

WORTH

Parish Council

Chief Officer to the Council:
Mrs Leanne Bannister

Council Offices

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To: Members of the Finance & General Purposes Committee

1st September 2026

Notice of Meeting

You are summoned to the **Finance & General Purposes Committee** meeting of Worth Parish Council to be held on **Monday 7th September 2026 at approximately 8.00pm** in the **Parish Hub, Cophorne** when the following business will be considered and transacted. This meeting will follow the Planning & Highways Committee meeting, so the start time is approximate, and Members should be available by 7.45pm.

Mrs L Bannister
CHIEF OFFICER

AGENDA

1. **Public Question Time** - to receive, and act upon if considered necessary, comments made by members of the public. This item will last for a maximum of 15 minutes with individual contribution up to a maximum of 3 minutes.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement, and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

Members of the public will only be allowed to speak at any other time during the meeting at the discretion of the Chairman, and will be governed by the rules set out in the Council's Standing Orders at all times.

2. **Apologies** – to **receive** and **approve** apologies for absence.
3. **Declarations of Disclosable Pecuniary and Other Interests** – to **receive** any declarations of interest from Councillors.
4. **Minutes** – to **approve** the Minutes of the Finance & General Purposes Committee meeting held on Monday 6th July 2026 ([attached](#)).
5. **Chairman's Announcements** – to **receive** any announcements by the Chairman of the Finance & General Purposes Committee.
6. **Correspondence list** – nothing to note.
7. **Accounts & Financial Matters** – to **consider** the following matters:
 - a. To **resolve** to receive and approve expenditure/income lists and reports on the current financial situation ([attached](#)).
 - b. To **confirm** that bank reconciliations to 31st July and 31st August have been completed.
 - c. Salaries – to **note** the pay agreement for this financial year has been reached, resulting in an increase to the staff costs of £7,991. This is within the budget allowed for staff costs, and is lower than expected.
 - d. Cashflow:

- i. To **note** the forecast for September and October, observing the expected low balance mid-September ([attached](#)). This low balance remains within an acceptable amount.
 - ii. To **delegate authority** to the Chief Officer, in consultation with the Chair/Vice Chair of this Committee, to make fund transfers at any amount required to cover the costs associated with the Copthorne Recreation Ground Project.
 - e. To **consider** awarding grants to the following (£3,580 remaining in the grants budget):
 - Citizens Advice - £500
 - St Catherine's Hospice - £750
 - Copthorne Scouts & Guides Gang Show - £500
8. **Section 106 Monies** – to **note** funds available (attached for [Copthorne](#) and [Crawley Down](#)). These have been updated following the reconciled information being received from Mid Sussex District Council for 2025-2026.
 9. **External Audit** – to **note** that the External Auditor has completed their review of the Annual Governance and Accountability Return, with no comments or concerns raised ([attached](#)).
 10. **Streetlight electricity** – to **note** the report ([attached](#)).
 11. **Projects** – to **receive** updates on the following projects, and **consider** the recommendations in the reports:
 - a. Bowers Place parking ([attached](#))
 - b. Copthorne Recreation Ground ([attached](#))
 - c. Operation Watershed – nothing to report until end of project report is complete.
 - d. Projects Tracker ([attached](#))
 12. **Matters for Consideration submitted by the Village Working Parties, or the Worth Parish Council Working Party** - to note activities to date, and to receive any recommendations.
 13. **Consideration of items for discussion by the Village Working Parties, or the Worth Parish Council Working Party** – to consider and agree items to pass to the two Village Working Parties, or to the Worth Parish Council Working Party for discussion at their meetings, these to be put on a future Council/Committee agenda if necessary.
 14. **Date of the next meeting:** Monday 5th October 2026 at the Glebe Centre, Crawley Down.

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETINGS