

Worth Parish Council

Minutes of the Human Resources Committee Meeting held on

Friday 10th July at 10am

Present Cllr Pointer (Chair) Cllr Hodsdon (Vice Chair)
Cllr Coote Cllr Dorey

Mrs L Bannister (Chief Officer)

As per the Terms of Reference for this Committee, in exception to Standing Order 3 d), parts of HR Committee meetings will be held in private due to the confidential nature of business.

01 Appointment of Vice Chair

It was RESOLVED to appoint Cllr Hodsdon as Vice Chair.

02 Apologies

Apologies were received from Cllrs Casella and King.

03 Declarations of Interest

None

04 Minutes

It was RESOLVED to approve the Minutes of the meeting on 23rd April 2026, and these were duly signed by the Chair.

05 Staffing Matters

Confidential staffing matters were discussed, and it was RESOLVED to:

- Approve most of the appraisal targets for the Chief Officer, with one being deferred to the Worth Parish Council Working Party for discussion.
- Approve an increased salary point for a member of staff.
- Change the job title of the Assistant Clerk to Deputy Chief Officer.
- Review the Model Contract of Employment.
- Confirm the appointment of the Temporary Administration Assistant.
- Arrange training for all councillors and staff.
- Approve other recommendations in the officer report.

06 Date of the next meeting

The next meeting date was not set.

The meeting closed at 4.57pm

Chairman:.....

Date:.....