

WORTH PARISH COUNCIL

**Planning & Highways Committee
Meeting**

Meeting Pack

26th June 2023

WORTH

Parish Council

Council Offices
1st Floor, The Parish Hub,
Borers Arms Road,
Copthorne
West Sussex
RH10 3ZQ

Phone: 01342 713407
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Issued: 20th June 2023

To: Members of the Planning and Highways Committee.

Notice of Meeting

You are hereby summoned to the **Planning and Highways Committee** meeting of Worth Parish Council, on **Monday, 26th June 2023, after the Full Council meeting** in **The South Room, The Parish Hub, Borers Arms Road, Copthorne** where the following business will be considered and transacted.

Mrs J. Nagy
Clerk to the Council

AGENDA

1. **Public Question Time – 15 minutes** – To receive, and act upon if considered necessary, comments made by members of the public.

Members of the Public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

2. **Apologies** – to receive and approve apologies for absence.
3. **Declarations of Disclosable Pecuniary and Other Interests** – To receive any declarations of interest from Councillors.
4. **Minutes** – To discuss, amend if necessary and thereafter approve the Minutes of the Planning and Highways Committee meeting held on 12th June 2023.
5. **Chairman's Announcements** – To receive any announcements by the Chairman of the Planning and Highways Committee.
6. **Correspondence** – To note correspondence received.
7. **Update on Mid Sussex District Council Planning Committee meetings** – To note items relevant to Worth Parish Council on the agendas of the following Mid Sussex District Council Committees:
 - a) District Planning Committee – next meeting: 13th July 2023 at 2pm
 - b) Planning Committee – next meetings: 6th July at 4pm.
8. **Planning Decisions from Mid Sussex District Council** – To receive and comment upon decisions made by Mid Sussex District Council, the Local Planning Authority.

Ref	Address	WPC	MDSC
DM/23/0230	Glenwood, Lakeview Road, Furnace Wood, RH19 2QE	Defer to officer	Permitted
DM/23/0705	10 Gorse Close, Copthorne, RH10 3PY	Defer to officer	Permitted
DM/23/0855	Down Park Place, Turners Hill Road, Crawley Down, RH10 4HQ	Defer to officer	Permitted
DM/23/1053	The Haven Centre, Hophurst Lane, Crawley Down, RH10 4LJ	Support	Permitted
DM/23/1074	Land South of Copthorne Preparatory School	Object	Permitted
DM/23/1137	Cottage of Content, Chapel Lane, RH10 3ET	Defer to officer	Refused
DM/23/1217	1 Hillside, Crawley Down, RH10 4XD	Defer to officer	Permitted

- 9. Licencing** - To receive and note any new licencing applications.
- 10. Appeals** – To receive and note any new appeals.
- 11. New Planning Applications** - To consider and agree recommendations to submit to Mid Sussex District Council as the Local Planning Authority, on the following planning applications:

Type 1 Applications	
None	
Type 2 Applications	
<u>DM/23/1371</u>	
The Old Station, Wallage Lane, Rowfant	
Proposed conversion of existing office building to office and nightwatchman accommodation.	
Tree Applications	
<u>DM/23/1545</u>	
61 Westway, Copthorne, RH10 3QS	
T1 Oak - Reduce back to previous points maintaining natural shape and to suitable growth points.	

- 12. Consideration of items for discussion by the Environment & Infrastructure Working Parties** – to consider and agree items to pass to the two Working Parties for discussion at their meetings, these to be put on a future Council/Committee agenda if necessary.
- 13. Date of the next meeting** – Monday, 10th July after the GP & Finance meeting.

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETING

Worth Parish Council
Minutes of the Planning and Highways Committee Meeting held on
12th June 2023, commencing at 8.32 pm

Present	Cllr Williams (Chairman) Cllr Bingle Cllr Casella Cllr Kipps Cllr Wilson Mrs J Nagy (Clerk)	Cllr Pointer (Vice Chairman) Cllr Coote Cllr King Cllr Stewart 1 member of the public
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33 Public Question Time

The Chairman welcomed all present to the meeting. Cllr Phillips was present as a member of the public.

34 Apologies

Apologies were noted and accepted from Cllr Lord.

35 Declarations of Disclosable Pecuniary and Other Interests

There were no declarations of pecuniary or other interests.

36 Minutes

It was agreed by all present that the Minutes of the Planning & Highways Committee meeting held on 5th June 2023 were true and correct record.

37 Chairman's Announcements

The Chairman had no announcements.

38 Correspondence

It was noted that the Deputy Clerk has contacted David Wilson Homes with a view to a representative coming to a meeting; they are yet to respond. The Chairman reported that David Wilson Homes had delivered leaflets advertising the proposals to households in Worth Parish, but had not notified the Council directly of its plans.

39 Update on Mid Sussex District Council Planning Committee Meetings

- a) District Planning Committee – next meeting: 22nd June at 2pm.
- b) Planning Committee – next meetings: 15th June at 4pm.

On the 15th June agenda application DM/23/1053 The Haven Centre, Hophurst Lane, Crawley Down, Crawley, West Sussex, RH10 4LJ is recommended for approval.

Councillors NOTED this information.

40 Planning Decisions from Mid Sussex District Council

	Address	WPC	MDSC
DM/23/0453	Land at Crawley Down pond, Cob Close, Crawley Down	Support	Permitted
DM/23/0568	Stonelea, Copthorne Common Road, Copthorne, RH10 3JX	Defer to officer	Permitted
DM/23/0938	30 Forest Close, Crawley Down, RH10 4LU	Defer to officer	Permitted

Councillors NOTED these decisions.

41 Licencing

There were no licensing applications to note.

42 Appeals

There were no appeals to note.

43 Bowers Place Parking

The Clerk is finalising the details with Mr Hitchcock; the delay has been caused by getting the highways licences signed off.

She will put an update on social media to advise residents of the reasons for the delay.

44 The Royal Oak Pub

The Clerk invited the owner to the Council meeting being held in Crawley Down 24th July, but she is unavailable on that date. At the request of the Crawley Down EIWP, the invitation was amended to come to a meeting of five Councillors, together with the Clerk/Deputy Clerk. Several dates were offered, the owner is considering which is most convenient.

Cllr Bingle advised that the group should have a pre-meeting to consider the history of the site and to agree what matters needed addressing This was agreed.

45 Updates on the Mid Sussex District Plan

Nothing to report.

46 Planning Compliance Action

Nothing to report.

47 Highways Issues

The Deputy Clerk has emailed both County Councillors for an update on the drains and line painting on Vicarage Road and will update the committee when more information becomes available.

48 Gatwick Airport

Nothing to report.

49 Applications in Neighbouring Parishes

The Clerk asked if Councillors wished to submit a comment in relation to application DM/23/1345, Land West of Rowfant Business Centre, which relates to the erection of a climbing facility.

It was AGREED that the Clerk would submit a response that the Committee supported the proposals.

The list was NOTED.

50 New Planning Applications

Type 1 Applications	
<u>DM/23/1231</u> 25 Tiltwood Drive, Crawley Down, RH10 4 Erection of a timber framed single storey granny annexe, ancillary to the main dwelling.	Defer to officer, ask for a non-severance clause, and that any future changes in access must be agreed via planning consent.

<p><u>DM/23/1394</u></p> <p>Redwood, Tiltwood, Hophurst Lane, Crawley Down, RH10 4LL</p> <p>Proposed erection of a 4 bed dwelling with associated access, landscaping and parking.</p>	<p>Defer to officer, but ask to note concerns over access now that there are multiple dwellings on the site</p>
Type 2 Applications	
<p><u>DM/23/1293</u></p> <p>4 Grange Crescent, Crawley Down, RH10 4JU</p> <p>Partial external re-rendering of existing house and single storey rear extension.</p>	<p>Defer to officer, but question why the location/block plan still does not show the new property being erected to the rear.</p>
<p><u>DM/23/1432</u></p> <p>Inglewell, Sandhill Lane, Crawley Down, RH10 4LB</p> <p>Two storey rear extension. Two storey front extension. Rear Patio. Air Source Heat Pump Installation.</p>	<p>Defer to officer</p>
Tree Applications	
<p><u>DM/23/1429</u></p> <p>8 Calluna Drive, Copthorne, RH10 3XF</p> <p>T1 Oak - Crowing thinning by 20%.</p>	<p>Defer to tree officer.</p>

51 Consideration of items for discussion by the Environment & Infrastructure Working Parties

There were no items to take forward.

52 Date of the next meeting

Monday, 26th June after the Full Council meeting.

Meeting closed at 9.04 pm.

Chairman: _____

Date: _____

Clerk's Report

Meeting of the Planning and Highways Committee to be held on Monday 26th June 2023, after the Full Council Meeting. In the South Room, The Parish Hub, Borers Arms Road, Copthorne where the following business will be considered and transacted.

To be considered in conjunction with the agenda for this meeting.

1. Public Question Time

The Public Forum will last for a period of up to fifteen minutes during which the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

2. Apologies

There were no apologies at the time of writing this report.

3. Declarations of Interest

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of interest will be Minuted.

Where there is a Prejudicial Interest (which is not a Disclosable Pecuniary Interest) Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber; unless they have received a dispensation.

4. Minutes – To discuss, amend if necessary and thereafter approve the Minutes of the Planning and Highways Committee meeting held on 12th June 2023.

5. Chairman's Announcements – To receive any announcements by the chairman of the Planning and Highways committee.

6. Correspondence – No correspondence had been received at the time of writing this report.

7. Update on Mid Sussex District Council Planning Committee meetings.

- a. District Planning Committee – next meeting: 13th July 2023 at 2pm.
- b. Planning Committee – next meetings: 6th July 2023 at 4pm

No agendas are available at this time.

8. Planning Decisions from Mid Sussex District Council

Ref	Address	WPC	MSDC
DM/23/0230	Glenwood, Lakeview Road, Furnace Wood, RH19 2QE	Defer to officer	Permitted
DM/23/0705	10 Gorse Close, Copthorne, RH10 3PY	Defer to officer	Permitted
DM/23/0855	Down Park Place, Turners Hill Road, Crawley Down, RH10 4HQ	Defer to officer	Permitted
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DM/23/1074	Land South of Copthorne Preparatory School	Object	Permitted
DM/23/1137	Cottage of Content, Chapel Lane, RH10 3ET	Defer to officer	Refused

DM/23/1217	1 Hillside, Crawley Down, RH10 4XD	Defer to officer	Permitted
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Cllrs are asked to note the above decisions.

9. Licencing

There are no new licencing applications at the time of writing this report.

10. Appeals

There are no new appeals pertaining to WPC.

11. New Planning Applications

Type 1 Applications	
None	
Type 2 Applications	
<u>DM/23/1371</u> The Old Station, Wallage Lane, Rowfant Proposed conversion of existing office building to office and nightwatchman accommodation.	No previous planning history.
Tree Applications	
<u>DM/23/1545</u> 61 Westway, Copthorne, RH10 3QS T1 Oak - Reduce back to previous points maintaining natural shape and to suitable growth points.	Suggest defer to tree officer.