these to be put on a future Council/Committee agenda if necessary.
15. **Date of the next meeting**: Monday 2nd June at the Parish Hub, Copthorne.

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETINGS