

Worth Parish Council

Minutes of the Amenities & Assets Committee Meeting held on Monday 14th September 2026 at 7.30pm at the Parish Hub, Copthorne

Present: Cllr Casella (Chair) Cllr Wilson (Vice Chair)
Cllr Bingle Cllr Cruickshank
Cllr King Cllr Phillips
Cllr Pointer Cllr Stewart
Cllr Williams

Mrs L Bannister (Chief Officer) 0 members of the public

Due to a maintenance issue with the published meeting venue, the meeting was moved to the Parish Hub, Copthorne. The start time was delayed to allow time for members of the public to reach the different venue, and a councillor waited at the original venue to ensure nobody arrived. A sign was left on the door advising people of the location change.

16 Public Question Time

No members of the public were in attendance.

17 Apologies

Apologies were received from Cllr Dorey.

Absent – Cllr Dymond

18 Declarations of Interest

Cllr Phillips declared an interest in item 11 as the chair of the Copthorne Sports and Community Association.

19 Minutes

It was RESOLVED to approve the Minutes of the meeting held on 15th June 2026. These were duly signed by the Chair.

20 Chair's Announcements

None.

21 Youth

The report was NOTED.

22 Allotments

It was RESOLVED that bonfires will be permitted between 1st October and 30th April (previously 31st March).

23 Defibrillator Crawley Down

Cllr Williams declared an interest in this item as a member of the Parochial Church Council.

It was RESOLVED to either take management responsibility for, or ownership of, a defibrillator to be located externally at the Glebe Centre. The machine is being donated by the WI.

24 Assets

The desktop valuations for the garages and Copthorne Pavilion were NOTED. These were as follows:

Building	2026 valuation	2022 valuation	Insured amount
Garages	£56,000	£108,000	£136,080
Copthorne Pavilion	£956,000	£1,133,000	£1,427,580

The Council were advised they could either reduce the sums insured to align with the latest valuation, resulting in a small reduction in premium, or retain the existing levels of cover. Retaining the current sums insured would provide an additional margin against future inflation

in construction costs and help ensure adequate cover in the event of a total loss.

It was RESOLVED to retain the insurance levels at the current sums.

25 Play areas

It was NOTED that the playground inspections have been completed, with the below risk levels being allocated.

Site	Risk level	Issues raised
Haven Centre Skate Park	Low Risk	Graffiti, fire damage to surface, loose fixings.
Crawley Down Play Area	Low Risk	Surfacing gaps, signage to be improved, rotten fence/gate posts, loose fixings, minor damage to swings, pavement damage.
Westway Play Area	Moderate Risk	New gate required as it is rotting with finger trap hazard, equipment showing signs of wear, surface repairs required.

26 Copthorne Pavilion

- It was NOTED that a planning application has been submitted to Tandridge District Council by the Copthorne Sports and Community Association for a two-lane cricket net facility.
- It was RESOLVED to increase the rent from £5,057pa to £5,183pa from 1st April 2027.

27 Copthorne Recreation Ground Multi-Use Games Area ("MUGA")

It was RESOLVED:

- The MUGA should principally operate as a community facility, with free informal use encouraged whenever the facility is not subject to a pre-booked hire.
- A lockable gate should be installed, but daily locking/unlocking should not form part of the management arrangements. Smart Gate functionality to be considered if needed in future.
- The facility should remain unlocked, except for those situations explained in this report.
- The facility can be booked during the following times:
2x evenings per week 6pm to 9pm
1x weekend morning 9am to midday
- Booking opportunities should be focused on organised sport, physical activity and community benefit.
- Hire charges to be £25 per hour, including use of floodlights. Any income generated will be moved into an earmarked reserve to cover ongoing and future maintenance costs.
- A set of Conditions of Use to be adopted. This will be drafted for a future meeting.
- Appropriate signage to be installed.
- Noise Management Plan to be developed based on the assertions in this report.
- Line marking to be approved for football, basketball, netball and tennis.
- Floodlighting to only be used during hours of use, with automatic controls ensuring compliance.
- Operation to be reviewed after the following trigger points:
An official complaint has been received.
Six months of operation have passed.
Incidents of anti-social behaviour have been recorded.
- The car park sign wording is accepted.

28 Land acquisition at Copthorne Bank

It was RESOLVED to approve the Transfer of Part for acquisition of a small strip of land at Copthorne Bank to increase the width of the pavement, subject to confirming the structural integrity of the land to be acquired and/or any confirmation that the Council would not be liable for damage to the land caused by the new bank that has been created next to it.

29 Matters for Consideration submitted by the Village Working Parties

No matters to consider.

30 Consideration of items for discussion by the Village Working Parties

Cllr Scott sent an update by email regarding the Crawley Down Tennis Club. They have entered a two year licence with Mid Sussex District Council so that use of the courts can continue. It was suggested that the Crawley Down Working Party consider this so that if any council involvement is required to secure the long-term use of the facility, this can be accommodated.

31 Date of the next meeting

The next meeting will be held on Monday 14th December at the Glebe Centre, Crawley Down.

Meeting closed at 8.01 pm

Chairman: _____

Date: _____