

Worth Parish Council

Minutes of the Finance & General Purposes Committee Meeting held on 13th January 2025 commencing at 7.30pm

Present:

Cllr Scott (Chairman)	Cllr Phillips (Vice Chairman)
Cllr Casella	Cllr Coote
Cllr Dorey	Cllr Hodsdon
Cllr Kipps	Cllr Pointer
Cllr Wilson	Cllr Williams
Mrs L Bannister (RFO)	2 members of the public
Cllr Bingle (as non-committee member)	

107 Public Question Time

No questions were raised.

108 Apologies

Apologies were noted and accepted from Cllr Lord.

109 Declarations of Interest

None.

110 Minutes

It was RESOLVED to approve the Minutes of the Finance and General Purposes Committee held on 9th December 2024. These were duly signed by Cllr Scott.

111 Chairman's Announcements

It was noted that the Auditor commented on Worth Parish Council being a 'model council', and congratulations were offered to all involved.

112 Correspondence List

The interest rate for the Barclays savings account will be reducing by 0.5% to 1.36%.

113 Accounts and Financial Matters

Financial information

Financial information was included in the meeting pack. It was RESOLVED that the financial information was a true representation of the current financial situation.

Bank Reconciliations

It was NOTED that the bank reconciliations to 31st December have been completed and signed by Cllr Casella.

Street lights

It was RESOLVED to approve an additional cost of £1,169 plus VAT to UK Power Networks to supply traffic management for various column replacements.

114 Section 106 Monies

There are no changes to note since the last report.

115 Projects

No report available.

116 Interim Internal Audit

It was noted that:

- The Accounts Clerk should have their own login to the accounting system.
- Council should have in place a system to review Terms of Reference annually.

- All agendas should show the date of issue.
- The asset register could show a replacement value for each asset and include a date of when the asset was last checked.
- Cricket Ground at Crawley Down – it appears that the Council is sole managing trustee for this site. In order to satisfy the Charity Commission, the Council needs to hold a trustee meeting each year, albeit just to confirm that the trust is not being operated, and also submit 'nil' financial reports to the Charity Commission each year.

Cllr Scott attended the audit and noted that it was very positive.

117 Trees

It was RESOLVED to appoint County Tree Surgeons at a cost of £6,450 plus VAT to complete all items listed in amber on the tree survey. This work will be planned for the new financial year.

118 Matters for Consideration submitted by the Village Working Parties or the Co-Ordination Group

Crawley Down Working Party noted the following:

- There is a plan to tidy the area at the back of the shops.
- The Working Party plans to allocate £5,000 of its budget to the Haven Centre to improve the bar. This is to be agreed by Committee. They will be advised to follow the Grants Policy and provide all information listed.

119 Consideration of items for discussion by the Village Working Parties or the Co-Ordination Group

No items were brought forward.

120 Date of the next meeting

The date of the next meeting was set for Monday 3rd February 2025.

Meeting closed at 7.55 pm.

Chairman: _____

Date: _____