

Worth Parish Council

Minutes of the Finance & General Purposes Committee Meeting held on 7th July 2025 commencing at 8.52 pm

Present:	Cllr Phillips (Chairman) Cllr Casella Cllr Dorey Cllr Kipps Cllr Williams	Cllr Scott (Vice Chairman) Cllr Coote Cllr Hodsdon Cllr Lord Cllr Wilson
	Mrs L Bannister (Chief Officer)	Cllr Bingle (as non-committee member) for part of the meeting

015 Public Question Time

None.

016 Apologies

Apologies were received from Cllr Pointer and Cllr King.

017 Declarations of Interest

None.

018 Minutes

It was RESOLVED to approve the Minutes of the Finance and General Purposes Committee held on 2nd June 2025. These were duly signed by Cllr Phillips.

019 Chairman's Announcements

A grant application was received from the CDRA for the Gig on the Green, this will be added to the next agenda.

A grant application has been submitted to REPOWER Balcombe for £5,000 for LED street light lanterns in Crawley Down.

020 Correspondence List

A thank you letter for the grant for the Lychgate was received from St Johns Church.

021 Accounts and Financial Matters

Financial information

Financial information was included in the meeting pack. It was RESOLVED that the financial information was a true representation of the current financial situation. It was noted that:

- Land management is showing as £2,230 over budget. This is formed of £6,450 for tree surgery following survey last financial year (it was known that this would take it over budget, the quote was received after the budget was set), £580 for survey for land next to Francis Court, and £200 for works following that survey.
- CCTV Monitoring is showing as £9,959 over budget. This is the UKPN fee for the Crawley Down location and was paid from earmarked reserves. If this location changes, this amount is now with Chromavision and will be reduced from a future invoice.
- Miscellaneous under Recreation Grounds is showing as £2,101 over budget. This is a payment to MSDC for rent we have collected on their behalf for the Haven Field.
- Maintenance for the Copthorne Pavilion is showing as £25,965 over budget. This relates to a S106 application, the funds for which have been received and are showing in the projects code (1900). This has now been amended. The remainder should be showing under 4203 for Ground Maintenance and again, this has now been amended.

Bank Reconciliations

It was NOTED that the bank reconciliations to 30th June have been completed and signed by Cllr Casella.

Defibrillator

It was RESOLVED to approve the purchase a new defibrillator for Crawley Down at an approximate cost of £2,000, to be paid from the Capital Purchases budget. Funding will be sought for this.

022 Section 106

The report was noted, along with the updated reconciled report.

023 Copthorne Recreation Ground

It was RESOLVED to:

- a. Appoint Company 3 to Contract E: Civils Package 2. The contractor name and value of the contract will be published at the next meeting. This is to ensure that the tender process is not compromised at this stage.
- b. Recommend to Full Council to approve the revised budget.
- c. Recommend to Full Council to the use of earmarked reserves as follows:
£10,276 from the Copthorne Recreation Ground fund
£5,000 from the Lashmere fund
£20,000 from the CCTV fund
- d. Attempt to reduce the amount of the Public Works Loan requirement by approaching local businesses for sponsorship. The following businesses should be approached: Harbour Holdings, DHL, Amazon (but check with them first as they may only allow registered charities to apply), APH Parking, garden centre, haulage companies and Tulleys. The Committee agreed that officers should be able to make the final decisions about who to approach. Each company should be asked to provide a specific piece of equipment.

The Assistant Clerk (Projects) was thanked for the excellent work she has done on this project, which has been extremely high quality. Cllr Stewart was also thanked for her time considering items of play equipment that could be considered suitable for formal sports for the S106 equipment.

024 Projects

Cllr Williams arrived

CCTV

The report was noted and it was RESOLVED to approve the new location for CCTV in Crawley Down, subject to the Council being able to reach legal agreement with the owners of the shops in question.

The Copthorne camera is up and running. This was essential to the success of the Copthorne Carnival, which wouldn't have been able to proceed without it.

Bowers Place Parking

The report was noted.

025 Neighbourhood Planning

It was RESOLVED to continue, to analyse all survey results and to continue to spend the money that has already been pre-paid with the contractors.

026 Matters for Consideration submitted by the Village Working Parties

No items were submitted.

027 Consideration of items for discussion by the Village Working Parties

The Workings Parties need to decide how they will consider the effectiveness of CCTV.

028 Date of the next meeting

The date of the next meeting is Monday 1st September at the Glebe Centre , Crawley Down.

Meeting closed at 9.14 pm

Chairman: _____

Date: _____