

WORTH PARISH COUNCIL

Full Council Meeting Pack

20th January 2025

Worth Parish Council

Minutes of the Full Council Meeting held in the Birch Room at the Haven Centre, Crawley Down on 21st November 2024 commencing at 7.30pm

Present: Cllr Pointer (Chairman) Cllr King (Vice Chairman)
Cllr Bingle Cllr Kipps
Cllr Cruickshank Cllr Stewart
Cllr Dymond Cllr Wilson
Cllr Gibson Cllr Williams

Miss H Smith (Acting Proper Officer)

3 members of the public

As Cllrs Dorey and Coote had both given apologies for this meeting, it was agreed that Cllr Pointer would Chair and Cllr King as Vice Chair

79 Public Question Time

The Chairman welcomed everyone to the meeting.

Two members of the Public addressed the Council to speak on behalf of the 'Save the Royal Oak team.

Firstly, they thanked the Crawley Down working party for listening to the recent presentation on the Royal Oak.

On behalf of more than 500 residents who are supporting them, they wished to ask the Council to appeal against the rejection of the renewal of the Asset of Community Value status of the Royal Oak.

They outlined several items of misinformation in the review.

They outlined the reason for the request is that the ACV will prevent a change of use without planning permission, so will avoid putting the heart of our village in the hands of property developers who will have no interest in the townscape character of the village or the needs of the community.

They request that WPC takes an active role in the regeneration of the heart of our village by means of the neighbourhood plan, investment of section 106 monies and actively engaging with residents as to what is needed for our much-neglected village centre.

Cllr Gibson made clear Mid Sussex's stance on the Royal Oak. Cllr Gibson and Cllr Williams also advised that some form of housing would need to be part of the plan. Cllr Gibson also asked the question what was the, save the royal oaks vision and what did they believe was an acceptable outcome. It was AGREED that a survey should be sent out to residents in Crawley Down to gage opinion.

Two members of the public left the meeting.

80 Apologies

Apologies were noted and accepted from Cllrs Coote, Phillips, Dorey, Casella, Hodson, Lord and Scott.

81 Declarations of Interest

No Declarations of Interest

82 Minutes

It was agreed by all present that the Minutes of the Council meeting held on 16th of September and the special Full Council Meeting on the 23rd Of September 2024 were a true and correct

record.

83 Chairman's Announcements

The Council would like to say a big thank you for the huge amount of work that Mr John Hitchcock has done on the Bowers Place project, both as a Parish Councillor and a private individual working with the Previous Clerk.

84 Correspondence

Cllrs Noted the Correspondence list.

85 Committees

The Minutes and actions therein of the following Committees as previously circulated were NOTED.

- Planning & Highways Committee, 7th October , 4th November 2024
Date of next meeting, 9th December 2024
- General Purposes & Finance Committee, 7th October , 4th November 2024
Date of next meeting, 9th December 2024

It was NOTED that the following meeting took place

- HR Committee, 25th October 2024
Date of next meeting, TBA

Cllr Peter Bingle entered the meeting

86 Working Parties

The notes and actions therein of the following Working Parties as circulated were NOTED.

- Copthorne Village Working Party, 16th October, 30th October and the 13th of November 2024.
- Crawley Down Village Working Party, 24th September and the 22nd October 2024
- Co-Ordination Group, 14th October 2024

87 County Councillors' Report

Cllr Gibson speaking in his capacity as a County Councillor advised that West Sussex were working hard to close the gap in the Budget.

It was also advised that there was future road works scheduled along Turners Hill Road throughout January which could cause potential delays.

Cllr Gibson also gave an update on the A22 /A264 East Grinstead to Godstone area corridor feasibility study.

District Councillors' Report

Standing Orders were suspended for Cllr John Hitchcock to speak.

Cllr Hitchcock speaking in his capacity as a District Councillor gave an update on the Mid Sussex District Plan which is currently at stage one with the Examiner.

Cllr Hitchcock also gave an update on the Wates development Land West of Turners Hill Road a circa of 350 houses at the site including 50-person C2 care home.
Cllr Hitchcock advised of highway access issues to the site.

Cllrs Noted Cllr Hitchcock's report.

Cllr Gibson wanted it minuted that he was asking a question as a member of the public- Mr Gibson wanted to know if WPC were going to respond to the Wates public consultation Land West of Turners Hill Road.

Wates had launched an early public consultation and has invited all residents in Crawley Down to Participate.

It was AGREED that the acting proper officer would ask Wates for a copy of the public consultation and ask for an extension to enable Worth Parish Council to respond.

89 Special Meeting

The Council agreed to hold a special meeting on Monday 16th December 2024 to discuss the Budget.

All Cllrs AGREED- Cllr Gibson and Cllr Williams asked if they could attend via Zoom.

90 Accounts & Financial Matters Streetlights

All Cllrs AGREED to the urgent repairs needed to our owned streetlights at a cost up to £18,862.50+vat, and all AGREED to waiver financial regulation 5.8.

91 Financial Regulations

All Cllrs AGREED to the revised financial regulations and have formally ADOPTED them.

92 NALC Consultation on remote Meetings

All Cllrs present AGREED to object to parish and town councils holding their meetings remotely. Cllrs were advised that they could respond to the consultation as individuals as well as Worth Parish Council submitting a response.

93

Vision Document

All Cllrs AGREED the final draft of the Vision Document and have formally ADOPTED the Document.

94

S106 Funding

It was agreed that the Worth Parish Council would send a letter objecting to the S106 funding intended to improve cycling facilities on the Worth Way being used for the A264 improvements.

95

Standing Orders

All Cllrs AGREED the revised changes in the standing orders and have formally ADOPTED the document.

96

Terms Of Reference

All Cllrs AGREED the revised changes to co-ordination group terms of reference and have formally adopted the document.

97

Council Policies

All Cllrs AGREED to adopt the two new policies-

-Health and Safety Policy

-Policy for meeting with developers in a pre app or in app stage.

All Cllrs AGREED the revised changes in the following policies and have now formally adopted the policies.

-Media and communications

-Training and development

-Tree and Land Management

-Freedom of Information publication scheme

-Reserves policy

-Grant Policy

98

Council Land and Buildings

Nothing to report.

99

Youth Provision

The engagement report was NOTED.

100

Website

The usage report was NOTED.

101

Anti-Social Behaviour

Graffiti incidents have now become less frequent. Plans with the Grounds team to remove residual graffiti are in place.

102

Sussex Police

The latest crime figures were NOTED.

103 Representatives attending outside meetings.

Cllr Pointer attended the Shelly Education annual meeting on the 13.11.2024.
The Councilors Noted her report.

104 Date of the next meeting

The next meeting will be held on Monday 20th January 2025, at the South Room, the Parish Hub Copthorne.

Meeting closed at pm.

Chairman: _____

Date: _____

Worth Parish Council

Minutes of the Special Council Meeting held in the South Room at the Parish Hub, Copthorne on 16th December 2024 commencing at 7.30pm

Present:

| | |
|-----------------------|----------------------------|
| Cllr Dorey (Chairman) | Cllr Coote (Vice Chairman) |
| Cllr Bingle | Cllr Casella |
| Cllr Cruickshank | Cllr Dymond |
| Cllr Gibson | Cllr Hodsdon |
| Cllr King | Cllr Kipps |
| Cllr Phillips | Cllr Scott |
| Cllr Stewart | Cllr Williams |
| Cllr Wilson | |
| Mrs L Bannister (RFO) | 18 members of the public |

105 Apologies

Apologies were received from Cllr Pointer.

106 Declarations of Interest

None.

107 Budget and Precept 2025-26

Cllr Scott presented the budget, and the following points were noted:

- The Haven Centre may request funding; this could come from the Crawley Down Working Party budget.
- The budgets for the Working Parties were set at £10,000 for each village.
- There is scope to increase the income for the South Room.
- A further discussion needs to be held regarding the rent for the South Room.

It was RESOLVED to set the Precept at £440,000 for the financial year 2025-2026.

Cllr Wilson, Cllr Williams and Cllr Bingle abstained from voting and requested that their votes were recorded.

108 Date of the next meeting

The next meeting will be held on Monday 20th January 2025 at the Parish Hub, Copthorne.

Meeting closed at 7.50 pm.

Chairman: _____

Date: _____

Worth Parish Council: List of correspondence from 18th November 2024

Via Email

| Date | From | Subject | Action |
|-------------|------------------------------------|---|---------------|
| 19.11.2024 | NALC | Events Newsletter | To Note |
| 19.11.2024 | WSCC | Forward Plan of Key Decisions | To Note |
| 21.11.2024 | WSCC | The Bulletin | To Note |
| 21.11.2024 | NALC | Chief Executive's Bulletin | To Note |
| 25.11.2024 | Sussex Police & Crime Commissioner | Newsletter | To Note |
| 27.11.2024 | WSCC | The Bulletin | To Note |
| 28.11.2024 | NALC | Chief Executive's Bulletin | To Note |
| 02.12.2024 | WSCC | Forward Plan of Key Decisions | To Note |
| 03.12.2024 | Sussex Police & Crime Commissioner | Can you contribute to the business of policing? | To Note |
| 13.12.2024 | NALC | Chief Executive's Bulletin | To Note |
| 13.12.2024 | Surrey County Highways | Update | To Note |
| 17.12.2024 | NALC | Events Newsletter | To Note |
| 02.01.2025 | NI Mail Distribution | Gatwick Runway Project Update | To Note |
| 02.01.2025 | MSDC | Community Grants | To Note |
| 02.11.2025 | Sussex Police & Crime Commissioner | Newsletter | To Note |
| 03.01.2025 | MSDC | Community Grants | To Note |
| 03.01.2025 | WSCC | The Bulletin | To Note |
| 03.01.2025 | WSCC | Highways, Transport and Planning | To Note |
| 06.01.2025 | NALC | Councilor Training | To Note |
| 07.01.2025 | NI Mail Distribution | Gatwick Runway Project Update | To Note |
| 07.01.2025 | NALC | Events Newsletter | To Note |
| 07.01.2025 | NALC | Government Standards Consultation | To Note |
| 09.01.2025 | NALC | Newsletter | To Note |
| 10.01.2025 | NI Mail Distribution | Gatwick Runway Project Update | To Note |
| 13.01.2025 | CAGNE | Bulletin | To Note |

Freedom of Information requests and responses

| Date | Request | Response |
|----------|--|---|
| 17.12.24 | <p>I understand that councillors Bingle, Williams and Coote recently met with Miranda Khadr to discuss the ongoing situation with the Royal Oak building.</p> <p>I am requesting any notes or minutes from that meeting as well as all correspondence between 1 September 2024 and the date of this request, whether by email, letter, etc. and between the councillors named above or Worth Parish Council and Miranda Khadr, the shareholder and director of AMK Property (Southampton) Limited as owner of the Royal Oak building.</p> <p>Lastly please provide details of any other meetings between the above individual councillors and Miranda Khadr during the same period, 1 September 2024 and the date of this request.</p> | <p>In response to your below email dated 17th December 2024:</p> <ol style="list-style-type: none"> 1. Attached are the notes of the meeting held on 16th December 2024. 2. Attached is all correspondence between the parties named on your email, between the dates you listed. 3. I can confirm that no other meetings between Cllrs Bingle, Williams and Coote and Miranda Khadr were held between 1st September and the date of your request. <p>Attachment 1 and 2 available</p> |
| 19.12.24 | <p>Further to my request of 17 December around meetings between councillors Bingle, Williams and Coote with Miranda Khadr could you also please provide the formal resolution or agreement of the full council (or similar) approving (1) for such a meeting to be arranged and (2) for the above named councillors to represent Worth Parish Council.</p> | <p>Please see below an extract from the notes of the Crawley Down Working Party meeting held on 26th November 2024:</p> <p>“- Royal Oak Following the Emergency Meeting with Dave Hook from the STROP Team, it was agreed that a meeting with the owner should be pursued, to include an Officer, the Chair of CDWP (PC), the Chair (LW) and Vice Chair (CP) of Planning and PB in view of his expertise and knowledge. HS agreed to facilitate this and arrange a mutually convenient date and location HS”</p> |
| 10.1.25 | <p>Thank you very much for such a prompt reply, very much appreciated.</p> <p>I just have a couple of follow up questions arising from your response;</p> <p>- the email distribution lists appear to have been redacted, would you mind confirming why as this is fairly unusual?</p> <p>- would you mind providing the terms of reference for the Crawley Down Working Party including any delegated authorities?</p> <p>I am slightly concerned that, given the importance of the types of matter that the CDWP are evidently dealing with, the meetings of the CDWP are not public. Whilst probably technically correct this would seem to go against the general principles of Public Life?</p> | <p>In response to your questions:</p> <ol style="list-style-type: none"> 1. The Parish Council has a known issue with some councillors being able to access online meetings with their official email addresses. For this reason, personal email addresses have been used and these are redacted as it is personal data. 2. Attached. 3. You are correct, Working Party meetings are not required to be held in public. They are in place to gather information and make recommendations. The Working Parties for both villages do a great deal of communication with the public and various organisations/stakeholders. This should enable the Council and its Committees to have the information |

| | | |
|--|---|---|
| | (and apologies as that's not strictly a FOI request but I'd be interested in the council's view). | it needs in order to make decisions. The Council is bound by various regulations to be transparent, but the Principles of Public Life relates to officials in their individual capacity, not the Council as a body. |
|--|---|---|

- Worth Parish Council Clerk

From: Worth Parish Council Deputy Clerk
Sent: 02 January 2025 12:05
To: [REDACTED] - Worth Parish Council Clerk
Subject: Fw: Our call today

Email regarding FOI request

Hannah Smith
Assistant Clerk
Worth Parish Council
astclerk@worth-pc.gov.uk
01342 713407
First Floor, The Parish Hub, Bowers Arms Road Copthorne RH10 3ZQ
Mon – Fri 0900-14.00



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From: Peter Bingle
Sent: 16 December 2024 16:21
To: Miranda Khadr ; Phillip Coote ; Liz Williams
; Worth Parish Council Deputy Clerk <astclerk@worth-pc.gov.uk>; Worth Parish Council RFU <rfo@worth-pc.gov.uk>
Cc:
Subject: RE: Our call today

Miranda

Thanks for the email. A good meeting.

We just need to ignore the noise and keep talking.

Have a great Christmas and New Year.

Peter

From: Miranda Khadr

Sent: 16 December 2024 16:11

To: Phillip Coote <phillip.coote@worth-pc.gov.uk>; Liz Williams

<liz.williams@worth-pc.gov.uk>; Peter Bingle <peter.bingle@worth-pc.gov.uk>; Worth Parish Council Deputy

Clerk <astclerk@worth-pc.gov.uk> <astclerk@worth-pc.gov.uk>; Worth Parish Council RFO <rfo@worth-pc.gov.uk>

<rfo@worth-pc.gov.uk>

Cc:

Subject: Our call today

Dear Phillip, Liz, Hannah and Peter,

Thank you very much for the call today. I will get the initial drawings 2/3 examples ready for January and ask Sese to organise a further call for us all at the end of January. In the meantime have a very good Christmas and New Year

Very best

Miranda



MIRANDA KHADR

FOUNDER/CEO

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- Worth Parish Council Clerk

From: Worth Parish Council Deputy Clerk
Sent: 02 January 2025 12:06
To: [REDACTED] - Worth Parish Council Clerk
Subject: Fw: Our call today

Email for FOI request

Hannah Smith
Assistant Clerk
Worth Parish Council
astclerk@worth-pc.gov.uk
01342 713407
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From: Worth Parish Council Deputy Clerk <astclerk@worth-pc.gov.uk>
Sent: 17 December 2024 13:20
To: Miranda Khadr ; Phillip Coote
; Worth Parish Council RFO <rfo@worth-pc.gov.uk>
Cc: Se
Subject: Re: Our call today

Good Morning Miranda

Thank you for the meeting yesterday, we look forward to continuing to work with you, and look forward to our next meeting.

In terms of being transparent, I want to make you aware that during our Amenities and Assets Committee Meeting yesterday evening we had 32 members of the public join our meeting on behalf of the 'Save the Royal Oak team'. We have been asked and it was agreed through committee to ask MSDC for an internal review of their decision on the ACV. This will take on average 6-8 weeks to go through.

Worth Parish Council would like to continue working alongside you and I want to thank you again for taking the time to meet with us.

Best Wishes

Hannah Smith
Acting Proper Officer
Worth Parish Council
astclerk@worth-pc.gov.uk
01342 713407
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From: Miranda Khadr
Sent: 16 December 2024 16:10
To: Phillip Coote
; Worth Parish Council Deputy Clerk <astclerk@worth-pc.gov.uk>; Worth Parish Council RFO <rfo@worth-pc.gov.uk>
Cc:
Subject: Our call today

Dear Phillip, Liz, Hannah and Peter,

Thank you very much for the call today. I will get the initial drawings 2/3 examples ready for January and ask Sese to organise a further call for us all at the end of January. In the meantime have a very good Christmas and New Year

Very best

Miranda



MIRANDA KHADR

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- Worth Parish Council Clerk

From: Worth Parish Council Deputy Clerk
Sent: 02 January 2025 12:03
To: [REDACTED] - Worth Parish Council Clerk
Subject: Fw: Zoom Call Link for this evenings meeting at 5pm

Email information required for FOI request

Hannah Smith
Assistant Clerk
Worth Parish Council
astclerk@worth-pc.gov.uk
01342 713407
First Floor, The Parish Hub, Bolders Arms Road Copthorne RH10 3ZQ
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From: [REDACTED]
Sent: 11 December 2024 16:03
To: Worth Parish Council Deputy Clerk <astclerk@worth-pc.gov.uk>; Phillip Coote
[REDACTED]
Cc: Miranda Khadr <[REDACTED]>
Subject: RE: Zoom Call Link for this evenings meeting at 5pm

Hi Hannah,

Hope this email finds you well.

Unfortunately, Miranda won't be available for the meeting scheduled today at 5pm, an emergency came up and she is out of office for the rest of the day.

Could we please reschedule the meeting for another time?

Please see below Miranda's availability.

Friday the 13th of December at 4pm

Monday the 16th of December at 11am

Wednesday the 18th of December at 2pm

Thursday the 19th of December at 3pm

Friday the 20th of December at 12pm

Please let me know which date works for you.

Kind regards

Sese



Sese Koker

Office Administrator
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D |

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From: Worth Parish Council Deputy Clerk <astclerk@worth-pc.gov.uk>

Sent: 11 December 2024 12:37

To: Phillip Coote <phillip.coote@worth-pc.gov.uk>

Subject: Zoom Call Link for this evenings meeting at 5pm

Good Afternoon all

Please find this evenings link for the zoom call scheduled for 5pm. Liz I understand from Gill you will be sending the link to Cllr Pointer.

Worth Parish Council is inviting you to a scheduled Zoom meeting.

Topic: The Royal Oak Pub Crawley Down

Time: Dec 11, 2024 05:00 PM London

Join Zoom Meeting

<https://us05web.zoom.us/j/5885997519?pwd=N2NOejlGUGJnNUdzU1hzYkhZR2RYdz09&omn=83658311861>

Meeting ID:

Passcode:

Kind Regards

Hannah Smith
Acting Proper Officer
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Notes from Meeting with Miranda Khadr 16.12.2024 at 11am

Present LW, PB, PC, HS, MK

Apologies CP

Introductions – everyone introduced themselves

Cllr LW - Meetings will not bind the Council or any Councillor to any decision, as full consultations and relevant information may not be available at this stage. Any opinions expressed are provisional and will not pre-determine the Council or any Councillor.

This was an exploratory meeting, with no predetermination, and asked if MK would be open to working with the council to provide the best possible solution for Crawley Down and herself.

The history of the site was explained- and concern was now that the site was dangerous. Cllr PC advised the chimney was now dangerous and he had previously reported this himself to Mid Sussex.

MK highlighted that several repairs had been done to the glass at the back, but this was repeatedly broken.

MK highlighted that the development would need to be viable for her
A suggestion would be a small element of retail and some one floor living.

Cllr Bingle asked if there had been any specific approaches
MK -approaches

Cllr LW advised the residents were looking for more community space

It was agreed that MK and the Cllrs would organise a further meeting in 6-8 weeks' time after MK had met with some architects to bring forward some 2-3 different proposals for initial soundings at the next CDWP.

The Cllrs thanked MK for her time.

Youth work report- November 2024 to January 2025

| | | | |
|---------------------------|---------------------|---|----------|
| Project / Activity | Copthorne | Risk Assessments Reviewed (annually) | |
| | | | |
| Location | Copthorne Pavilion | November 2024 to January 2025 | |
| Date from / to | 11/11/24 to 8/01/25 | Fire Drill Completed (termly) | |
| Prepared by | Drew Sewell | TBC | |
| | | Report Issued (Date) | 13/01/25 |

| | |
|---------------------------|--|
| Core Outcomes | <ol style="list-style-type: none"> 1. Engagement with the local community 2. Encouraging healthy lifestyle and improved wellbeing 3. Improving resilience and self-esteem in young people 4. Increasing physical activity |
| Project Outcomes | <ul style="list-style-type: none"> • To engage with young people in positive activities. • Create a safe place for young people to enjoy. • To increase the activity of young people. • To reduce anti-social behavior. • To offer positive role modelling. |
| Session Highlights | <p>Full engagement from the young people.</p> <p>Highlights from the recent sessions were the young people engaging with staff in all activities, especially the parachute and indoor football.</p> <p>I also really enjoyed getting to know the parents in the village and for them to get to know me and what we offer for the young people and to build up a level of trust.</p> <p>The consensus was that they would engage, so the plan is to possibly set up another youth club for the older young people in both villages as well engaging with them throughout the summer period using the youth bus.</p> <p>Throughout the October half term we carried out a number of “play days” which consisted of high levels of engagement with the young people, involving outdoor tennis, football, arts and crafts, baseball and a number of board games.</p> |

Youth work report- November 2024 to January 2025

| | |
|-----------------------------------|--|
| | <p>I found these play days a very effective way of engaging with the young people in Copthorne, by offering the young people positive engagement through various sporting activities</p> <p>I have recently enrolled on a young person's level 2 mental health course which will benefit the young people I work with.</p> <p>I have now completed the level 2 Mental Health awareness course when working with children and young people.</p> <p>I found the course very interesting, and I'm currently identifying more courses to complete which pertain to my role.</p> <p>I am thoroughly enjoying the course, and I will be enrolling on a wide range of courses in the future that will further my knowledge as well as benefitting the young people we work with.</p> <p>I have recently been involved a Peer Group conference with Mid Sussex district council, the meeting consists of discussing issues in various districts including Copthorne and Crawley Down and some of the issues they are experiencing recently.</p> <p>The meeting gave me the opportunity to discuss various young people who have been identified as causing Anti-social behavior recently in both Copthorne and Crawley Down, and possible ways to engage with these young people moving forward.</p> |
| Feedback from Young People | <p>The young people's feedback is very positive, especially now that we have introduced an arts and crafts area at the pavilion, this room gives the young people who are just interested in drawing and having a bit of quiet time.</p> <p>The young people have mentioned that they would like staff to introduce some toys and games for them to play with.</p> <p>.</p> |

Youth work report- November 2024 to January 2025

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|--------------------|--|
| Issues or concerns | Recently I have been working with Victoria Cadwallader who will be applying for the role in supporting me with me the youth provision. She is proving to be very effective; she has a wealth of experience working with young people in her previous career. |
|--------------------|--|

Youth work report- November 2024 to January 2025

| | |
|---------------------|--|
| Future Plans | <ul style="list-style-type: none"> • Reintroduce the nutritional courses with the staff from WPC heading this event. • To further develop the youth club- older age brackets • Possible trips for the young people. • Duke of Edinburgh scheme. • Youth mentor and motivational speaker. • Circus all stars. • Graffiti art classes. • Golf club to introduce golf lessons. • Life Care training (First aid and basic CPR training) • DJ workshops for young people (To introduce and inspire young people their musical genius) |
|---------------------|--|

Review of Attendance

| Session Date | Staff / Volunteers | Male Attendees | Female Attendees |
|--------------|----------------------------------|----------------|------------------|
| 13/11/24 | Drew and Natalie | 4 | 5 |
| 20/11/24 | Drew and Natalie | 6 | 5 |
| 27/11/24 | Drew and Natalie | 6 | 6 |
| 4/11/24 | Drew and Natalie (Volunteer) | 3 | 2 |
| 11/12/24 | Drew and Volunteer (Natalie) | 7 | 5 |
| 18/24/24 | Drew and volunteer (Natalie) | 5 | 7 |
| 8/01/25 | Drew and Volunteer (Victoria) | 2 | 4 |
| | | | |

Youth work report- November 2024 to January 2025

[illegible]

Youth work report- November 2024 to January 2025

Summary:

Over the past year we have seen attendance at Copthorne Youth Club increase.

This has been enabled through working with the local schools, through some basketball taster sessions, to generate interest and for the young people, and to also enable teachers to gain awareness of my position as the youth support worker for Copthorne.

The actual youth clubs are attended by a core group of young people who have been attending on a regular basis since the club started.

I have found the interest has increased recently through the Worth Parish Council Facebook page, we have also set up an Instagram account to offer videos and images of the youth club, in the hope to promote the provision further.

It appears that a significant proportion of the recent increased attendance at the youth club is through young people telling their friends about the club and the positive activities we offer, also through the parent mail facility generated by the schools.

In the future, I plan to generate more interest in the youth provision by keeping up the promotion of the youth clubs with our social media accounts and by going into the local schools.

Recently, I have found that our numbers have increased dramatically to the point where we are exploring the best option as regards to the attendance at the youth clubs where we can offer the safest possible environment for the young people without jeopardizing interest.

To further equip myself and the youth provision I've embarked on a mental health qualification which I hope will help enhance my role more within the community to enrich my existing youth work experience and qualifications.

I have now completed my mental health awareness course, I have thoroughly enjoyed the course and the knowledge that I gained will hopefully help some of our young people if they encounter any mental health issues.

We, as the youth work provision, are constantly looking to expand our ideas and as the interest in the youth clubs increases, we are in the process of exploring the staffing levels so we can offer the best opportunity for the young people within the Parish.

Recently, we have recruited some parent volunteers, which enables us to increase the numbers at the youth club, we are also in the process of getting the volunteers enhanced DBS qualifications to ensure that all the volunteers meet the requirements of the Worth Parish council safeguarding policy.

We, as a Parish council, have introduced an electronic booking system which will enable parents to book their children electronically, to also ensure that we have any relevant

Youth work report- November 2024 to January 2025

information as regards to any health concerns or any potential safeguarding issues, this system seems to be working well

Since the beginning of March we have been able to use a volunteer called Natalie who has an enhanced DBS from a previous position and she has been a great help as far as increasing numbers at the youth club.

Also Victoria Cadwallader is now working for our team and her services have proved invaluable over the recent months.

I recently attended a first aid course and safeguarding course that will benefit me and the youth provision in the event of any emergencies regarding the young people.

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Youth work report- November2024 to January 2025

| | | | |
|---------------------------|---------------------------------|---|----------|
| Project / Activity | Crawley Down Youth Club | Risk Assessments Reviewed (annually) | |
| | | | |
| Location | Crawley Down @ The Haven Centre | November 2024 to January 2025 | |
| Date from / to | November2024 to January 2025 | Fire Drill Completed (termly) | |
| Prepared by | Drew Sewell | TBC | |
| | | Report Issued (Date) | 13/01/25 |

| | |
|---------------------------|---|
| Core Outcomes | <ol style="list-style-type: none"> 1. Engagement with the local community 2. Encouraging healthy lifestyle and improved wellbeing 3. Improving resilience and self-esteem in young people 4. Increasing physical activity |
| Project Outcomes | <ul style="list-style-type: none"> • To engage with young people in positive activities. • Create a safe place for young people to enjoy. • To increase the activity of young people. • To reduce anti-social behavior. • To offer positive role modelling. |
| Session Highlights | <p>The highlights from the sessions are as follows introducing a youth club at the Haven Centre, which hasn't had this kind of provision for a long time.</p> <p>And giving the young people the opportunity to have somewhere to go and to have a positive environment to meet new friends.</p> <p>We also intend to have another Astronomy workshop soon which the young people really seemed to enjoy.</p> <p>Throughout the months of November and December we have seen an increase in the attendance at the youth club in Crawley Down, with a lot of more girls attending which is amazing, our new member of staff Victoria offers the girls something different which they seem to enjoy.</p> <p>Over the Christmas period I carried out some outreach work in the village and did engage with some people but the weather wasn't great so it proved to be difficult at times.</p> |

Youth work report- November2024 to January 2025

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|-----------------------------------|---|
| | |
| Feedback from Young People | <p>The young people seem to really enjoy the sessions, with staff asking the young people what they would like from the youth club as far as things to do, equipment and games etc.</p> <p>But overall, the sessions went very well.</p> <p>The young people mentioned how much they enjoyed the cooking class and are looking forward to the next session.</p> <p>The young people would like staff to purchase some new board games as well as some new arts crafts products.</p> |
| Issues or concerns | <p>We are always looking for volunteers for our youth provision and recently have been in talks with someone who previously held quite a high position as a safeguard lead in a local school who might be joining the team.</p> |

Youth work report- November2024 to January 2025

| | |
|---------------------|---|
| Future Plans | <ul style="list-style-type: none"> • Reintroduce the nutritional courses with the staff from WPC heading these activities. • To further develop the youth club- older age brackets • Possible trips for the young people. • Duke of Edinburgh scheme. • Youth mentor and motivational speaker. • Circus all stars. • Graffiti art classes. • Golf club to introduce golf lessons. • Life Care training (First aid and basic CPR training) • DJ workshops for young people (To introduce and inspire young people their musical genius) • Online safety sessions. • Astronomy sessions. • Art smart classes |
|---------------------|---|

Review of Attendance

| Session Date | Staff / Volunteers | Male Attendees | Female Attendees |
|--------------|--------------------------------------|----------------|------------------|
| 11/11/24 | Drew and Victoria | 6 | 1 |
| 18/11/24 | Drew and Victoria | 5 | 2 |
| 25/11/24 | Drew and Victoria | 7 | 7 |
| 2/12/24 | Drew and Victoria | 8 | 7 |
| 9/12/24 | Drew and Victoria | 7 | 5 |
| 16/12/24 | Drew and Victoria | 6 | 7 |
| 23/12/24 | Drew and Victoria Christmas Party | 3 | 1 |
| | | | |
| | | | |
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Youth work report- November2024 to January 2025

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Youth work report- November2024 to January 2025

Summary:

Over the summer period the youth clubs haven't been as busy as usual, but it's the first summer that we have been running the youth clubs, so next summer we will concentrate on the play days in Crawley Down as there more effective when the young people on are on holiday.

By attending the Crawley Down fayre on the 7/09/2024 it gave me a huge opportunity to reengage with the young people and their parents as well as promoting our youth provision.

I feel that over the last year my work in the community has been invaluable by just giving the young people to engage positively, and for them to have someone as a go to person.

One of my long-term aim is to engage the older teenagers to ensure that we can encourage them to remain focused on positive social behavior and with the work that I have started with the younger teens, I see this as the first step in this mission.

Another thing, I think it's important to offer both Copthorne and Crawley Down equal priority as regards to planned activities as the young people in both villages feel supported.

I have also been involved in judging the competition to decide the winner of the design of the playground in Crawley down and found this process very enjoyable.

I also had the opportunity to be involved in judging a design by the young people for the new playground in Crawley Down with the overall winner being one of the young people who actually attends the youth club on a Monday.

I recently attended a Peer group seminar held by the Mid Sussex district council involving various professionals to discuss potential issues surrounding Anti-social behaviors in the village and ways to address them.

I will continue to attend these seminars and hopefully have the opportunity to engage with the young people who might be responsible for such behaviors.

Also attended a First aid course as well as a Safeguarding course which will further my knowledge within my work as youth support worker and any issues that could arise in the future.

Over the festive period I will be out and about in both villages promoting the Christmas activities and I will be holding Christmas parties for the young people at both of my youth clubs before Christmas.

Youth work report- November2024 to January 2025

Recently completed a level 2 Mental Awareness course which I found very useful in the work that I do with young people in Crawley Down.

Worth Parish Council Website Report for Full Council Meeting January 2025

Data from 11 November – 13 January 2025

Engagement Rate

11 November – 13 January 2025 61%

Previous Engagement Rates:

| | |
|---------------------------------|--------|
| 10 September – 10 November 2024 | 52.7% |
| 1 July – 9 September 2024 | 48.7% |
| 14 March – 30 June 2024 | 35.2% |
| 18 January 2024 – 13 March 2024 | 41.11% |
| 6 December – 17 January 2024 | 37.01% |
| 9 November – 5 December 2023 | 45.66% |
| 5 October – 8 November | 41.68% |
| 13 September-10 October | 49.15% |
| 19 July – 12 September | 31.14% |
| 21 June – 18 July | 41.95% |

We want to aim for a high engagement rate. Healthy engagement rates range from 60-75%.

Latest News

Latest news items posted on the website were:

- Seeking litter pick co-ordinators in Crawley Down and Copthorne
 - WSCC Budget
 - Copthorne Neighbourhood Plan - Consultations
 - Crawley Down Neighbourhood Plan - Consultations
 - East Grinstead Library Temporary Closure
-
- Current projects featured on the page include Bowers Place Parking, Copthorne Recreation Ground Regeneration, CCTV and Crawley Down Playground Regeneration
 - If you haven't already, please visit and follow our new Worth Parish Youth Instagram page here <https://www.instagram.com/worthparishyouth>
 - We now have two closed Community Groups for each Youth Club, please take a look.
 - The Youth Club in Crawley Down Community Group
<https://www.facebook.com/groups/188978680942735/>
 - Copthorne Youth Club Community Group
<https://www.facebook.com/groups/845293630705354/>

Top Pages

| PAGE VIEWS | | Sessions | Users |
|------------|----------------------------------|----------|-------|
| 1 | Home Page | 470 | 319 |
| 2 | Council Meetings | 127 | 86 |
| 3 | Councillors and Council Officers | 162 | 63 |
| 4 | News | 77 | 70 |
| 5 | Planning and Highways | 66 | 10 |
| 6 | Copthorne Village | 54 | 52 |
| 7 | Copthorne Youth Club | 39 | 22 |
| 8 | History | 33 | 28 |
| 9 | Allotments | 28 | 23 |
| 10 | About | 27 | 25 |

| | | | |
|-------------|--|-------|-----|
| TOTAL VIEWS | | 3.065 | 871 |
|-------------|--|-------|-----|

SOCIAL MEDIA ACTIVITY

WPC Facebook

| | |
|-----------------------------------|-----|
| Posts (November 11 - January 13): | 62 |
| Followers on Nov 10: | 510 |
| Followers on Jan 13: | 524 |

Copthorne Youth Club Facebook

| | |
|-----------------------------------|----|
| Posts (November 11 - January 13): | 11 |
| Followers on Nov 10: | 69 |
| Followers on Jan 13: | 70 |

Youth Club in Crawley Down Facebook

| | |
|-----------------------------------|----|
| Posts (November 11 - January 13): | 11 |
| Followers on Nov 10: | 52 |
| Followers on Jan 13: | 53 |

Worth Parish Youth Instagram

| | |
|-----------------------------------|----|
| Posts (November 11 - January 13): | 21 |
| Followers on Nov 10: | 49 |
| Followers on Jan 13: | 50 |

The latest crime figures available are for November 2024. Details can be accessed using this link:

[Copthorne, Worth, Crawley Down And Turners Hill | Your area | Sussex Police | Sussex Police](#)

Crimes and priorities

Top reported crimes in this area

Crime map

Top reported crimes

Most commonly reported crimes during Nov 2024

| | |
|------------------------------|----|
| Violence and sexual offences | 17 |
| Anti-social behaviour | 6 |
| Public order | 5 |
| Vehicle crime | 5 |

Crime prevention

Crime levels in your area

Crime for last year

Crime per Month

| Month | Crime Level |
|----------|-------------|
| Dec 2023 | 55 |
| Jan 2024 | 55 |
| Feb 2024 | 60 |
| Mar 2024 | 60 |
| Apr 2024 | 55 |
| May 2024 | 60 |
| Jun 2024 | 50 |
| Jul 2024 | 60 |
| Aug 2024 | 45 |
| Sep 2024 | 65 |
| Oct 2024 | 60 |
| Nov 2024 | 45 |

View as a list

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#).

Crime type and time period title

All Crimes (43)

November 2024

43 crimes were reported here in November 2024

| | |
|------------------------------|----|
| Violence and sexual offences | 17 |
| Anti-social behaviour | 6 |
| Public order | 5 |
| All other crime | 15 |

Worth Parish Council

Minutes of the Planning and Highways Committee Meeting held on 9th December 2024, commencing at 8.40 pm

Present

Cllr Casella (Chair)
Cllr Bingle

Cllr King (Vice Chair)

Cllr Gibson

Cllr Kipps

Cllr Wilson

Miss H Smith (Assistant Clerk)

7 Members of the Public

Cllr Phillips was present as a member of Public

As Cllrs Williams and Pointer had both given apologies for this meeting, it was agreed that Cllr Casella would act as Chair and Cllr King as Vice Chair

128 Public Question Time

The 7 members of the public were present to discuss their concerns for the proposed Wates development Land West of Turners Hill Road.

Residents were concerned regarding the following. South Access route onto the Turners Hill Road, by the old Railway bridge- this bridge would need significant improvements and widening. Residents were also concerned of the sight line from the access road.

Access through Wychwood- This road is private and not adopted, residents are concerned therefore that this road surface is not suitable for heavy vehicle traffic, residents were concerned that they would find themselves financially responsible for the repairs. Concerns were also raised about the current width of the road and difficulties of access without the additional pressure from site traffic.

Wychwood residents are also experiencing flooding in rear gardens and are concerned this problem will get worse with further development.

Transport links- no buses to Gatwick from the village early morning. The Duke's Head is the nearest option.

Existing infrastructure is already stretched, the village suffers with regular frequent power cuts The School and Doctors surgery are already over prescribed.

Cllrs noted their concerns and reported we would address these in our response to Wates.

129 Apologies

Apologies were received for Cllr's Williams, Pointer, Dorey, Coote

130 Declarations of Disclosable Pecuniary and Other Interests

Cllr Gibson declared an interest in item number 17 on the agenda- Land West of Turners Hill Road.

131 Minutes

It was AGREED by all present that the Minutes of the Planning & Highways Committee meeting held on 4th November 2024 were a true and correct record.

132 Chairman's Announcements

No announcement to make.

133 Correspondence

No Correspondence to note

134 Update on Mid Sussex District Council Planning Committee Meetings

Planning Committee – 5th December at 4pm.

Two items were on this agenda pertaining to Worth.

DM/23/0990- Walnut Marches Crawley Down Road Felbridge East Grinstead West Sussex.
DM/24/0036- Greensleeves Tiltwood Hophurst Lane Crawley Down Crawley
 Cllrs NOTED these applications

District Planning Committee – 12th December at 2pm.
 No Items Pertaining to Worth

135 Planning Decisions from Mid Sussex District Council

| | Address | WPC | MSDC |
|------------|--|-----------------------|-----------|
| DM/24/2223 | 1 Gage Close Crawley Down Crawley West Sussex RH10 4XS | Defer | Permitted |
| DM/24/2017 | 9 Newtown Copthorne Crawley West Sussex RH10 3LY | Defer | Permitted |
| DM/24/2253 | Westlands Turners Hill Road Crawley Down Crawley West Sussex RH10 4HG | Defer | Permitted |
| DM/24/2509 | 20 Abergavenny Gardens Copthorne Crawley West Sussex RH10 3RU | Defer | Permitted |
| DM/24/2108 | The Walled Garden Land Adj. To The Bothy Turners Hill Road Turners Hill West Sussex RH10 4LY | | Refused |
| DM/24/2449 | 31 Hallsland Crawley Down Crawley West Sussex RH10 4XZ | Defer | Permitted |
| DM/24/2372 | 33 Erica Way Copthorne Crawley West Sussex RH10 3XG | Defer | Permitted |
| DM/24/2466 | Holly Tree Cottage Brookhill Road Copthorne Crawley West Sussex RH10 3PR | Defer to Tree Officer | Permitted |
| DM/24/1956 | Cabin At Grid Reference 531955 137109 Horsepasture Wood Wallage Lane Rowfant West Sussex | Defer | Refused |
| DM/24/2506 | Lavender Cottage 5 Brookhill Road Copthorne Crawley West Sussex RH10 3QL | Defer | Permitted |
| DM/24/2448 | 56 Old Station Close Crawley Down Crawley West Sussex RH10 4TX | Defer | Permitted |
| DM/24/2178 | Rosemount Sunny Avenue Crawley Down Crawley West Sussex RH10 4JL | Defer | Permitted |
| DM/24/2579 | Land South of Horsemans Cottage Turners Hill Road Turners Hill Crawley West Sussex RH10 4PE | Defer | Permitted |
| DM/24/2310 | Cabin At Horsepasture Wood Wallage Lane Rowfant West Sussex | Defer | Refused |
| DM/24/0811 | The Oaks Shipley Bridge Lane Copthorne West Sussex RH6 9TL | Defer | Refused |
| DM/20/4297 | Kilnwood Cottage Turners Hill Road Crawley Down Crawley West Sussex RH10 4HB | Defer | Withdrawn |
| DM/24/2513 | Smugglers Barn Snow Hill Crawley Down Crawley West Sussex RH10 3EF | Support | Permitted |

Cllrs NOTED this information.

136 Updates on the Mid Sussex District Plan-

Cllrs NOTED the update on the clerk's report.

It was AGREED that this committee needs to address the Secretary of State for housing Statement and the emerging NPPF. It was suggested that we invite a planner to a committee meeting as well.

137 Applications in Neighbouring Parishes

The report was NOTED.

138 Licencing

No Applications to Note

| | | | | |
|------------|------------------|---|--|---------------------|
| 139 | Appeals | | | |
| | Reference | Address | Proposal | WPC Response |
| | AP/24/0058 | 27 Knowle Drive Copthorne Crawley West Sussex | Erection of 2 no. bungalows and associated landscaping following the demolition of the existing dwelling. (Amended description 24.08.2023) | NOTED |

Cllrs NOTED the appeal.

140 Planning Compliance Action

Cllr Gibson noted an enforcement at Furnace wood and has asked the Proper Officer to investigate this.

141 Highways Issues

Cllrs noted the highway updates

142 Gatwick Airport

Cllrs NOTED the email updates.

143 Results of Sewerage Survey

Cllrs NOTED the report.

144 Public Consultation Land West of Turners Hill Road

Cllr Gibson Left the room

Cllr Casella noted that the development is an allocated site on the emerging District plan, however it was still at a concept stage.

Standing orders were raised to allow members of the public to speak.

Residents affected reiterated their concerns regarding flood risk and highway issues.

Standing Orders were reinstated

The committee members AGREED to share the residents' concerns as part of Worth Parish Councils response to the public consultation and would ask Wates to help mitigate these legitimate concerns.

145 Public Consultation - New homes on two parcels of land off Worsell Drive, Copthorne

Cllrs NOTED the update from the public consultation off Worsell Drive Copthorne.

Cllrs Phillips and Casella attended in their Mid Sussex Cllr capacity.

Cllrs noted that they were not aware the the resident's response to the consultation but were aware that residents were pushing for more open space.

St Modwen's are hoping to get a planning application in before Christmas.

146 Royal Oak Pub

It was recommended by Cllr Gibson and 2nd by Cllr Wilson that Worth Parish Council renew the ACV listing on the Royal oak.

Votes were 4 too and 2 against. Motion carried and Recommendation will be taken to the Amenities and Asset Meeting on the 16th of December 2024.

Cllr Casella asked the Crawley Down working party to provide a valid reason for appealing Mid Sussex's decision regarding the renewal of the ACV before the committee meeting on the 16th.

147 Ratification of Planning Recommendations

Cllrs NOTED this.

| Applications to be Ratified | Submissions |
|--|--|
| <p><u>DM/24/1716</u></p> <p><u>Chandlers Turners Hill Road Crawley Down Crawley West Sussex RH10 4EY</u></p> <p>Proposed erection of one self-build detached house. Updated drainage strategy plan received 25.10.2024; tree report received 31.10.2024.</p> | <p>Previous comments of no objection, defer to officer noting DP12 of the Mid Sussex District Plan, still stand.</p> |
| <p><u>DM/24/2646</u></p> <p><u>Down Park Place Turners Hill Road Crawley Down Crawley West Sussex RH10 4HQ</u></p> <p>Erection of replacement ancillary domestic building comprising garage, garden store and gym</p> | <p>Defer to Officer</p> |
| <p><u>DM/24/2697</u></p> <p><u>13 Church Lane Copthorne Crawley West Sussex</u></p> <p>Removal of conservatory and demolition of ground floor bathroom. Construction of new ground floor and first floor rear extensions. Internal alterations and raising cill height of existing lounge window</p> | <p>Defer to Officer</p> |
| <p><u>DM/24/1482</u></p> <p><u>40 Tiltwood Drive Crawley Down Crawley West Sussex RH10 4PH</u></p> <p>Retrospective approval of a new clear glazed window installed within an existing window opening on the North-West elevation with lowered cill height (Amended description and corrected plans received 15 November 2024)</p> | <p>Defer to Officer</p> |
| <p><u>DM/24/2768</u></p> <p><u>Inglewell Sandhill Lane Crawley Down Crawley West Sussex RH10 4LB</u></p> <p>Two storey rear extension. Two storey front extension. Rear Patio.</p> | <p>Defer to Officer</p> |
| <p><u>DM/24/2777</u></p> <p><u>61 Newtown Copthorne Crawley West Sussex RH10 3LX</u></p> <p>Proposed single storey rear extension. Demolish store for new garage</p> | <p>Defer to Officer</p> |

| | |
|--|------------------|
| <p><u>DM/24/2719</u></p> <p><u>Rowfant House Wallage Lane Rowfant Crawley West Sussex RH10 4NG</u></p> <p>Listed Building Consent Removal of wood and veneer paneling, clean catalogue and storage. Removal of remaining artefacts such as pictures, manuscripts and removable fire grates and fire backs for cataloguing and storage. Opening up of walls beneath paneling. Removal of lath plastering in relevant locations, examination of rainwater goods, temporary repairs and clearance of drainage</p> | Defer to Officer |
|--|------------------|

148 New Planning Applications

| | |
|--|-----------------------|
| Type 1 Applications | |
| <p><u>DM/24/2263</u></p> <p><u>Lake House Old Hollow Copthorne Crawley West Sussex RH10 4TB</u></p> <p>Erection of a replacement dwelling with annexe accommodation following demolition of existing dwelling and annexe. Heritage Statement received 21.11.2024.</p> | Defer to Officer |
| Type 2 Applications | |
| <p><u>DM/24/2818</u></p> <p><u>16 Kitsmead Copthorne Crawley West Sussex RH10 3PW</u></p> <p>Proposed single storey front extension, external material changes to, rear sliding doors, conversion of front lawn to parking</p> | Defer to Officer |
| <p><u>DM/24/2772</u></p> <p><u>Witham Cottage Felcot Road Furnace Wood East Grinstead West Sussex RH19 2QA</u></p> <p>Demolition of rear garden shed. Ground Floor front extension to side. First Floor Bedroom extension and front gable extension. Alteration of front entrance new glazed gable and new flush roof lights. Ground Floor rear infill extension. New Dormer to bed room. Garage Conversion and rear extension. New driveway and gates and new raised decking to South</p> | Defer to Officer |
| <p><u>DM/24/2837</u></p> <p><u>4 Elger Way Copthorne Crawley West Sussex RH10 3JJ</u></p> <p>Single storey rear and side extension and alterations to roof and demolish existing conservatory and porch.</p> | Defer to Officer |
| Tree Applications | |
| <p><u>DM/24/2824</u></p> <p><u>1 Oakley Grove Crawley Down Crawley West Sussex RH10 4UT</u></p> | Defer to Tree Officer |

| | |
|---|--|
| Oak Tree (T1) Crown Lift by approx 6 metres and removal of two lower limbs. | |
|---|--|

149 Matters for Consideration submitted by the Village Working Parties, or by the Co-Ordination Group

150 Consideration of items for discussion by the Village Working Parties

Cllr Casella asked the Crawley Down working party to provide a valid reason for appealing Mid Sussex's decision regarding the renewal of the ACV before the committee meeting on the 16th.

151 Date of the next meeting

It was agreed at the end of the meeting that the Finance and General Purposes meeting had been pushed back to the 13th of January due to the office being closed over the Christmas period, The proper officer asked the Cllrs if they would like to do the same. All AGREED.

Monday 13th January after the Finance and General Purposes Meeting.

Meeting closed at 9.35pm

Chairman: _____

Date: _____

Worth Parish Council

Minutes of the Finance & General Purposes Committee Meeting held on 9th December 2024 commencing at 7.30pm

| | | |
|-----------------|---|---|
| Present: | Cllr Scott (Chairman) Cllr Casella Cllr King Cllr Wilson | Cllr Phillips (Vice Chairman) Cllr Hodsdon Cllr Kipps |
| | Mrs L Bannister (RFO) | 0 members of the public |
| | Cllr Gibson (as non-committee member) | Cllr Bingle (as non-committee member) |

93 Public Question Time

Cllr Gibson, speaking as a member of the public, spoke on the following points:

- Finance and General Purposes Committee structure – Cllr Gibson believes the Committee should be formed of all members of the Council, or there should be the opportunity to appoint alternates.
- South Room rent review – Cllr Gibson believes the Council should relinquish their lease of the room and hire it on an ad hoc basis.
- Budget – Cllr Gibson objected to various points.

94 Apologies

Apologies were noted and accepted from Cllr Coote, Cllr Dorey, Cllr Lord, Cllr Pointer and Cllr Williams.

95 Declarations of Interest

Cllr Hodsdon declared an interest in the rent review for the lease of the South Room as he was involved in the initial negotiations and his spouse is a churchwarden.

Cllr Scott declared an interest in the rent review for the lease of the South Room due to his position in the Church.

96 Minutes

It was RESOLVED to approve the Minutes of the Finance and General Purposes Committee held on 4th November 2024. These were duly signed by Cllr Scott.

97 Chairman's Announcements

None.

98 Correspondence List

The Crawley Down School Fundraising Team claimed £130 towards their popcorn machine.

99 Accounts and Financial Matters

Financial information

Financial information was included in the meeting pack. It was RESOLVED that the financial information was a true representation of the current financial situation.

Bank Reconciliations

It was NOTED that the bank reconciliations to 30th November have been completed and signed by Cllr Casella.

Grant Funding

It was agreed to defer any grant funding applications to the March meeting in order to remain within budget.

South Room hire increases

It was RESOLVED to approve the following, to come into effect on 1st January 2025:

Regular Weekday Hires (Monday am – Friday 6pm)

| | |
|--|-----------------|
| Regular bookings – daytime (between 9 am and 6 pm) | £13.00 per hour |
| Regular bookings – evening (from 6 pm) | £14.70 per hour |

Regular Weekend Hires (Friday 6pm - Sunday):

| | |
|--|-----------------|
| Regular bookings – daytime (between 9 am and 6 pm) | £14.70 per hour |
| Regular bookings – evening (from 6 pm) | £18.20 per hour |

| | |
|---|-----------------|
| Casual bookings (one off events) | £22.00 per hour |
|---|-----------------|

Additional Services:

| | |
|---|--------------|
| Clean (including the removal of rubbish) | £18 per hire |
| Flipchart and pens | £10 per hire |
| Audio/Visual Equipment (projector and screen) | £35 per hire |

Bank account signatories

It was RESOLVED to add D Showell and L Bannister as signatories to all Council bank accounts in order to access the information required.

Fund transfer

It was RESOLVED to transfer £50,000 from Natwest to Unity.

100 Section 106 Monies

It was noted that the drainage project at King George Field, Copthorne, is underway with one contractor having completed their work. The funding for this has been claimed from MSDC. The remainder of the work will be completed at the end of the football season.

It was noted that works at the Old Hollow have begun, so the S106 contributions for this should be available soon.

101 Projects

The report from the Projects Officer was noted.

It was noted that the Acting Proper Officer has approved for the Project Manager to appoint Pluviam to undertake the drainage design works at Copthorne Recreation Ground at a cost of £1,950 plus VAT.

It was also noted that most of the trees needing to be felled have now been done, and the rest will be felled in the next few days.

102 Budget for 2025-26

Members reviewed the draft proposals and the need for boosting the general reserve balance was noted.

Concerns were raised about the budget for youth provision. This will be considered by the HR Committee.

103 Matters for Consideration submitted by the Village Working Parties or the Co-Ordination Group

The Working Parties were asked to consider their budget requests and to feed this back as soon as possible.

104 Consideration of items for discussion by the Village Working Parties or the Co-Ordination Group

No items were brought forward.

105 Rent review for the lease of the South Room

The review was discussed, however the final decision will be made by Full Council on 20th January 2025. Members requested various information in order to make a decision, and the RFO will prepare a report ready for Full Council.

106 Date of the next meeting

The date of the next meeting was set for Monday 6th January 2025, but it was agreed to move this to Monday 13th January 2025 as there are currently no items to consider for 6th January.

Meeting closed at 8.25 pm.

Chairman: _____

Date: _____

Worth Parish Council

Minutes of the Finance & General Purposes Committee Meeting held on 13th January 2025 commencing at 7.30pm

| | | |
|-----------------|--|--|
| Present: | Cllr Scott (Chairman) Cllr Casella Cllr Dorey Cllr Kipps Cllr Wilson | Cllr Phillips (Vice Chairman) Cllr Coote Cllr Hodsdon Cllr Pointer Cllr Williams |
| | Mrs L Bannister (RFO) | 2 members of the public |
| | Cllr Bingle (as non-committee member) | |

107 Public Question Time

No questions were raised.

108 Apologies

Apologies were noted and accepted from Cllr Lord.

109 Declarations of Interest

None.

110 Minutes

It was RESOLVED to approve the Minutes of the Finance and General Purposes Committee held on 9th December 2024. These were duly signed by Cllr Scott.

111 Chairman's Announcements

It was noted that the Auditor commented on Worth Parish Council being a 'model council', and congratulations were offered to all involved.

112 Correspondence List

The interest rate for the Barclays savings account will be reducing by 0.5% to 1.36%.

113 Accounts and Financial Matters

Financial information

Financial information was included in the meeting pack. It was RESOLVED that the financial information was a true representation of the current financial situation.

Bank Reconciliations

It was NOTED that the bank reconciliations to 31st December have been completed and signed by Cllr Casella.

Street lights

It was RESOLVED to approve an additional cost of £1,169 plus VAT to UK Power Networks to supply traffic management for various column replacements.

114 Section 106 Monies

There are no changes to note since the last report.

115 Projects

No report available.

116 Interim Internal Audit

It was noted that:

- The Accounts Clerk should have their own login to the accounting system.
- Council should have in place a system to review Terms of Reference annually.

- All agendas should show the date of issue.
- The asset register could show a replacement value for each asset and include a date of when the asset was last checked.
- Cricket Ground at Crawley Down – it appears that the Council is sole managing trustee for this site. In order to satisfy the Charity Commission, the Council needs to hold a trustee meeting each year, albeit just to confirm that the trust is not being operated, and also submit 'nil' financial reports to the Charity Commission each year.

Cllr Scott attended the audit and noted that it was very positive.

117 Trees

It was RESOLVED to appoint County Tree Surgeons at a cost of £6,450 plus VAT to complete all items listed in amber on the tree survey. This work will be planned for the new financial year.

118 Matters for Consideration submitted by the Village Working Parties or the Co-Ordination Group

Crawley Down Working Party noted the following:

- There is a plan to tidy the area at the back of the shops.
- The Working Party plans to allocate £5,000 of its budget to the Haven Centre to improve the bar. This is to be agreed by Committee. They will be advised to follow the Grants Policy and provide all information listed.

119 Consideration of items for discussion by the Village Working Parties or the Co-Ordination Group

No items were brought forward.

120 Date of the next meeting

The date of the next meeting was set for Monday 3rd February 2025.

Meeting closed at 7.55 pm.

Chairman: _____

Date: _____

Worth Parish Council

Minutes of the Amenities & Assets Committee Meeting held on Monday, 16th December 2024, after the Special Budget Full Council Meeting

Present: Cllr Casella (Chairman) Cllr King (Vice Chairman)
Cllr Coote Cllr Cruickshank
Cllr Dymond Cllr Phillips
Cllr Wilson
Miss H. Smith (Acting Clerk) 32 members of the public
3 Cllrs Gibson, Williams and Bingle sat in
the meeting as members of public.

23 Public Question Time

The Chairman welcomed all to the meeting and asked if everyone here was for the Royal Oak presentation or if any members of the public had any questions. The question was asked 'What is an ACV'? Cllr Casella advised it is Something that is a benefit of the community. For the last 9 years the site has been empty. MSDC has decided it is not being used as an asset. When the ACV was renewed 5 years ago, it was borderline. Mr Hook has provided evidence for an appeal

Cllr Casella advised Worth Parish Council will request a review of the decision; this will take MSDC 6-8 weeks to decide. We will be looking towards the end of Feb for a response. It was confirmed it will not be a public meeting.

The question was asked 'Is there anything to prevent a Loss of application again'- It was confirmed by Cllr Casella MSDC will acknowledge the receipt of the review.

'Is there anything that can be done to make it a community asset' - private – it is her decision. There is no obligation to sell

Cllr Ian Gibson requested to ask two questions as a member of the public.

1. Has the council engaged with the owner? - It was confirmed that a meeting had occurred.

2.Does the council agree with the Secretary of State's recent statement regarding compulsory purchase of beloved asset's strengthening the need to appeal.

-It was noted that the earlier comment from the Chairman confirmed Worth Parish Council will request a review of the decision.

The Chairman called time on public question time as there would be further opportunities to discuss later in the meeting after Mr Hook's presentation.

24 Apologies

No Apologies to note

25 Declarations of Interest

There were no declarations of interest at this point of the meeting.

26 Minutes

It was AGREED by all present that the Minutes of the meeting on the 23rd of September 2024 were a true and correct record.

27 Chairman's Announcements

No announcements to make

28 Presentation From Dave Hook Dave hook presented his presentation to the members of the public and the committee members.

Standing orders were raised to allow members of the public to speak.

Question was asked regarding the meeting with the owner. This was passed over to Cllr Bingle- who explained the building is in a bad condition- priority must be improvement of site.

'Can we compulsory Purchase – It was explained the Robert Eccleston from Mid Sussex had previously attended a Crawley Down working Party meeting and had Confirmed Mid Sussex would not do this.

It was advised We are going to ask for MSDC for a review of the decision – if the review is not successful, we need to focus on a resolution.

Looking for Stability of a plan mutual support and agree a way forward- commercially and for the village. Constructive meeting. Looking to have another meeting end of Jan.

Save the Royal team would like the ACV renewed to keep pressure on – without that concerns are it will change to a shop straight away.

Cllr Gibson as a member of the public made his opinion clear he felt the meeting with the owner was underhand, and he did not like the people chosen to attend.

It was made clear there was nothing underhand regarding this meeting, no decisions were made, and any decision making would happen in the correct committee meeting.

It was AGREED to ask the residents 'What does the village want'- request for questionnaire to be extended and communicate with leaflets around the village.

It was reiterated that the building is the second oldest in the village after the church- people do not want to see it pulled down. The question was asked if Worth Parish Council can apply for a preservation order. It was confirmed that the building is not old enough.

It was NOTED by residents that Copthorne has two pubs running successfully.

It was AGREED that an officer would request a review of the MSDC decision.

Standing orders were reinstated- All members of the Public Left the meeting.

29 Council and Community Assets

Copthorne Recreational ground:

Cllrs NOTED the update on the drainage works.

Defibrillators:

Proper Officer to check how many are in each village that are accessible 24hrs a day. Cllr King NOTED that to the West of Copthorne there would be no defibrillators on site.

Prince Albert Pub:

ACV Decision still to be decided, acting proper officer to chase.

Cllrs NOTED the planning application DM/24/2957 for the Prince Albert site. Acting Proper officer advised Cllrs an extension had been asked for the application so it can be discussed at the Next Planning and Highways' Committee Meeting on the 13th of December.

Asset Register:

Cllr Casella has revised the list and had no comments to make.

Crawley Down Tennis Club:

Cllr Casella asked Is there anything that the council can do, to support and keep an asset up and running.

Cllr Scott has advised the Tennis Club has the funding to improve facilities but without a

committee, they cannot move forward.

Philip Coote asked to leave the meeting at 8.56pm

30 Council Premises and Land

Complaint Boundary Hedge Copthorne Rec:

Cllrs AGREED that the resident could continue at his own cost to take on the upkeep of the hedge. It was AGREED though for insurance purposes that Worth Parish council would keep a continued overview and will review throughout the year. It was also advised that an officer would write to the properties that sit along the boundary hedge before the works commence twice a year.

31 Matters for Consideration submitted by the Village Working Parties

There were none.

32 Consideration of items for discussion by the Village Working Parties

The Proper officer had been contacted by BT regarding the removal of a payphone on Burleigh Way Crawley Down. BT were asking if the Council would like to undertake an adoption Process. It was AGREED that adoption was not wanted and would support the removal of the payphone.

33 Date of the next meeting

Monday, 17th Of March 2025.

Meeting closed at 9.08pm

Chairman: _____

Date: _____

Working Party Meeting 8th January

Present – TD, TH, AD, BK, GC, CP, MK, HS, LB

Mirror Lime Close=

Email to Monika Polley regarding the Green and the mirror

Ask WSCC for permission to erect, Clerk believes that they are not authorising erection of mirrors even on private property. HS to check.

The Village Green works-

Chris has been in contact and works are expected to commence with the trenching of the green on Saturday 11th January weather permitting.

Prince Albert Planning Application-

LB to get a quote from our Solicitor to review and respond to the Prince Albert Acv refusal.

Invite Current lessee to a meeting with BK and CP and an officer at least to ask how they would like us to respond.

Feasibility report to be read

Points to note

Tesco presence why is it difficult to spot. Tesco commissioned the noise report.

Destination store- rather than a convenience store

Post office protected by planning legislation access to cash and banking- HS to research this legislation.

Traffic analysis

Traffic movement report

Privacy flats overlooking neighbouring property conservatory.

No Public consultation

No one is currently living in the flat above the albert.

CP and GC will speak at the committee- 3 others can attend and speak for 3 minutes, potentially invite JH to speak, as well as LW as chair of Planning and TD as chair of WPC.

Speakers need to be co-ordinated.

Hs to get the agreement of attendance at the next P&H committee meeting on the 13th.

TD to read and check the viability report.

Potentially this application could be heard at the the 20th of February next planning committee at MDSC.

ACV – wise to seek legal advice before any future submissions.

Other business

Bollards / Bells to be placed alongside the verge Copthorne village green to prevent any further damage.

Next Meeting Wednesday 22nd January at 10am

Copthorne Working Party 27.11.24

Present TD, GC, BK, AD, CP, ML, LS, HS

West Sussex onsite visit Copthorne Bank

Existing signage warning drivers of an approaching sharp bend has been backed in yellow to make the sign more visible.

Path vegetation, and trees to be cleared to make path wider

Could a contained Path at St Francis care home be placed either alongside the existing wall or from the existing service entrance down to Bowers Arms Road, removing the need to use existing footpath.

The current wall cannot be moved back

GC advised of Lack of current outside space for residents

Agreed to invite the developer to a future working party meeting.

West Sussex to email and advise whether WPC would need to enter a new application, or current application can be amended.

REC

PB Comparable quotes

Proludic do they do skate parks/ have we spoken with them regarding reducing the spec

Skate Park potential formal sports s106 moneys

Heathy Wood

4th December public consultation – Application for both sites before Xmas new slo6 money- comments to address slo6 requirements. Officer to attend alongside District Council representative's GC and CP

Member invite from Heathy Wood onto CWIP

Mid Sussex does the number of Councilors need to change with the rise in electorate.

Bus Gate Worsell Drive

Need for Low level lighting on the following footpaths

1. Sales office to A264
2. Warehouse to Garden centre
3. Motorway bridge

Other Business

Office has received the Letter from the Church trustees regarding rent evaluation of the South Room

S106 community buildings- acoustic damping for the south room and the hall downstairs to mitigate the echo. CP to give ML contact details.

Copthorne Working Party 11.12.2024

Present – TD, TH, BK, ML, AD, GC, CP, HS

Lime Close and The Brook

Mirror was agreed to be sited in location after the electricity box was placed on the Village green to improve site lines when exiting Lime Close and The Lindens. HS to check highways land and whether licensees would be needed.

Works on the Brook is weather dependent now and will hopefully be completed in the New Year.

Action- Disguise the Electricity Box

Action - Shane, needs to have a look and speak to Adam Denby if necessary.

Heathy Wood

Pre meeting application was too dense.

Toned back slightly

Doctors site 10-12 including bungalow properties

School site 58

Residents are pushing for more green space

The Allotment Road has been started

S106- Liase with Heathy Wood Residents

Footpaths- lighting, Bridge, garden centre Ian Myhill- Active travel

Action – Ask St Modwen's the question How much would it cost to light the paths?

The bridge and path leading to A264 is a public footpath.

Action- HS map showing public footpaths- challenge West Sussex

Roundabout new sign no access to A264- confusing

Action- HS to contact St Modwen's regarding the sign

St Modwen's are hoping to get a Planning application in before Christmas.

St Modwen's are developing both sites

Bus Gate will be live from January- **Action Dave to create a comms plan to communicate this with residents.**

Schools S106 Monies

Infant School – Action Hannah to Invite the new business Mgr to a working party meeting

Mid Sussex – formal sports - car park

Graham- Meeting tomorrow with Mid Sussex- S106 allocation to read **sports and recreational leisure and active transport.**

Action Price up Skate Park

TTRO

Road closures in Copthorne from Jan – **Action Dave to create a comms plan to communicate this with residents.**

Budget

What would Copthorne Working Party Like to Achieve?

CVA will fund match ditch for Xmas tree

Bespoke bins

Signage

Mirror

Planning application in for the piece of land opposite the hub

Wooden posts the green

Other Actions

Chase ACV The Albert

CDWP Meeting 9th January 2025 7.30pm at The Haven Centre

1. Present: PC, LW, KW, TW, SK, LB, KS, PB, CP, LF and IG (from 7.50pm)

2. Apologies: AC, SB, FL, GK,

3. Formal Welcome to Leanne Bannister

PC extended a warm welcome on behalf of all CDWP members to Leanne Bannister, the new Chief Officer for WPC.

4. Update on Clarion

LW and SK had met with some representatives of Clarion in the village to address some issues of concern. The representatives did not want to enter Royal Oak House as their surveyor had visited earlier in the day. However, SK did point out a broken gutter, the resulting sodden wall and grass growing in another gutter. The footpath at the top of the green was raised as a concern following two accidents in the past year. The problems with trees were acknowledged by the representatives who advised that Crawley Down would be moved up the list for future tree inspections. A broken light in the parking spaces on Bowers Place was raised. It was reported that a contractor had now been correctly briefed and should cut the whole hedge on Bowers Place moving forward. After the meeting, LW and SK had visited two tenants in Royal Oak House who are experiencing significant problems with mould. One had discovered the clothes in her washing basket full of mildew, while the other is unable to sleep in one of her bedrooms. It was agreed that a letter should be sent to Mims Davies MP asking for her intervention. She could liaise with both Clarion and MSDC and could, perhaps, attend one of our meetings to discuss the Royal Oak House flats **LB**

5. Update on The Royal Oak

The initial meeting with the owner had gone very well, and she had been in touch today requesting a further meeting with an Officer and the WPC Councillors as before. LB was asked to arrange **LB**

6. Project Updates

- **Village Centre and Car Park** – LF has spoken to Luke who advised that Morrisons will do the flat above their shop up. Luke will then take it off the lease and it can be sold by the owners. The Village Brew are being helpful about removing all their rubbish from the car park and some has gone already. Luke also advised that the car park would be repaired and the drains fixed. Ongoing, the car park could be gated and permit controlled, although permission would be needed from the residents. LF has another meeting with Luke on 14th. The Indian restaurant is a problem – the new owner has bought the freehold of both the shop and the flat above. The flat is empty, the previous tenant having returned to Poland, leaving behind a great deal of rubbish including the shed and its contents, a motorbike and a quad bike, all of which are illegally on Morrisons land. LF reported that there are two trees in the car park that are getting quite big and asked if they could be removed. Harbours own the common parts and seem fairly receptive to improving gutters, cladding etc. as they are covered by insurance. LF is continuing to pursue and was thanked for all his hard work **LF**

- **CCTV** – No update available at the moment

- **Coronation Bench** – As the SUP van will no longer be using the area of grass alongside The Royal Oak which belongs to WPC, could the bench go there in order to speed up installation? Attaching metal brackets to the legs of the bench and to the slabs could speed up the process if not. It was

pointed out that it is almost two years since the Coronation, so speedy installation would be good
LB/Shane

- **Haven Centre** – The Focus Group is starting to make progress – Andrew Metcalfe and Dan Terry are leading things. The IT systems are being upgraded and work on refurbishing and modernising the Bar area is due to begin 19th January 2025. Villagers are being invited to meet Andrew to see the plans on Friday 10th January 2025 in the Bar area itself. The Bar must be regenerative and profitable to ensure the survival of the entire Haven Centre, and there are plans for it to be run better with fixed opening hours to encourage support. The fabric and reconfiguration of the area will come first with better quality furniture as and when finances allow. A Just Giving page has been set up and a leaflet prepared for circulation throughout the village. Funds from the CDWP budget (£5k) could be available and would need the Haven Centre to make the approach, with the project being viable and fully costed. The funds would be available from April 2025. TW will proceed and ensure a letter is sent to WPC **TW/FL**

7. Update on Wates

No update available at present. IG advised that he was unable to brief the meeting as he had declared a pecuniary interest. It is understood that no application has been submitted to date. HS will be asked to arrange a meeting with Wates, with Councillors and local residents attending to discuss some issues raised by P&H committee about the development. Although proposed as a possible site in the District Plan, it is likely that an application could be made imminently before the District Plan is finalised **HS**

8. Update on District Plan

MSDC can demonstrate a four year land supply but not a five year. The Council is therefore in a difficult position if it wishes to oppose an application. Work is continuing re the District Plan with MSDC hoping the inspector will resume shortly. The longevity of the plan is not clear with the government's proposal to review local government creating unitary authorities and Mayors. It has been advised that agreed District Plans will continue to carry weight until a new authority has had time to update a plan for the new area. If Sussex is included in the first tranche, it is likely that the May 2025 County Council elections will not take place, with Mayoral and new unitary authority elections potentially being called for 2026 or 2027. IG advised that Town and Parish Councils need to be fully engaged and Neighbourhood Plans are required. It was agreed that any matters regarding the NHP need to be discussed by the NHP team **IG**

9. AOB

LB advised that two flags are available for VE Day with plans needed for the event planned for that day (8th May 2025). **FL** has a Haven Centre Trustee meeting on 15th January 2025 where it will be discussed. CDRA are willing to help but plans need to be firmed up. TW will speak to FL **TW/FL**
KS advised that a small group of people have got together with the aim of saving the Tennis Club, including two coaches, and the Club should be OK for the next 12 months. The courts are only suitable for junior players at present, but grants for improvements may be available from the LTA, Sussex Tennis and Gatwick Community fund. The lease with MSDC expires in 2026 and KS will seek their views on renewal. A proper Clubhouse is needed with a water supply, drainage and toilet facilities. The football club that use the playing field may join forces to seek investment. IG thought that MSDC may not be interested going forward as they may cease to exist by 2027 **KS**

Date of Next Meeting Tuesday 18th February 2025 7.00pm in The Anvil Room

PLEASE NOTE CHANGE OF START TIME

CDWP Meeting 26th November 2024 7.30pm at The Haven Centre

1. Present: PC, LW, HS, KW, TW, SK, SB, FL, KS, PB, CP and Les Flanagan (LF)

2. Apologies: IG and AC

3. Wates Presentation Three representatives from Wates gave a very full presentation regarding their proposed development of 350 homes on land west of Turners Hill Road. Full details of the presentation are included in the documents handed out at the meeting. The initial planning application is planned for Q1 2025 with anticipated permission around mid-summer.

4. Update on Clarion GK is pursuing Clarion with a view to confirming a visit date and is at present awaiting a reply **GK**

5. Project Updates

- **Village Centre** LF reported that he had spoken to Luke re Morrisons flat. If it's not dealt with, Luke will take legal Action. Is it in arrears with MSDC re Council Tax? To date, Morrisons have ignored Luke's contacts – could WPC take this up? The resident above Velvety Ginger is moving out and it and the flat will be rented out again. The new owner of the shop is planning on refurbishment. Harbours will upgrade the common areas and the Village Brew will be asked to clear their property from the car park. Luke advises that the parking allocation is 2 per shop and 1 per flat. The Land next to Morrisons would be available to WPC if they want it, MSDC don't want to be involved. All rubbish will be cleared from the car park eventually and LF agreed to pursue. It is also understood that Haskins would put planters in the front area once it is refurbished. LF was asked if he would join CDWP and he agreed.

- **CCTV Signs** are now available and the yellow ones were agreed in preference to the green. GK will go back to the supplier. There is no date for installation yet, GK will chase when she returns from leave **GK**

- **Coronation Bench** The slabs for the leg placements are going in imminently, so, hopefully, things are moving **Shane/HS**

- **Royal Oak** As it had been agreed by all those attending the Emergency Meeting, it was decided that a meeting with the owner should be pursued, to include an Officer, the Chair of CDWP (PC), the Chair (LW) and Vice Chair (CP) of Planning and PB in view of his expertise and knowledge. HS agreed to facilitate this and arrange a mutually convenient date and location **HS**

- **Haven Centre** The newly formed Focus Group is going very well. The IT systems are being looked at regarding integration and The Admin structure is also being looked at. The accountants are being consulted to ensure that everything works efficiently. The recent survey was very successful and 85% of young footballers using the site are from Crawley Down **FL**

6. Dropped Kerb Signs

There is still a considerable problem with people parking across the dropped kerbs. Various solutions were discussed and IG will be contacted as our WSCC to investigate options with Adam Denby who replaced Richard Speller at Highways **IG**

7. 30 mph Signs

These are a fantastic idea especially along the Turners Hill Road. Defer to KS. The speed indicator is also needed along the TH Road **KS/Shane**

8. Litter Pick

Litter Pick coordinators are needed as this should be a community initiative. Adverts have been

posted. Once we have volunteers, dates can be arranged. All dates could finish at The Haven Café for tea/coffee and cake. The CDRA would be willing to help.

9. Millenium Hotel

LW reported that there has been no demolition of the staff quarters. This could impact us if future development happens. The Freedom of Information request to MSDC was not fruitful, so perhaps Tandridge D C could be approached? Would they disclose pre-app details? **LW**

10. AOB None

Date of Next Meeting **Thursday 9th January 2025 7.30pm in The Anvil Room**

Emergency CDWP Meeting 14th November 2024 7.30pm at The Haven Centre

This meeting was called following advice that the ACV in place on The Royal Oak would not be renewed. The STROP Team were invited to attend in order to discuss the way forward.

1. Present: PC, LW(via Zoom), KW, TW, SK, AC, PB, and LB

2. Apologies: FL, KS, IG, SB and CP

3. STROP Presentation Dave Hook, representing the STROP Team, gave a very comprehensive presentation covering the history of the Royal Oak to date, the current situation and the way forward as seen by The STROP Team. A full transcript of his presentation was sent out to all members after the meeting.

4. Discussion Following the presentation, it was agreed that the removal of the ACV should be appealed within the permitted time frame and LB agreed to process this with MSDC. Bearing in mind that the building remains in private ownership, the possibility of pursuing a meeting with the owner was put forward. It was agreed to discuss this further at the next full CDWP meeting when attendees could be agreed. The existing building is unlikely to be viable, given its dilapidated state, so some form of development is most likely, which might include commercial, residential and community elements depending on any planning application put forward by the owner. This was agreed by all attendees as the most likely outcome. Dave Hook agreed to update the STROP Team as to the outcome of the meeting and it was agreed that CDWP and the STROP Team would keep in contact going forward.

Meeting closed at ???

Report to Council

Subject: HR Report – not confidential
Meeting: Full Council, 20th January 2025
Agenda Item: 15

The HR Committee met on 13th December and agreed the following:

Staff Appraisals

All staff appraisals have been carried out by the Acting Clerk and Cllr Hodsdon as Chair of the HR Committee.

Salary Increase

The staff have been informed of the Local Government salary increase, which is a flat rate increase of £1290 pa, back dated to April 2024. This was paid in the November salaries.

Accounts Clerk

An existing member of staff has taken on the role of Accounts Clerk on a trial basis.

Grounds Maintenance Apprentice

It was agreed not to progress this initiative in the 2025/2026 financial year due to budgetary constraints.

St John's Churchyard

The Church's request that the Council's ground maintenance team mows the grass in the churchyard, invoicing accordingly, was refused due to lack of capacity.

Heathy Wood Allotments

It was noted that staffing resources may need to be reviewed when the Heathy Wood allotments are operational. Methods of direct payment via the website or by other means are being investigated.

Council Team Building Exercise

The Hr Committee noted that despite a complete change in personnel in the Council office, there has been no difference with some Councillors' behaviour and attitude towards staff.

It was felt that a Council team building exercise would be beneficial, with both staff and Councillors attending. This would take the form of a training session rather than an off-site activity.

The Chief Officer is seeking possible facilitators.

The HR Committee met on 15th January and agreed the following:

Youth Support

A restructure of the provision has been agreed.

Councillors are asked to NOTE the above actions of the HR Committee.

Please refer to the separate Confidential report included in this meeting pack.