

# WORTH

## Parish Council

**Chief Officer to the Council:**  
**Leanne Bannister**

### Council Offices

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**Issued: 16<sup>th</sup> September 2025**

To: Members of the Amenities & Assets Committee

## **Notice of Meeting**

You are summoned to the **Amenities & Assets Committee** meeting of Worth Parish Council to be held on **Monday 22<sup>nd</sup> September 2025** in the South Room of the Parish Hub, Borers Arms Rd, Copthorne when the following business will be considered and transacted.

Mrs L Bannister  
**CHIEF OFFICER TO THE COUNCIL**

### **AGENDA**

**1. Public Question Time**

To receive, and act upon if considered necessary, comments made by members of the public. This item will last for a maximum of 15 minutes with individual contribution up to a maximum of 3 minutes.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement, and it would be appreciated to be kept short, to maximise the time for other questions. The Chair will call the question from those who are indicating that they wish to speak.

Members of the public will only be allowed to speak at any other time during the meeting at the discretion of the Chair, and will be governed by the rules set out in the Council's Standing Orders at all times.

**2. Apologies – to receive and approve** apologies for absence.

**3. Declarations of Disclosable Pecuniary and Other Interests – to receive** any declarations of interest from Councillors.

**4. Minutes – to approve** the Minutes of the Amenities & Assets Committee meeting held on 16<sup>th</sup> June 2025 ([attached](#)).

**5. Chairman's Announcements – to receive** any announcements by the Chairman of the Amenities & Assets Committee.

**6. Correspondence – to note** the following:

- a. Letter regarding a tree overhanging a private property at Lashmere ([attached](#)). Note that this tree is going to be inspected by a surveyor before an action is recommended.
- b. Letter regarding fireworks at Copthorne Carnival ([attached](#)).

**7. Allotments – to consider** fees for 2026-2027 for Crawley Down and Heathy Wood ([attached](#)).

8. **Events on Council Land** – to:
- a. **Consider** closing the car park on Burleigh Lane to allow the Christmas event to take place on 29<sup>th</sup> November 2025.
  - b. **Review** events taken place during 2025.
  - c. **Note** the use of Crawley Down Green 8<sup>th</sup> to 22<sup>nd</sup> September by Fun Village.
  - d. **Note** the use of Copthorne Recreation Ground 22<sup>nd</sup> September to 6<sup>th</sup> October by Fun Village (dependent on the progress of the rejuvenation project).
  - e. **Consider** fees for hire of land for commercial activities for the 26-27 financial year. Current fee is £500 plus £250 refundable deposit, recommendation from Copthorne Working Party of £750 per week plus refundable deposit. To **agree** to delegate the decision for hire of land to the Chief Officer in consultation with the Village Working Parties.
9. **Youth** – to **note** the report ([attached](#)).
10. **Crawley Down Village Hall** – to **note** the update following the last meeting ([attached](#)).
11. **Council and Community Assets** – to **receive** any update as to the responsibilities of the Council in relation to Council-owned land and assets.
- a. To **note** there is now a system in place of checking on items listed on the asset register at least annually.
12. **Council Premises and Land** – to **discuss** and **comment** upon matters relating to Council-owned, leased or managed land and buildings.
- a. To **consider** the rent for the lease of Copthorne Pavilion from 1<sup>st</sup> April 2026. The lease states that annual increases should not be more than 2.5% or RPI whichever is lower. As RPI is currently running at around 4.2%, an increase of 2.5% is the option for consideration. This would increase the rent from £4,934pa to £5,057pa.
  - b. To **note** that All Fibre wayleave agreement has now been completed.
  - c. To **note** that the trees on land next to Francis Court have been surveyed, and one dead limb has been removed.
  - d. To **consider** the recommendations in the report regarding play area inspections ([attached](#)).
13. **Budget** – to **consider** any spending requirements for the 26-27 budget.
14. **Matters for Consideration submitted by the Village Working Parties** - to **note** activities to date, and to receive any recommendations.
15. **Consideration of items for discussion by the Village Working Parties** – to **consider** and **agree** items to pass to the two Working Parties for discussion at their meetings, these to be put on a future Council/Committee agenda if necessary.
16. **Date of the next meeting:** The next meeting will be held on Monday 15<sup>th</sup> December at the Glebe Centre, Crawley Down.

**ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETINGS**