

WORTH

Parish Council

Chief Officer to the Council:
Mrs Leanne Bannister

Council Offices

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To: Members of the Finance & General Purposes Committee

26th September 2025

Notice of Meeting

You are summoned to the **Finance & General Purposes Committee** meeting of Worth Parish Council to be held on **Monday 2nd October 2025 at approximately 8.00pm** in the Haven, Crawley Down when the following business will be considered and transacted. This meeting will follow the Planning & Highways Committee, so the start time is approximate, and Members should be available by 7.45pm.

Mrs L Bannister
CHIEF OFFICER

AGENDA

1. **Public Question Time** - to receive, and act upon if considered necessary, comments made by members of the public. This item will last for a maximum of 15 minutes with individual contribution up to a maximum of 3 minutes.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement, and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

Members of the public will only be allowed to speak at any other time during the meeting at the discretion of the Chairman, and will be governed by the rules set out in the Council's Standing Orders at all times.

2. **Apologies** – to **receive** and **approve** apologies for absence.
3. **Declarations of Disclosable Pecuniary and Other Interests** – to **receive** any declarations of interest from Councillors.
4. **Minutes** – to **approve** the Minutes of the Finance & General Purposes Committee meeting held on Monday 1st September 2025 ([attached](#)).
5. **Chairman's Announcements** – to **receive** any announcements by the Chairman of the Finance & General Purposes Committee.
6. **Correspondence list** – to **note** correspondence received since the last meeting:
 - a. [St Catherine's Hospice](#) – thank you for grant.
 - b. Update from [4Sight Vision Support](#).
7. **Accounts & Financial Matters** – to **consider** the following matters:
 - a. To **resolve** to receive and approve expenditure/income lists and reports on the current financial situation (to follow).
 - b. To **confirm** that bank reconciliations to 30th September have been completed.
 - c. **Unity grant fund** – to **note** that approximately £3,500 has been applied for from the Unity Trust Bank Impact Grant towards youth costs.

- d. **Street lights** – to **consider** the amount owing to UKPN of £734 plus VAT due to them misquoting for a road closure for a replacement street light column.
 - e. **Grants** – to consider the following grant applications. Note the amount remaining in the grants budget is £2,985.
 - **Copthorne Carnival** – £750 for a new PA system
 - **Peter Pan Playgroup** - £750 towards a new fence
 - f. **Defibrillator** – to **note** that funding for a new machine was declined, but a new device has now been purchased at a cost of £895 plus VAT.
8. **Cyber & GDPR training** – Focus is offering an 'add on' to the current IT contract of £3 per user per month for cyber training, and the same cost for GDPR training. This will consist of short training videos, and test emails being sent. This will be put in place for staff under delegated authority.
To **consider** adding this on for councillors at a cost of £1,224 per year.
9. **Section 106 Monies** –
- a. To **receive** an update on the status of current agreements (attached for [Copthorne](#) and [Crawley Down](#)).
 - b. To **note** that the S106 application for new shutters and door security system for the Copthorne Pavilion has been submitted.
10. **Community Governance Degree** – to consider the recommendation by the HR Committee that the Chief Officer completes the Community Governance Degree at a cost of £6,800 payable over two years. More information can be found [here](#).
11. **Projects** – to **receive** updates on the following projects, and **consider** the recommendations in the report ([attached](#), and projects tracker [attached](#)):
- Bowers Place parking
 - CCTV
 - Copthorne Recreation Ground
12. **Matters for Consideration submitted by the Village Working Parties, or by the Worth Parish Council Working Party** - to note activities to date, and to receive any recommendations.
13. **Consideration of items for discussion by the Village Working Parties, or by the Worth Parish Council Working Party** – to consider and agree items to pass to the two Village Working Parties, or to the Worth Parish Council Working Party for discussion at their meetings, these to be put on a future Council/Committee agenda if necessary.
14. **Date of the next meeting**: Thursday 3rd November at the Parish Hub, Copthorne.

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETINGS