

WORTH PARISH COUNCIL

**Planning & Highways Committee
Meeting**

Meeting Pack

5th June 2023

Issued: 30th May 2023

To: Members of the Planning and Highways Committee.

Notice of Meeting

You are hereby summoned to the **Planning and Highways Committee** meeting of Worth Parish Council, on **Monday, 5th June 2023, after the Full Council meeting** in **The Birch room, The Haven Centre, Hophurst Lane, Crawley Down** where the following business will be considered and transacted.

Mrs J. Nagy
Clerk to the Council

AGENDA

- 1. Public Question Time – 15 minutes** – To receive, and act upon if considered necessary, comments made by members of the public.

Members of the Public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

- 2. Apologies** – to receive and approve apologies for absence.
- 3. Declarations of Disclosable Pecuniary and Other Interests** – To receive any declarations of interest from Councillors.
- 4. Minutes** – To discuss, amend if necessary and thereafter approve the Minutes of the Planning and Highways Committee meeting held on 22nd May 2023.
- 5. Chairman's Announcements** – To receive any announcements by the Chairman of the Planning and Highways Committee.
- 6. Correspondence** – To note correspondence received.
- 7. Update on Mid Sussex District Council Planning Committee meetings** – To note items relevant to Worth Parish Council on the agendas of the following Mid Sussex District Council Committees:
 - a) District Planning Committee – next meeting: 22nd June 2023 at 2pm
 - b) Planning Committee – next meetings: 15th June at 4pm.
- 8. Planning Decisions from Mid Sussex District Council** – To receive and comment upon decisions made by Mid Sussex District Council, the Local Planning Authority.

Ref	Address	WPC	MDSC
DM/23/0359	Pinewood, Vicarage Road, Crawley Down, RH10 4JF	Defer to officer	Permitted
DM/23/0760	The Chestnuts, Hophurst Hill, Crawley Down, RH10 4LW	Defer to officer	Permitted
DM/23/0871	Little Dippen, Shipley Bridge Lane, Copthorne, RH10 3JL	Defer to officer	Permitted
DM/23/0886	26 Newtown, Copthorne, RH10 3LZ	Support	Permitted
DM/23/0918	Tudor Oak, 92 Lashmere, Copthorne, RH10 3RT	Defer to tree officer	Permitted

- 9. Licencing** - To receive and note any new licencing applications.
- 10. Appeals** – To receive and note any new appeals.
- 11. New Planning Applications** - To consider and agree recommendations to submit to Mid Sussex District Council as the Local Planning Authority, on the following planning applications:

Type 1 Applications	
<u>DM/23/1330</u> Birchwood Barn, Turners Hill Road, Crawley Down, RH10 4EY Two storey detached double garage.	
Type 2 Applications	
<u>DM/23/0676</u> Barns Court, Turners Hill Road, Crawley Down, RH10 4HQ Application for approval of Reserved Matters following outline approval DM/20/4127 for the expansion of the existing commercial estate relating to Appearance, Landscaping, Layout and Scale. (Amended and additional plans showing revised layout received 18th May and 24th May).	
<u>DM/23/0987</u> 13 Burleigh Way, Crawley Down, RH10 4UA Proposed two storey side extension	
<u>DM/23/1282</u> 4 Grange Crescent, Crawley Down, RH10 4JU Proposed single storey rear extension	
<u>DM/23/1304</u> 7 Burleigh Way, Crawley Down, RH10 4UA Replacement of existing conservatory roof.	
Tree Applications	
None	

- 12. Consideration of items for discussion by the Environment & Infrastructure Working Parties** – to consider and agree items to pass to the two Working Parties for discussion at their meetings, these to be put on a future Council/Committee agenda if necessary.
- 13. Date of the next meeting** – Monday, 12th June after the GP & Finance meeting.

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETING

Worth Parish Council
Minutes of the Planning and Highways Committee Meeting held on
22nd May 2023, commencing at 08.25pm

Present	Cllr Williams (Chairman)	Cllr Kipps
	Cllr Bingle	Cllr Coote
	Cllr Casella	Cllr King
	Cllr Pointer	Cllr Stewart
	Cllr Wilson	
	Mrs T Cruickshank (Deputy Clerk)	No members of the public

1 To Elect a Vice Chairman

The Deputy Clerk advised that Cllr Lord, although not present, had shown an interest in the position of Vice Chair.

The Chairman asked for nominations.

Cllr Coote proposed Cllr Pointer; seconded by Cllr Bingle.

There being no other nominations, Cllr Pointer was duly elected Vice Chairman of the Planning & Highways Committee.

Cllr Pointer took her place as Vice Chairman next to the Chairman.

2 Public Question Time

The Chairman welcomed all present to the meeting.

3 Apologies

Apologies were noted and accepted from Cllr Lord.

4 Declarations of Disclosable Pecuniary and Other Interests

Cllr Coote declared an interest in application DM/23/0230.

5 Minutes

It was agreed by all present that the Minutes of the Planning & Highways Committee meeting held on 24th April 2023 were true and correct record.

6 Chairman's Announcements

The Chairman wished to invite Barratt Homes to a future meeting to discuss the proposed 200 homes on land south of Crawley Down road, this was agreed by all. The deputy Clerk will arrange this.

7 Correspondence

There was no correspondence.

8 Update on Mid Sussex District Council Planning Committee Meetings

- a) District Planning Committee – next meeting: 24th & 31st May at 7.30pm.
- b) Planning Committee – next meetings: 24th May 2023 at 7.30pm & 1st June at 2pm.

Nothing relating to WPC on the agendas at the time of this meeting.

Councillors NOTED this information.

9 Planning Decisions from Mid Sussex District Council

	Address	WPC	MDSC
DM/22/2383	4 Grange Crescent, Crawley Down, RH10 4JU	Withdrawn	
DM/22/3530	27 Knowle Drive, Copthorne, RH10 3LW	Refused	Object
DM/22/3735	The Platt, Turners Hill Road, Crawley Down, RH10 4EY	Defer to officer	Permitted
DM/23/0021	Front Bungalow, Haynes farm, Copthorne Common	Withdrawn	
DM/23/0275	Brookside, Snow Hill, Crawley Down, RH10 3EG	Permitted	Defer to officer
DM/23/0287	Sunnyhill Farm, Sunnyhill Close, Crawley Down, RH10 4GY	Permitted	Defer to officer
DM/23/0331	Whitegates Cottage, Copthorne Common, Copthorne, RH10 3LE	Permitted	Defer to officer
DM/23/0467	Millwood, Lake View Road, Furnace Wood, RH19 2QE	Permitted	Defer to officer
DM/23/0763	3 Acorn Avenue, Crawley Down, RH10 4AL	Permitted	No comment
DM/23/0791	Eastnor, Vicarage Road, Crawley Down, RH10 4JJ	Permitted	Defer to officer
DM/23/0815	7 Knowle Close, Copthorne, RH10 3LR	Permitted	Defer to officer
DM/23/0894	1 Pasture Wood Close, Crawley Down, RH10 4AD	Permitted	Support

Councillors NOTED the decisions.

10 Licencing

There were no licensing applications to note.

11 Appeals

Appeal Ref	Planning Ref	Address	Description	Last rep date
AP/23/0031	DM/22/2936	Crawley Down Village Hall, Turners Hill Road, Crawley Down	Conversion and extension of the existing village hall into 6 no. new residential dwellings with associated landscaping, bin and bike stores.	30/05/2023
AP/23/0032	DM/22/1130	Crawley Down Village Hall, Turners Hill Road, Crawley Down	(Amended plans received 01/06/2022) Conversion and extension of the existing village hall into 6 no. new residential dwellings with associated landscaping and bin and bike stores.	30/05/2023

CLRs NOTED the appeals.

12 Bowers Place Parking

There were no updates at the time of this meeting.

13 Updates on the Mid Sussex District Plan

Nothing to report.

14 Planning Compliance Action

Nothing to report.

15 Highways Issues

The Deputy Clerk has emailed Cllr Gibson in his WSCC capacity to find out when the road markings and drains will be completed after the resurfacing works carried out in April. Cllr Gibson is also looking into resurfacing of the Dukes Head roundabout.

Cllr King asked if there was any update on the pavement in Knowle Drive, the deputy Clerk will investigate.

16 Applications in Neighbouring Parishes

The list was NOTED.

17 New Planning Applications

Type 1 Applications	
<u>DM/23/0855</u> Down Park Place, Turners Hill Road, Crawley Down, RH10 4HQ Demolition of existing bungalow and double garage and erection of two storey replacement dwelling with attached double carport.	Defer to the opinion of the officer.
<u>DM/23/1137</u> Cottage Of Content, Chapel Lane, Crawley Down, RH10 3ET Erection of a detached building in the garden to create annex accommodation.	Defer to the opinion of the officer but ask for a non-severance clause.
Type 2 Applications	
<u>DM/23/0230</u> Glenwood, Lake View Road, Furnace Wood, RH19 2QE Construction of a new extension providing additional accommodation on the ground floor and the first floor. New dormer window to the side elevation. Amended plans received showing revisions to proposed side extension and side dormer window.	Cllr Coote took no part in the discussions having declared an interest. Defer to the opinion of the officer, the committee support the views that the window should be fashioned from opaque glass.
<u>DM/23/0359</u> Pinewood, Vicarage Road, Crawley Down, RH10 4JF To replace existing hanging tiles with new Traditional red coloured fibre cement cladding, amended from originally proposed Cream coloured cladding.	Defer to the opinion of the officer.
<u>DM/23/0568</u> Stonelea, Copthorne Common Road, Copthorne, RH10 3JX Extension to the rear and first floor including external alterations.	Defer to the opinion of the officer.
<u>DM/23/0763</u> 3 Acorn Avenue, Crawley Down, RH10 4AL Single storey extension to the northern elevation. Loft conversion including a hip to gable conversion to the northern elevation, one dormer window on the western roof slope and a roof light on the southern roof slope (Revised description agreed and revised plans received 18.04.2023)	Defer to the opinion of the officer.
<u>DM/23/1025</u>	Defer to the opinion of the officer.

6 Beechey Close, Copthorne, RH10 3LS Single storey rear extension and front porch. <u>DM/23/1053</u>	
The Haven Centre, Hophurst Lane, Crawley Down, RH10 4LJ Replace existing 24 Metal LED flood lights with 16 LED Lamps with no change to flood light poles. Remove existing Diesel generator. Changes to existing Dugout to include extra seating and proposed location. New Ball stop netting 8m high x 20m.	The committee support this application.
<u>DM/23/1074</u> Land South Of Copthorne Preparatory School Copthorne Common Road Copthorne West Sussex Erection of 2m high metal fencing around a woodland forest school area within the school's grounds.	Object on the grounds that the fencing is out of keeping with the woodland area and there are concerns of comments on the MSDC planning portal disputing the land ownership.
<u>DM/23/1217</u> 1 Hillside, Crawley Down, RH10 4XD Single storey rear extension.	Defer to the opinion of the officer.
<u>Tree Applications</u>	
<u>None</u>	

18 Consideration of items for discussion by the Environment & Infrastructure Working Parties

There were no items to take forward.

19 Date of the next meeting

Monday, 5th June after the Full Council meeting at The Haven Centre.

Meeting closed at 08.51pm.

Chairman: _____

Date: _____

Clerk's Report

Meeting of the Planning and Highways Committee to be held on Monday 5th June 2023, after the Full Council Meeting. In the Birch Room, The Haven Centre, Hophurst Lane, Crawley Down where the following business will be considered and transacted.

To be considered in conjunction with the agenda for this meeting.

1. Public Question Time

The Public Forum will last for a period of up to fifteen minutes during which the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

2. Apologies

Cllr King has given apologies.

3. Declarations of Interest

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of interest will be Minuted.

Where there is a Prejudicial Interest (which is not a Disclosable Pecuniary Interest) Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber; unless they have received a dispensation.

4. Minutes – To discuss, amend if necessary and thereafter approve the Minutes of the Planning and Highways Committee meeting held on 22nd May 2023.

5. Chairman's Announcements – To receive any announcements by the chairman of the Planning and Highways committee.

6. Correspondence – No correspondence had been received at the time of writing this report.

7. Update on Mid Sussex District Council Planning Committee meetings.

- a. District Planning Committee – next meeting: 22nd June 2023 at 2pm.
- b. Planning Committee – next meetings: 15th June 2023 at 4pm

No agendas are available at this time.

8. Planning Decisions from Mid Sussex District Council

Ref	Address	WPC	MSDC
DM/23/0359	Pinewood, Vicarage Road, Crawley Down, RH10 4JF	Defer to officer	Permitted
DM/23/0760	The Chestnuts, Hophurst Hill, Crawley Down, RH10 4LW	Defer to officer	Permitted
DM/23/0871	Little Dippen, Shipley Bridge Lane, Copthorne, RH10 3JL	Defer to officer	Permitted
DM/23/0886	26 Newtown, Copthorne, RH10 3LZ	Support	Permitted
DM/23/0918	Tudor Oak, 92 Lashmere, Copthorne, RH10 3RT	Defer to tree officer	Permitted

Cllrs are asked to note the above decisions.

9. Licencing

There are no new licencing applications at the time of writing this report.

10. Appeals

Appeal Ref	Planning Ref	Address	Description	Type	Last date for representation
AP/23/0041	DM/22/2508	Yew Tree Barn, Turners Hill Road, Crawley Down	Conversion and extension of existing workshop to form a 1 bed Annex	Written Representation	05/07/2023

Cllrs are asked to note this appeal.

11. New Planning Applications

Type 1 Applications	
<u>DM/23/1330</u> Birchwood Barn, Turners Hill Road, Crawley Down, RH10 4EY Two storey detached double garage.	Suggest ask for a nonseverance clause.
Type 2 Applications	
<u>DM/23/0676</u> Barns Court, Turners Hill Road, Crawley Down, RH10 4HQ Application for approval of Reserved Matters following outline approval DM/20/4127 for the expansion of the existing commercial estate relating to Appearance, Landscaping, Layout and Scale. (Amended and additional plans showing revised layout received 18th May and 24th May).	Previously seen at P & H 17/4/2023 where WPC's comments were 'Defer to officer'.
<u>DM/23/0987</u> 13 Burleigh Way, Crawley Down, RH10 4UA Proposed two storey side extension.	No previous planning history.
<u>DM/23/1282</u> 4 Grange Crescent, Crawley Down, RH10 4JU Proposed single storey rear extension.	History - Erection of detached bungalow. Ref. No: DM/21/4110 Status: Permission. WPC comments were 'Defer to officer'. Demolition of garage and rear conservatory, side extension and first floor addition with internal alterations and two south facing roof lights. Ref. No: DM/22/2383 Status: Withdrawn Discharge of conditions 9 (drainage) and 10 (culvert), relating to planning reference DM/21/4110. Ref. No: DM/22/3672 Status: Permission
<u>DM/23/1304</u> 7 Burleigh Way, Crawley Down, RH10 4UA Replacement of existing conservatory roof.	No relevant planning history.
Tree Applications	
<u>None</u>	