

Worth Parish Council

Minutes of the Full Council Meeting held in the South Room, in the Parish Hub, Copthorne, on 26th June 2023 commencing at 7.30pm

Present:	Cllr Phillips (Chairman)	Cllr King
	Cllr Bingle	Cllr Casella
	Cllr Lord	Cllr Cruickshank
	Cllr Pointer	Cllr Gibson
	Cllr Lord	Cllr Kipps
	Cllr Williams	Cllr Wilson
	Mrs T Cruickshank (Deputy Clerk)	1 member of the public

In the absence of both Cllr Dorey & Cllr Scott Cllr Phillips took the Chair. It was agreed that Cllr King would be Vice Chair for this meeting as per Standing Order 3 q)

49 Public Question Time

The member of the public did not wish to speak.

50 Apologies

Apologies were noted and accepted from Cllrs Coote, Dorey, Dymond, Hodsdon and Scott.

51 Declarations of Interest

There were no declarations at this point in the meeting.

52 Minutes

It was agreed by all present that the Minutes of the Council meeting held on 5th June 2023 were a true and correct record.

53 Chairman's Announcements

The Chairman drew Councillors attention to a poll that the Clerk was conducting in order to get a preferred date for Councillor training, options being 31st July, and 7th, 14th and 21st August. He urged all Councillors to reply and to attend.

He also reminded those on the Planning Committee that they have been invited to strategic planning training, and the Clerk is awaiting responses from some.

54 Correspondence & Action List

The correspondence and action lists were NOTED.

55 Committees

Planning & Highways Committee, 5th June 2023
Date of next meeting, 26th June 2023

General Purposes & Finance Committee, 22nd May 2023
Date of next meeting, 10th July 2023

Councillors NOTED these Minutes and actions therein.

56 County Councillors' Report

Cllr Forbes has advised that there is nothing to report.

Cllr Gibson's report was NOTED.

Cllr Williams questioned when the lines on Vicarage Road were being repainted, Cllr Gibson has reported this, and it has been marked as a priority.

57 District Councillors' Report

Cllr Gibson's report was NOTED.

Cllr Gibson also advised that the grant for air-condition at the Parish Hub had been approved.

The MSDC scrutiny committee would be discussing setting up a working group to review policies in the district plan and undertake more consultation with Parish Councils. MSDC are looking into setting up a Parish Infrastructure fund for Parish Councils to access funds for large projects.

58 Accounts & Financial Matters

No expenditure to approve.

59 Project Updates

The Deputy Clerk referred to the Clerk's report.

CCTV

4G provision is now possible earlier than expected, so the c£20,000 cabling costs have been removed, with the much cheaper alternative of purchase of a data package being substituted.

The Clerk cannot share some commercially sensitive information, but installation dates for the four cameras are being finalised and should be imminent.

Bowers Place Parking Scheme

Permission for works licences and land transfer have been submitted; these can take three months to process. It is hoped that work can commence on site during the second half of September, after the Village Fayre.

Electricity Cabinets

There was a last-minute issue with UK Power Networks being on site on 11th June, as it said the incorrect ducting had been installed. The ducting was indeed correct, and they are back on-site 6th July. Creative Sparks will install the meter on 7th July and will issue the compliance certificate, so the cabinet can be used for the Gig on the Green event on 29th July. Same dates for Copthorne completion.

The Clerk continues to get complaints from residents in Lime Close in relation to the electricity box on Copthorne Green. As agreed, the Clerk is investigating installing a mirror to assist in exiting at this junction.

Cllrs NOTED these updates.

60 General Purposes & Finance Committee

It was AGREED by all present that Cllr Dorey can join this Committee; membership will now be complete with 12 members.

61 Governance Working Party

The Chairman referred to the Clerks report.

The Copthorne/Crawley Down Environment and Infrastructure Working Parties have drafted a new Terms of Reference, which has been agreed by the Governance WP and includes the name change requested – Copthorne/Crawley Down Working Party.

It was AGREED by all present that the revised Terms of Reference for the Copthorne/Crawley Down Working Party was adopted.

62 Council Land and Buildings

The Deputy Clerk referred to the Clerk's email relating to a mobile catering unit in Crawley Down. This was moved on by MSDC due to the parking bays outside the shops being subject to time restrictions. The Clerk has provisionally agreed to the van being parked on a grass area adjacent to the Burleigh Way car park, which is Council land, subject to this being formally approved at the GP&F Committee on 10th July.

Councillors NOTED this information and agreed with the Clerk's action to date.

63 Website

The usage report was NOTED.

The Comms & IT Administrator is liaising with Cllrs Kipps and Wilson to assist in reviewing the site content and accessibility.

64 Anti-Social Behaviour

The Clerk has previously reported damage to the Burleigh Way bus shelter. The perpetrator is known by the police; the Clerk is liaising with the police for reparation.

Cllr Stewart said youths had broken a fence and damaged a window at a property in Copthorne and this had been reported to the police.

Cllr Kipps advised youngsters were still causing issues at Fen Place Mill, the PCSO's are aware and are adding this area to their patrols. Councillors questioned if the Cluster group was still in operation as this issue could be discussed within its remit as a cross boundary problem.

Cllr Pointer advised two women were witnessed taking photos of the school children in Crawley Down, the school were aware and had notified parents.

Cllr Gibson said he had been made aware of anti-social behaviour in the woods behind Forest Close, and noted this might be a good place to add extra CCTV cameras in the future.

65 Sussex Police

The latest crime figures for April 2023 were NOTED.

66 Representatives attending outside meetings.

East Grinstead Town Council Public Services meeting, 1st June, attended by Cllr Scott. East Grinstead TC had invited Modality to attend this meeting, also inviting neighbouring parishes to send representation. No update was available as Cllrs Scott was not present.

67 Youth Provision

The Chairman referred to the Clerk's report.

The Clerk's action to date was NOTED, and her proposed future action was AGREED by all present.

68 Date of the next meeting

The date of the next meeting is Monday, 24th July 2023, at the Glebe Centre in Crawley Down.

Meeting closed at 08.18 pm.

Chairman: _____

Date: _____